

RESOLUTION #25-16

**RESOLUTION APPROVING
CONTRACT FOR LOGO DESIGN
TWO TWO CREATIVE**

WHEREAS, the Housing Authority of Gloucester County (HAGC) has need for new branding and logo design services for itself and its instrumentalities; and

WHEREAS, HAGC has solicited quotes for said services in accordance with HAGC's Procurement Policy; and

WHEREAS, the most qualified quote for such services is from **TWO TWO CREATIVE** for the amount of **\$9,600.00** and is proper and responsive to the specifications provided.

WHEREAS, the Finance Director identified that funds are available to cover the cost of new branding and logo design services not to exceed **\$10,000.00**.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with **TWO TWO CREATIVE** be and is hereby approved; and

IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to execute a contract for new branding and logo design services for itself and its instrumentalities, for a contract amount **\$9,600.00** with a not to exceed limit of **\$10,000.00**.

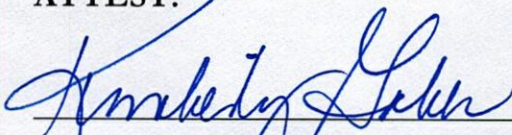
ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 26th day of February 2025.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:



KIMBERLY GOBER, SECRETARY

DATED: FEBRUARY 26, 2025

RESOLUTION #25-17

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR
LAWN MAINTENANCE**

CARINO PARK

MARKSMEN LANDSCAPING

RFP 25-001

WHEREAS, the Housing Authority of Gloucester County (HAGC) has need for lawn maintenance services at Carino Park Apartments, 100 Chestnut Street, Williamstown, NJ; and

WHEREAS, HAGC has solicited proposals for lawn maintenance services through public advertisement; and

WHEREAS, HAGC received and reviewed one (1) proposal; and

WHEREAS, the proposal by **MARKSMEN LANDSCAPING**, as detailed in the attached proposal documents, is proper and responsive to the specifications;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the proposal made by **MARKSMEN LANDSCAPING** be and is hereby approved; and

IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to negotiate and execute a contract for Lawn Maintenance services with **MARKSMEN LANDSCAPING**, in accordance with the proposal received and the tabulation attached hereto.

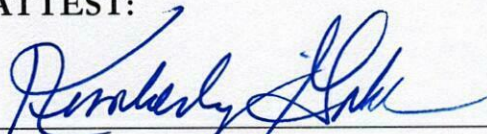
ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 26th day of February 2025.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

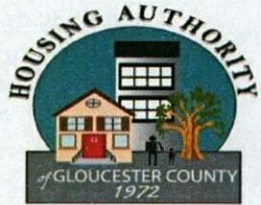
ATTEST:



KIMBERLY GOBER, SECRETARY

DATED: FEBRUARY 26, 2025

[illegible]



Tabulation Sheet
LAWN MAINTENANCE
RFP 25-001
February 11, 2025 @ 2:00pm

Housing Authority
of Gloucester County

Attended by:

S.LITTLE
J. DANIELS

[illegible]

PROPOSAL PRICE FORM

Proposal Page

Rates listed below shall be "fully loaded rates". No additional payment shall be allowed for profit, overhead, mobilization, travel, or other cost; therefore there will be no additional charges for night or weekend work.

The undersigned hereby proposes to furnish all labor, materials, tools, equipment and services to perform, Landscape and Lawn Services for the Housing Authority of Gloucester County, per the terms and conditions of the proposal specification.

The term of the proposal is as stated below with the right to award optional terms on an annual basis.

BUILDING LOCATIONS	FEE APRIL 1, 2025 – MARCH 31, 2027		FEE APRIL 1, 2027 – MARCH 31, 2028 OPTION 1		FEE APRIL 1, 2028 – MARCH 31, 2029 OPTION 2	
	LAWN	TREE & BEDDING	LAWN	TREE & BEDDING	LAWN	TREE & BEDDING
Nancy J. Elks Seniors Housing 100 Pop Moylan Blvd. Deptford, NJ 08096	\$ 190 -	\$ 2200 -	\$ 200 -	\$ 2300 -	\$ 210 -	\$ 2400 -
Deptford Park Apartments 120 Pop Moylan Blvd. Deptford, NJ 08096	\$ 190 -	\$ 2200 -	\$ 200 -	\$ 2300 -	\$ 210 -	\$ 2400 -
Colonial Park Apartments 401 S. Evergreen Ave Woodbury, NJ 08096	\$ 150 -	\$ 1600 -	\$ 160 -	\$ 1700 -	\$ 170 -	\$ 1800 -
Shepherd's Farm Senior Housing 981 Grove Road West Deptford, NJ 08086	\$ 420 -	\$ 4400 -	\$ 430 -	\$ 4500 -	\$ 440 -	\$ 4600 -
Carino Park Apartments 100 Chestnut Street Williamstown, NJ 08094	\$ 260 -	\$ 2800 -	\$ 270 -	\$ 2900 -	\$ 280 -	\$ 3000 -

Company: Marksman Landscaping LLC

Authorized Signature: [Signature] Title: Owner

Date: 2-10-25

PROPOSAL PRICE FORM

Proposal Page 3

Rates listed below shall be "fully loaded rates". No additional payment shall be allowed for profit, overhead, mobilization, travel, or other cost; therefore there will be no additional charges for night or weekend work.

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	LAWN LIME APPLICATION	LAWN DISEASE CONTROL APPLICATION	LAWN LIME APPLICATION	LAWN DISEASE CONTROL APPLICATION	LAWN LIME APPLICATION	LAWN DISEASE CONTROL APPLICATION
Nancy J. Elks Seniors Housing 100 Pop Moylan Blvd. Deptford, NJ 08096	\$ 220 -	\$ 330 -	\$ 225 -	\$ 335 -	\$ 230 -	\$ 340 -
Deptford Park Apartments 120 Pop Moylan Blvd. Deptford, NJ 08096	\$ 220 -	\$ 330 -	\$ 225 -	\$ 335 -	\$ 230 -	\$ 340 -
Colonial Park Apartments 401 S. Evergreen Ave Woodbury, NJ 08096	\$ 170 -	\$ 280 -	\$ 175 -	\$ 285 -	\$ 180 -	\$ 290 -
Shepherd's Farm Senior Housing 981 Grove Road West Deptford, NJ 08086	\$ 500 -	\$ 660 -	\$ 525 -	\$ 680 -	\$ 550 -	\$ 700 -
Carino Park Apartments 100 Chestnut Street Williamstown, NJ 08094	\$ 280 -	\$ 390 -	\$ 290 -	\$ 400 -	\$ 400 -	\$ 420 -

Company: Marks men Landscaping LLC

Authorized Signature: [Signature]

Title: Owner

Date: 2-10-25

PROPOSAL PRICE FORM

Proposal Page 2

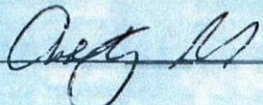
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The term of the proposal is as stated below with the right to award optional terms on an annual basis.

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	INITIAL CLEAN-UP	FINAL CLEAN-UP	INITIAL CLEAN-UP	FINAL CLEAN-UP	INITIAL CLEAN-UP	FINAL CLEAN-UP
Nancy J. Elks Seniors Housing 100 Pop Moylan Blvd. Deptford, NJ 08096	\$ 1100 -	\$ 600 -	\$ 1200 -	\$ 650 -	\$ 1300 -	\$ 700 -
Deptford Park Apartments 120 Pop Moylan Blvd. Deptford, NJ 08096	\$ 1100 -	\$ 600 -	\$ 1200 -	\$ 650 -	\$ 1300 -	\$ 700 -
Colonial Park Apartments 401 S. Evergreen Ave Woodbury, NJ 08096	\$ 600 -	\$ 600 -	\$ 650 -	\$ 650 -	\$ 700 -	\$ 700 -
Shepherd's Farm Senior Housing 981 Grove Road West Deptford, NJ 08086	\$ 2200 -	\$ 1000 -	\$ 2300 -	\$ 1100 -	\$ 2400 -	\$ 1200 -
Carino Park Apartments 100 Chestnut Street Williamstown, NJ 08094	\$ 1300 -	\$ 1400 -	\$ 1400 -	\$ 1500 -	\$ 1500 -	\$ 1600 -

Company: Marksman Landscaping LLC

Authorized Signature: 

Title: Owner Date: 2-10-25

PROPOSAL PRICE FORM

Proposal Page 4

Rates listed below shall be "fully loaded rates". No additional payment shall be allowed for profit, overhead, mobilization, travel, or other cost; therefore there will be no additional charges for night or weekend work.

The undersigned hereby proposes to furnish all labor, materials, tools, equipment and services to perform, Landscape and Lawn Services for the Housing Authority of Gloucester County, per the terms and conditions of the proposal specification.

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	LAWN INSECT CONTROL APPLICATION	TREE INSECT CONTROL APPLICATION	LAWN INSECT CONTROL APPLICATION	TREE INSECT CONTROL APPLICATION	LAWN INSECT CONTROL APPLICATION	TREE INSECT CONTROL APPLICATION
Nancy J. Elkins Seniors Housing 100 Pop Moylan Blvd. Deptford, NJ 08096	\$ 250 -	\$ 660 -	\$ 275 -	\$ 680 -	\$ 300 -	\$ 700 -
Deptford Park Apartments 120 Pop Moylan Blvd. Deptford, NJ 08096	\$ 250 -	\$ 660 -	\$ 275 -	\$ 680 -	\$ 300 -	\$ 700 -
Colonial Park Apartments 401 S. Evergreen Ave Woodbury, NJ 08096	\$ 180 -	\$ 660 -	\$ 190 -	\$ 680 -	\$ 200 -	\$ 700 -
Shepherd's Farm Senior Housing 981 Grove Road West Deptford, NJ 08086	\$ 500 -	\$ 550 -	\$ 525 -	\$ 575 -	\$ 550 -	\$ 600 -
Carino Park Apartments 100 Chestnut Street Williamstown, NJ 08094	\$ 280 -	\$ 900 -	\$ 300 -	\$ 950 -	\$ 320 -	\$ 1,000 -

Company: Marksman Landscaping LLC

Authorized Signature: [Signature]

Title: Owner

Date: 2-10-25

RESOLUTION #25-18

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR
LAWN MAINTENANCE**

DEPTFORD PARK

MARKSMEN LANDSCAPING

RFP 25-001

WHEREAS, the Housing Authority of Gloucester County (HAGC) has need for lawn maintenance services at Deptford Park Apartments, 120 Pop Moylan Blvd., Deptford, NJ; and

WHEREAS, HAGC has solicited proposals for lawn maintenance services through public advertisement; and

WHEREAS, HAGC received and reviewed one (1) proposal; and

WHEREAS, the proposal by **MARKSMEN LANDSCAPING**, as detailed in the attached proposal documents, is proper and responsive to the specifications;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the proposal made by **MARKSMEN LANDSCAPING** be and is hereby approved; and

IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to negotiate and execute a contract for Lawn Maintenance services with **MARKSMEN LANDSCAPING**, in accordance with the proposal received and the tabulation attached hereto.

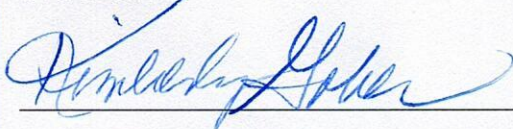
ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 26th day of February 2025.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

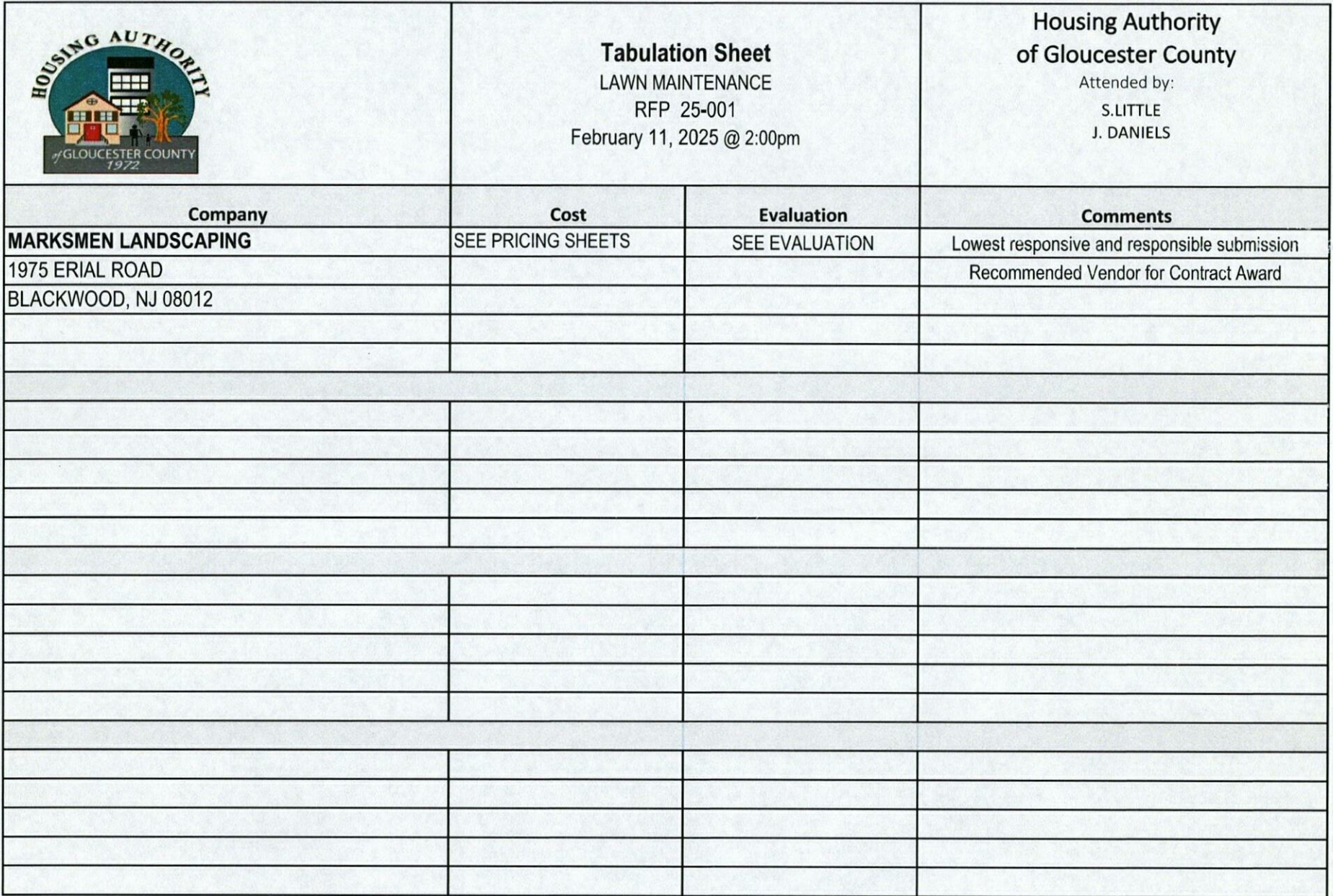
ATTEST:



KIMBERLY GOBER, SECRETARY

DATED: FEBRUARY 26, 2025

[illegible]



PROPOSAL PRICE FORM

Proposal Page

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The term of the proposal is as stated below with the right to award optional terms on an annual basis.

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Nancy J. Elks Seniors Housing 100 Pop Moylan Blvd. Deptford, NJ 08096	\$ 190 -	\$ 2200 -	\$ 200 -	\$ 2300 -	\$ 210 -	\$ 2400 -
Deptford Park Apartments 120 Pop Moylan Blvd. Deptford, NJ 08096	\$ 190 -	\$ 2200 -	\$ 200 -	\$ 2300 -	\$ 210 -	\$ 2400 -
Colonial Park Apartments 401 S. Evergreen Ave Woodbury, NJ 08096	\$ 150 -	\$ 1600 -	\$ 160 -	\$ 1700 -	\$ 170 -	\$ 1800 -
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Carino Park Apartments 100 Chestnut Street Williamstown, NJ 08094	\$ 260 -	\$ 2800 -	\$ 270 -	\$ 2900 -	\$ 280 -	\$ 3000 -

Company: Marksman Landscaping LLC

Authorized Signature: [Signature]

Title: Owner

Date: 2-10-25

PROPOSAL PRICE FORM

Proposal Page 3

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Company: Markmen Landscaping LLC

Authorized Signature: Cheryl M

Title: Owner

Date: 2-10-25

PROPOSAL PRICE FORM

Proposal Page 2

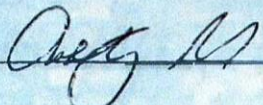
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Carino Park Apartments 100 Chestnut Street Williamstown, NJ 08094	\$ 1300 -	\$ 1400 -	\$ 1400 -	\$ 1500 -	\$ 1500 -	\$ 1600 -

Company: Marksman Landscaping LLC

Authorized Signature: 

Title: Owner Date: 2-10-25

PROPOSAL PRICE FORM

Proposal Page 4

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Deptford Park Apartments 120 Pop Moylan Blvd. Deptford, NJ 08096	\$ 250 -	\$ 660 -	\$ 275 -	\$ 680 -	\$ 300 -	\$ 700 -
Colonial Park Apartments 401 S. Evergreen Ave Woodbury, NJ 08096	\$ 180 -	\$ 660 -	\$ 190 -	\$ 680 -	\$ 200 -	\$ 700 -
Shepherd's Farm Senior Housing 981 Grove Road West Deptford, NJ 08086	\$ 500 -	\$ 550 -	\$ 525 -	\$ 575 -	\$ 550 -	\$ 600 -
Carino Park Apartments 100 Chestnut Street Williamstown, NJ 08094	\$ 280 -	\$ 900 -	\$ 300 -	\$ 950 -	\$ 320 -	\$ 1,000 -

Company: Marksman Landscaping LLC

Authorized Signature: Chad A.

Title: Owner

Date: 2-10-25

TABLED

RESOLUTION #25-19

RESOLUTION AUTHORIZING EXECUTIVE SESSION IN ORDER
TO DISCUSS MATTERS FALLING UNDER EXEPTIONS
TO THE OPEN PUBLIC MEETINGS ACT

WHEREAS, While the Sen. Byron M. Baer Open Public Meetings Act (OPRA, NJSA 10:4-6et seq.) requires all meetings of the Housing Authority of Gloucester County to be held in public, NJSA 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session”, i.e., without the public being permitted to attend and:

WHEREAS, the Housing Authority of Gloucester County has determined that _____ issues are permitted by NJSA 10:4-12 (b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held February 26, 2025, at 4:30 P.M. and;

WHEREAS, the nine (9) exceptions to public meetings set forth in NJSA 10:4-12(b) are listed below with the number of issues and any additional information shall be written:

- 1) **“Any matter which, by express provision of Federal law, State stature of rule of court shall be rendered confidential or excluded from public discussion”** the legal citation to the provision at issue is _____ and the nature of the matter described as specifically as possible without undermining the need for confidentiality is _____
- 2) **“Any matter in which the release of information would impair a right to receive funds from the federal government.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

- 3) **“Any material the disclosure of which constitutes an unwarranted invasion of privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, healthy, custodial, child protections, rehabilitation, legal defenses, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

- 4) **“Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the**

negotiation of terms and conditions with employees or representatives of employees of the public body.” The collective bargaining contract(s) discussed are between the Board and _____

- 5) **“Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality

is _____

- 6) **“Any tactics and techniques utilized in protecting the safety and property of the public provide that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

- 7) **“Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.”** The parties to and docket number of each item of litigation and/or the parties to each contract discussed are _____

and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____

- 8) **“Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining in of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.”**

Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. vs New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are _____

- 9) "Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____
- _____
- _____

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Housing Authority of Gloucester County shall **(circle one)** reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of Gloucester County will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Secretary at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately be discussed.

BE IT FURTHER RESOLVED that the Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by NJSA 47:1A-1 et seq.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION APPROVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AT ITS PUBLIC MEETING HELD ON FEBRUARY 26, 2025.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 26th day of February 2025.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

KIMBERLY GOBER, SECRETARY

DATED: FEBRUARY 26, 2025