

RESOLUTION #21-43

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR
DIRECTORS AND OFFICERS LIABILITY INSURANCE COVERAGE
NATHAN LANE AGENCY**

WHEREAS, the Housing Authority of Gloucester County (HAGC), its subsidiaries and instrumentalities have a need for Directors and Officers Liability Insurance coverage; and

WHEREAS, HAGC has solicited quotes for Directors and Officers Liability (Public Officials) coverage through public advertisement; and

WHEREAS, the HAGC received One (1) proposal from an eligible applicant; and

WHEREAS, the proposal from Nathan Lane Agency, at a premium of \$14,177.00 which includes an alternate of \$3,000,000 for each loss and a \$3,000,000 annual aggregate is proper and responsive to the specifications and;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the contract quote with Nathan Lane Agency be and is hereby approved; and

IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to execute a contract for Directors and Officers (Public Officials) Liability Insurance, in accordance with the quote received and the bid tabulation attached hereto, subject to Counsel review and verification.


BE IT FURTHER RESOLVED that a brief notice stating the nature, duration, service, and amount of the contract and that this resolution and the contract are on file and available for public inspection in the office of the Executive Director and shall be published once in the South Jersey Times pursuant to the requirements of the local Public Contracts Law.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 23rd of June 2021.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JUNE 23, 2021



**Housing Authority
of Gloucester County**

Attended by:
Dana Dunfee
Ed Malinck
Robert Laine

Quote Tabulation Sheet

HAGC D&O Insurance
Quote
June 18, 2021 at 2:00pm

Company	Base Bid	No.	Alternate Deducts	Comments
NATHAN LANE AGENCY 545 GOFFLE ROAD WYCOFF NJ 07481	11,711.00 <i>3 million each less 2 million aggregate retention 100-15,000 attention EDO-15-000</i>	1	<i>3 million each less 3 million annual aggregate retention P.O. 10,000 EPO Retention Base cost 14,172</i>	rlane@nathanlaneagency.com
MARTIN AGENCY 500 JESSUP ROAD WEST DEPTFORD NJ 08066	<i>Did NOT Bid Ver bal.</i>	1		debbie.middleton@spmartinco.com
LEWIS CHESTER ASSOCIATES 19 SUMMIT AVENUE SUMMIT, NJ 07901	<i>Did NOT Bid</i>	2		lstadler@lewischester.com loconnor@lewischester.com
HAI INSURANCE GROUP PO BOX 189 189 COMMERCE COURT CHESHIRE, CT. 06410	<i>Did NOT Bid Decline letter.</i>	1		msylvester@housingcenter.com
THE BARCLAY GROUP 202 BROAD STREET RIVERTON, NJ 08077	<i>Did NOT bid</i>	1		dwise@barclayinsurance.com
FAIRVIEW INSURANCE AGENCY, INC 1930 E. MARLTON PIKE SUITE 16 CHERRY HILL, NJ 08003	<i>Did NOT bid</i>	1		cgraham@fairviewinsurance.com
WIDERMAN AND CO 70 TANNER STREET HADDONFIELD NJ 08033	<i>Did NOT bid</i>	1		cdumbleton@widerman.com

<p>CUPO INSURANCE AGENCY 50 MT. PROSPECT AVE. CLIFTON, NJ 07013</p>	<p><i>Did Not Bid</i></p>	<p>Joe.S@Cupo.com</p>
<p>BROWN & BROWN METRO LLC 2000 MIDATLANTIC DRIVE, SUITE 440 Mount Laurel, NJ</p>	<p><i>Did not Bid</i></p>	<p>cmcmorrow@bdvins.com</p>

Project Number	D&O Insurance-HAGC	Quote	Company	Quote	A.M. BEST RATING OF A-, FIN. SIZE VIII, OR	Two agency representatives	Coverage \$2,000,000./w/10,000 retention	EPL Coverage \$2,000,000./w/15,000 Reter	Aggregate of \$4,000,00.	Additional Insureds included
1	Nathan Lane	\$11,711.00	Nathan Lane	\$11,711.00	C	C	C	C	i	C
	alternate	14,177		14,177	C	C	C	C	i	C
2	Lewis Chester	Did not Quote		Did not Quote						
3	Samuel Martin Co.	Did not Quote		Did not Quote						
		Verbal		Verbal						
4	HAI	Did not Quote		Did not Quote						
		Sent Letter		Sent Letter						

7	Cupo Insurance	Did not quote					
IFB Evaluation Statement							
	Project		C	Complete			
	Number		I	Incomplete			
	Date		X	Missing			

A.M. BEST RATING OF A-, FIN. SIZE VIII, OR DEMOTECH OF A
 Two agency representatives
 Coverage \$2,000,000, w/10,000 retention
 EPL Coverage \$2,000,000, w/15,000 Retention
 Aggregate of \$4,000,00.
 Additional Insureds included

Company Bid
 8 Widenman Did not quote

RESOLUTION #21-44

RESOLUTION APPROVING THE EXTENSION OF CONTRACT FOR
TRASH REMOVAL SERVICES
DEPTFORD PARK APARTMENTS

WHEREAS, the Housing Authority of Gloucester County (HAGC) has executed a contract for Trash Removal Services at Deptford Park Apartments, 120 Pop Moylan Blvd, Deptford, New Jersey, via RES #19-71; and

WHEREAS, the term of the original contract was effective for the period commencing September 1, 2019, concluding on August 31, 2020; and

WHEREAS, consistent with the terms and provision of the contract and Local Public Contract Law, at the option of HAGC, the term may be extended for (2) two 1-year periods; and

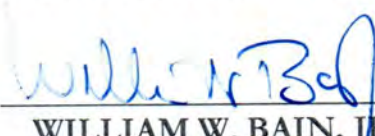
WHEREAS, per RES #20-56 the HAGC exercised its option to extend the contract for the first (1) 1-year term, from September 1, 2020, concluding on August 31, 2021; and

WHEREAS, the HAGC wishes to exercise its option to extend the contract for the second and last (1) 1-year term, from September 1, 2021, concluding on August 31, 2022; and

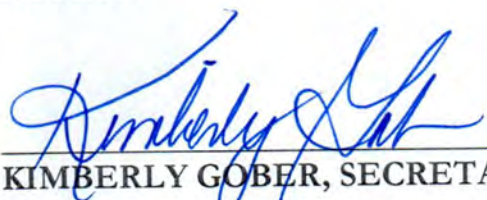
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with Waste Management be and is hereby extended for a One (1) year term.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 23rd of June 2021.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JUNE 23, 2021

RESOLUTION #21-45

RESOLUTION APPROVING THE EXTENSION OF CONTRACT FOR
TRASH REMOVAL SERVICES
CARINO PARK APARTMENTS

WHEREAS, the Housing Authority of Gloucester County (HAGC) has executed a contract for Trash Removal Services at Carino Park Apartments, 100 Chestnut St. Williamstown, New Jersey, via RES #19-70; and

WHEREAS, the term of the original contract was effective for the period commencing September 1, 2019, concluding on August 31, 2020; and

WHEREAS, consistent with the terms and provision of the contract and Local Public Contract Law, at the option of HAGC, the term may be extended for (2) two 1-year periods; and

WHEREAS, per RES #20-57 the HAGC exercised its option to extend the contract for the first (1) 1-year term, from September 1, 2020, concluding on August 31, 2021; and

WHEREAS, the HAGC wishes to exercise its option to extend the contract for the second and last (1) 1-year term, from September 1, 2021, concluding on August 31, 2022; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with Waste Management be and is hereby extended for a One (1) year term.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 23rd of June 2021.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JUNE 23, 2021

RESOLUTION #21-46

**RESOLUTION VOIDING OUTSTANDING CHECKS WRITTEN ON
VARIOUS ACCOUNTS DATED PRIOR 12/23/2020**

WHEREAS, the Housing Authority of Gloucester County (HAGC) with its various accounts, prepares an exorbitant number of checks per year; and

WHEREAS, each year a number of checks are voided by the HAGC or are released and not presented to HAGC banks for payment; and

WHEREAS, appropriate accounting procedures are required to be implemented to account for the voiding of checks issued prior to 12/23/2020 and not paid as of this date,

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that:

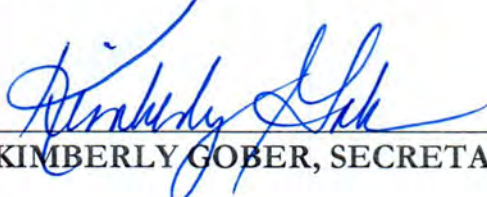
1. Checks on various HAGC accounts written prior to 12/23/2020, as listed on the attached schedule, and not presented to HAGC banks, are hereby declared void and not to be paid; and
2. The Finance Director of the HAGC and Executive Director shall make the appropriate accounting entries in books of accounts for the voiding of checks outstanding that were issued by the HAGC prior to 12/23/2020 and not presented to the HAGC banks for payment as of **06/23/2021**.
3. Funds shall be held as unclaimed property and maintained on the unclaimed property register in accordance with the requirements of N.J.S.A. 46:30B-42.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 23rd of June 2021.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JUNE 23, 2021

HOUSING AUTHORITY OF GLOUCESTER COUNTY

OUTSTANDING CHECKS TO BE WRITTEN-OFF

(ISSUED PRIOR TO DECEMBER 23, 2020)

JUNE 23, 2021

ACCOUNT: COLONIAL PARK LP OPERATING ACCOUNT

CHECK NO.	DATE	AMOUNT	PAYABLE TO	DESCRIPTION
202828	7/24/2019	\$325.93	TENANT	SECURITY DEPOSIT REFUND
203122	2/26/2020	\$199.97	TENANT	SECURITY DEPOSIT REFUND
203146	3/11/2020	\$292.29	TENANT	SECURITY DEPOSIT REFUND
203349	9/9/2020	\$87.72	TENANT	SECURITY DEPOSIT REFUND
203374	9/23/2020	\$213.02	TENANT	SECURITY DEPOSIT REFUND
TOTAL		\$1,118.93		

ACCOUNT: PUBLIC HOUSING MANAGEMENT ACCOUNT

CHECK NO.	DATE	AMOUNT	PAYABLE TO	DESCRIPTION
205535	3/4/2020	\$8.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
205037	7/24/2019	\$46.94	TENANT	SECURITY DEPOSIT REFUND
205039	7/24/2019	\$108.46	TENANT	SECURITY DEPOSIT REFUND
TOTAL		\$163.40		

ACCOUNT: SHEPHERD'S FARM OPERATING ACCOUNT

CHECK NO.	DATE	AMOUNT	PAYABLE TO	DESCRIPTION
202079	4/29/2020	\$296.30	TENANT	SECURITY DEPOSIT REFUND
202098	5/20/2020	\$20.52	TENANT	SECURITY DEPOSIT REFUND
202141	7/22/2020	\$0.67	TENANT	SECURITY DEPOSIT REFUND
TOTAL		\$317.49		

ACCOUNT: HAP DISBURSEMENT ACCOUNT

CHECK NO.	DATE	AMOUNT	PAYABLE TO	DESCRIPTION
502247	6/1/2020	\$4.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
502248	6/1/2020	\$25.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
502252	6/1/2020	\$10.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
502256	6/1/2020	\$138.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
502264	6/1/2020	\$10.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
502721	7/1/2020	\$10.00	TENANT	UTILITY REIMBURSEMENT PAYMENT

502747	7/1/2020	\$39.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
502770	7/1/2020	\$4.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
502771	7/1/2020	\$25.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
502775	7/1/2020	\$10.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
502820	7/1/2020	\$8.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503242	8/1/2020	\$4.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503243	8/1/2020	\$25.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503294	8/1/2020	\$8.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503296	8/1/2020	\$74.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503332	8/1/2020	\$18.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503354	8/15/2020	\$1.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503384	9/1/2020	\$2.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503623	9/1/2020	\$9.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503655	9/1/2020	\$9.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503659	9/1/2020	\$4.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503660	9/1/2020	\$25.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503669	9/1/2020	\$1.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503705	9/1/2020	\$38.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503712	9/1/2020	\$74.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503806	10/1/2020	\$71.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
503989	10/1/2020	\$27.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504025	10/1/2020	\$4.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504032	10/1/2020	\$1.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504059	10/1/2020	\$20.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504074	10/1/2020	\$11.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504076	10/1/2020	\$74.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504146	11/1/2020	\$23.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504287	11/1/2020	\$27.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504323	11/1/2020	\$4.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504325	11/1/2020	\$49.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504328	11/1/2020	\$1.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504331	11/1/2020	\$6.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504367	11/1/2020	\$8.00	TENANT	UTILITY REIMBURSEMENT PAYMENT

504368	11/1/2020	\$11.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504406	11/1/2020	\$10.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504534	12/1/2020	\$10.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504582	12/1/2020	\$4.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504587	12/1/2020	\$1.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504627	12/1/2020	\$11.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
504704	12/1/2020	\$21.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
TOTAL		\$969.00		

TOTAL FOR ALL ACCOUNTS:

\$2,568.82

RESOLUTION #21-47

RESOLUTION AUTHORIZING APPLICATION FOR FUNDS
ADVERTISED IN HUD NOFA

FAMILY SELF SUFFICIENCY (FSS) PROGRAM COORDINATOR FUNDING

WHEREAS, the Housing Authority of Gloucester County (HAGC) has heretofore participated in a Family Self Sufficiency (FSS) Program in its Housing Choice Voucher and Public Housing Programs; and

WHEREAS, the HAGC has previously applied for and received funding to pay the salaries of the FSS Program Coordinator; and

WHEREAS, in order to continue to provide FSS services to our very low-income citizens, the Housing Authority of Gloucester County has determined to further participate in said program; and

WHEREAS, the United States Department for Housing and Urban Development has indicated that funding to pay the salary of the FSS Program Coordinator may be available pending the publication of a HUD Notification of Fund Availability (NOFA), and subsequent filing of an application by the HAGC;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the Executive Director be and hereby is authorized to prepare and file an application with the Department of HUD, to continue funding in accordance with the NOFA to be published.

BE IT FURTHER RESOLVED that the Executive Director is authorized to arrange for "Memoranda of Understanding" or other programmatic required documents as may be necessary.

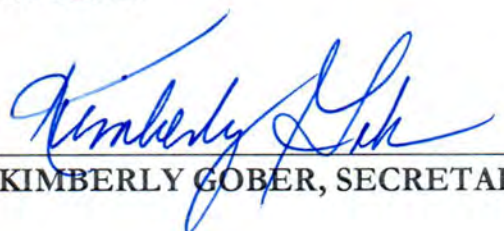
ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 23rd of June 2021.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JUNE 23, 2021

RESOLUTION #21-48

**RESOLUTION AUTHORIZING THE AMENDED
FINAL (CLOSE-OUT) PERFORMANCE AND EVALUATION REPORT
FOR GRANTS **NJ39P204501-17 & NJ39P204501-18**
CAPITAL FUND PROGRAM BUDGET**

WHEREAS, the Housing Authority of Gloucester County (HAGC) has previously adopted FY 2017 and FY 2018 Capital Fund Program Budget as part of an overall submission to the U.S. Dept. of Housing and Urban Development; and

WHEREAS, the FY 2017 and FY 2018 Capital Fund Program have been fully expended and work completed; and

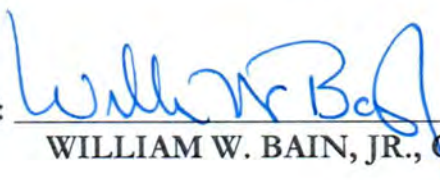
WHEREAS, the attached amended close out budgets are consistent with the overall objectives of the Capital Fund Program, as presented to the community, residents of public housing developments and local governing bodies in public information sessions and at a publicly held hearing on the Capital Fund Program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the Amended Final (Close-Out) Performance and Evaluation Report documents for the Capital Fund Program budget for FY 2017 and FY2018, as attached hereto, are hereby approved; and

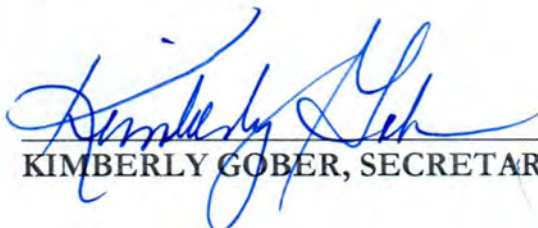
IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to submit the Amended Final (Close-Out) Performance and Evaluation Report and related documents for the Capital Fund Program, FY 2017, and FY 2018, as herein approved, to the Department of HUD for their approval.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 23rd of June 2021.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JUNE 23, 2021

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0157
 Expires 11/30/2023

"Public reporting burden for this collection of information is estimated to average 2.2 hours. This includes the time for collecting, reviewing, and reporting the data. The information requested is required to obtain a benefit. This form is used to verify allowable and reasonableness of grant expenses. There are no assurances of confidentiality. HUD may not conduct or sponsor, and an applicant is not required to respond to a collection of information unless it displays a currently valid OMB control number."

PHA Name Housing Authority of Gloucester County	Grant Type and Number Capital Fund Program Grant No: NJ39 P204 501 17 Replacement Housing Factor Grant No: Date of CFFP:
FFY of Grant: FFY of Grant Approval: 2017	

Type of Grant



Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (revision no:
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 15) ³				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 15)	\$33,972.00		\$33,972.00	\$33,972.00
5	1480 General Capital Activity	\$305,748.00		\$305,748.00	\$305,748.00
6	1492 Moving to Work Demonstration				
7	1501 Collateralization Expense / Debt Service Paid by PHA				
8	1503 RAD-CFP				
9	1504 RAD Investment Activity				
10	1505 RAD-CPT				
11	9000 Debt Reserves				
12	9001 Bond Debt Obligation paid Via System of Direct Payment				
13	9002 Loan Debt Obligation paid Via System of Direct Payment				
14	9900 Post Audit Adjustment				

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0157
 Expires 11/30/2023

Part I: Summary		FFY of Grant: FFY of Grant Approval: 2017	
PHA Name: Housing Authority of Gloucester County	Grant Type and Number Capital Fund Program Grant No.: Replacement Housing Factor Grant No.: Date of CFFP:	NJ39 P204 501 17	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost ¹
15	Amount of Annual Grant: (sum of lines 2 - 14)	Original	Obligated
16	Amount of line 15 Related to LBP Activities	Revised ²	Expended
17	Amount of line 15 Related Sect. 504, ADA, and Fair Housing Act Activities.		
18	Amount of line 15 Related to Security - Soft Costs		
19	Amount of line 15 Related to Security - Hard Costs		
20	Amount of line 15 Related to Energy Conservation Measures		
Signature of Executive Director *		Signature of Public Housing Director	Date
			6/8/21

* I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, or submitting a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0157
 Expires 11/30/2023

"Public reporting burden for this collection of information is estimated to average 2.2 hours. This includes the time for collecting, reviewing, and reporting the data. The information requested is required to obtain a benefit. This form is used to verify allowable and reasonableness of grant expenses. There are no assurances of confidentiality. HUD may not conduct or sponsor, and an applicant is not required to respond to a collection of information unless it displays a currently valid OMB control number.

PHA Name Housing Authority of Gloucester County	Grant Type and Number Capital Fund Program Grant No: NJ39 P204 501 18 Replacement Housing Factor Grant No: Date of CFFP:
FFY of Grant: FFY of Grant Approval: 2018	


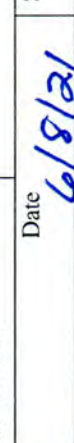
- Type of Grant
- Original Annual Statement Reserve for Disasters/Emergencies
 Performance and Evaluation Report for Period Ending: Revised Annual Statement (revision no:
 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 15) ³				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 15)	\$49,863.00		\$39,863.00	\$49,863.00
5	1480 General Capital Activity	\$448,772.00		\$448,772.00	\$448,772.00
6	1492 Moving to Work Demonstration				
7	1501 Collateralization Expense / Debt Service Paid by PHA				
8	1503 RAD-CFP				
9	1504 RAD Investment Activity				
10	1505 RAD-CPT				
11	9000 Debt Reserves				
12	9001 Bond Debt Obligation paid Via System of Direct Payment				
13	9002 Loan Debt Obligation paid Via System of Direct Payment				
14	9900 Post Audit Adjustment				

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0157
 Expires 11/30/2023

Part I: Summary		FFY of Grant: FFY of Grant Approval: 2018	
PHA Name: Housing Authority of Gloucester County	Grant Type and Number Capital Fund Program Grant No.: Replacement Housing Factor Grant No.: Date of CFFP:	NJ39 P204 501 18	
Type of Grant		<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:	
<input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:		<input checked="" type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost ¹
		Original	Revised ²
15	Amount of Annual Grant: (sum of lines 2 - 14)		Obligated
16	Amount of line 15 Related to LBP Activities		Expended
17	Amount of line 15 Related Sect. 504, ADA, and Fair Housing Act Activities.		
18	Amount of line 15 Related to Security - Soft Costs		
19	Amount of line 15 Related to Security - Hard Costs		
20	Amount of line 15 Related to Energy Conservation Measures		
Signature of Executive Director		Signature of Public Housing Director	
			
Date		Date	
6/8/21		6/8/21	

* I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, or submitting a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

RESOLUTION #21-49

RESOLUTION APPROVING CONTRACT FOR
INDIRECT WATER TANK REPLACEMENT
DEPTFORD PARK APARTMENTS

WHEREAS, the Housing Authority of Gloucester County (HAGC) has need to replace an Indirect Water Tank at Deptford Park Apartments, 120 Pop Moylan Blvd, Deptford, NJ; and

WHEREAS, the HAGC has solicited bids prepared in accordance with a Local Public Contracts Law (*N.J.S.A 40a:11-1 et seq*) for elevator maintenance services and has reviewed said bids: and

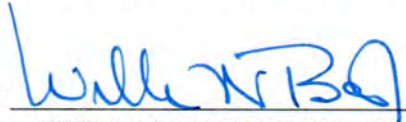
WHEREAS, the lowest responsible bid for such service is from **LGB Mechanical, Inc.** at a cost of **\$57,000.00** and is proper and responsive to the specifications provided; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with **LGB Mechanical Inc.** be and is hereby approved; and

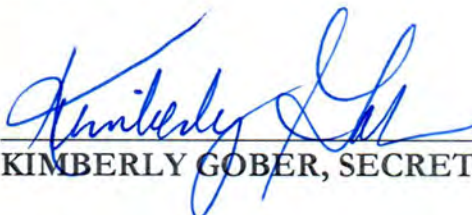
IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to execute a contract for the replacement of an Indirect Water Tank, in accordance with the bid received and the tabulation attached hereto for the contract amount of **\$57,000.00**, subject to receipt of required documentation and check of references

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 23rd of June 2021.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JUNE 23, 2021



Bid Tabulation Sheet
Indirect Water Tank Replacement
IFB 21-008
June 11, 2021

Housing Authority of Gloucester County

Attended by:
John Rasmus
Lisa Butler

Company

Base Bid

No.

Alternate Deducts

Comments

LGB Mechanical

\$57,000.00

GE Mechanical

62,225.00

BID EVALUATION FORM

Project: Indirect Water Tank Replacement
 Number: IFB21-008
 Date: 6.11.2021

C Complete
 I Incomplete
 x Missing

W-9 Form
 Owner Disclosure Statement
 Debarment Certification
 Affidavit of Moral Integrity
 Cert. for Contracts
 Non Collusion Affidavit
 Affirmative Action Statement
 Disclosure of Lobbying
 Drug-Free Workplace Affvt.
 Non Default Affidavit
 Bidders Qualification / Sub List
 NJ Business Registration Cert.
 NJ Public Works Registration
 Iranian Investment Cert
 Form 5369-A
 Cert Pmt to Influence Fed
 Bid Guarantee
 Consent of Surety
 Cert. of Insurance
 General Terms & Conditions
 List of Subcontractors
 Receipt of Addenda

Company	Base Bid	Alt. Deduct	W-9 Form	Owner Disclosure Statement	Debarment Certification	Affidavit of Moral Integrity	Cert. for Contracts	Non Collusion Affidavit	Affirmative Action Statement	Disclosure of Lobbying	Drug-Free Workplace Affvt.	Non Default Affidavit	Bidders Qualification / Sub List	NJ Business Registration Cert.	NJ Public Works Registration	Iranian Investment Cert	Form 5369-A	Cert Pmt to Influence Fed	Bid Guarantee	Consent of Surety	Cert. of Insurance	General Terms & Conditions	List of Subcontractors	Receipt of Addenda	Comments
LGB Mechanical	57,000.00	n/a	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	lowest responsive and responsible bid
GE Mechanical	62,225.00	n/a	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	

Recommendation

LGB Mechanical has submitted the lowest responsive and responsible bid. A reference check was conducted with satisfactory ratings, the contractor has an annual income of \$1,000,000 with 4 employees. All paperwork has been submitted properly. LGB is recommended to be awarded a contract for IFB 21-008.

RESOLUTION NO #21-50

RESOLUTION AUTHORIZING AWARDING A LIMITED NUMBER OF
PROJECT BASED VOUCHERS IN
THE HOUSING CHOICE VOUCHER PROGRAM

WHEREAS, the Housing Authority of Gloucester County (HAGC) recognizes there is a need to create and/or expand affordable housing opportunities for persons with special needs in Gloucester County; and

WHEREAS, the HAGC requested proposals for up to 25 Project Based Vouchers (PBVs) in the Section 8 Housing Choice Voucher Program administered by the HAGC; and

WHEREAS, the HAGC received One (1) proposal from an eligible proposer; and

WHEREAS, said proposal was submitted by the **Gloucester County Housing Development Corporation (GCHDC)**, an instrumentality of the HAGC, requesting 24 PBVs for a proposed special needs housing project located at the Rowan College of South Jersey campus located in Deptford Township, Gloucester County ("Project"); and

WHEREAS, the HAGC requested a review from an independent party, the Pleasantville Housing Authority, to determine if the proposal was complete and responsive; and


WHEREAS, the Pleasantville Housing Authority determined the proposal submitted by GCHDC, requesting 24 PBVs was complete and responsive to the specifications provided; and

WHEREAS, the Pleasantville Housing Authority requested that the award of 24 PBVs to GCHDC be conditioned on the execution of an agreement by GCHDC for the provision of supportive services to the special needs residents of the Project.

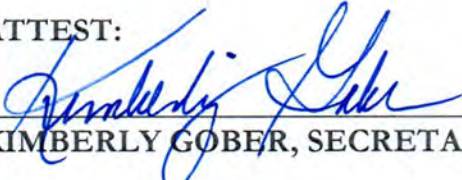
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority that the Executive Director is authorized to execute an Agreement to Enter into a Housing Assistance Payments Contract for Housing Choice Voucher-Project Based Assistance with **Gloucester County Housing Development Corporation (GCHDC) for 24 PBVs**, subject to negotiating the business terms with the owner, the approval of the business terms by HAGC Counsel, and the execution of an agreement by GCHDC for the provision of supportive services to the special needs residents of the Project.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 23rd of June 2021.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JUNE 23, 2021

**Housing Authority
of Gloucester County**
 Attended by:
 Janice Freer
 Michael Jezierski
 Dana Dunfee

Tabulation Sheet
PARTICIPATION IN THE S8 PBV PROGRAM
RFP 21-007
JUNE 1, 2021 @ 2:00PM



	Number of Vouchers Requested	Company	Comments
--	-------------------------------------	----------------	-----------------

	24	Gloucester County Housing Development Corp.	
--	----	---	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

--	--	--	--

TABLED

RESOLUTION #21-51

RESOLUTION AUTHORIZING EXECUTIVE SESSION IN ORDER TO DISCUSS MATTERS FALLING UNDER EXEPTIONS TO THE OPEN PUBLIC MEETINGS ACT

WHEREAS, While the Sen. Byron M. Baer Open Public Meetings Act (OPRA, NJSA 10:4-6et seq.) requires all meetings of the Housing Authority of Gloucester County to be held in public, NJSA 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session”, i.e., without the public being permitted to attend and:

WHEREAS, the Housing Authority of Gloucester County has determined that _____ issues are permitted by NJSA 10:4-12 (b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on June 23, 2021, at 4:30 P.M. and;

WHEREAS, the nine (9) exceptions to public meetings set forth in NJSA 10:4-12(b) are listed below with the number of issues and any additional information shall be written:

- 1) **“Any matter which, by express provision of Federal law, State stature of rule of court shall be rendered confidential or excluded from public discussion”** the legal citation to the provision at issue is _____ and the nature of the matter described as specifically as possible without undermining the need for confidentiality is _____
- 2) **“Any matter in which the release of information would impair a right to receive funds from the federal government.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

- 3) **“Any material the disclosure of which constitutes an unwarranted invasion of privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, healthy, custodial, child protections, rehabilitation, legal defenses, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

- 4) **“Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees**

of the public body.” The collective bargaining contract(s) discussed are between the Board and _____

5) **“Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality

is _____

6) **“Any tactics and techniques utilized in protecting the safety and property of the public provide that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality

is _____

7) **“Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.”** The parties to and docket number of each item of litigation and/or the parties to each contract discussed are _____

and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____

8) **“Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining in of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.”**

Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. vs New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are _____

9) “Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Housing Authority of Gloucester County shall (**circle one**) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of Gloucester County will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Secretary at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by NJSA 47:1A-1 et seq.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION APPROVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AT ITS PUBLIC MEETING HELD ON JUNE 23, 2021.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 23rd of June 2021.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____
WILLIAM W BAIN, JR., CHAIRMAN

ATTEST:

KIMBERLY GOBER, SECRETARY

DATED: JUNE 23, 2021