

**RESOLUTION #24-37**

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR  
REPLACEMENT OF ROOF AT  
204-1 SCATTERED SITE HOME**

**WHEREAS**, the Housing Authority of Gloucester County (HAGC) has need to replace the roof of a detached garage at a 204-1 Scattered Site Home located in Williamstown, NJ; and

**WHEREAS**, HAGC requested and received quotes for such services; and

**WHEREAS**, the lowest responsible quote for such services is with, **TORTORICE CONTRACTORS, INC.** at a cost of **\$9,019.00** and is proper and responsive to the specifications; and

**WHEREAS**, the Finance Director identified that Capital Funds are available to cover the cost of demolishing and disposing of a detached garage at a 204-1 Scattered Site home not to exceed **\$10,000.00**.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with **TORTORICE CONTRACTORS, INC.** be and is hereby approved; and

**IT IS FURTHER RESOLVED** that the Executive Director be and is hereby authorized to execute a contract for roof replacement at a 204-1 Scattered Site Home, in accordance with the quote received, for a contract amount **\$9,019.00** with a not to exceed limit of **\$10,000.00**.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: \_\_\_\_\_

**WILLIAM W. BAIN, JR., CHAIRMAN**

**ATTEST:**

\_\_\_\_\_

**KIMBERLY GOBER, SECRETARY**

**DATED: MAY 22, 2024**



# HOUSING AUTHORITY of GLOUCESTER COUNTY

Administrative Office: 100 Pop Moylan Boulevard, Deptford, New Jersey 08096  
Telephone: (856) 845-4959 Fax: (856) 384-9044



Form PV01HA  
Rev. June 2008  
(Previous Editions are Obsolete)

## PAYMENT VOUCHER

COMPLETE PARTS A, B & C - TYPE OR PRINT LEGIBLY

PV/CLAIM NO.  
**2628**  
OFFICIAL USE ONLY

VENDOR NO.	WORK ITEM	CONTRACT NO.	P.O. NO.	SYS	ENTRY DATE	ENTRY BY	FISCAL PERIOD	BATCH NO.
3910			126114		4/30/24	CC	4/24	

PART A CLAIMANT/VENDOR NAME AND ADDRESS		FEDERAL TAXPAYER I.D. NUMBER (ENTRY REQUIRED)	
Tortorice Contractors			
161 Blackwood Barnsboro Road		TELEPHONE	
Sewell, NJ 08080		FAX NO.	
NAME / EMAIL OF INDIVIDUAL SUBMITTING THIS CLAIM			

PART B DATE	UNIT QUANTITY	DESCRIPTION OF GOODS AND/OR SERVICES	UNIT COST	Tax Exempt AMOUNT
04/25/2024		Roof Replacement PO126114	9,019.00	9,019.00
INW# 8948				
NOTICE: INVOICES NOT ACCOMPANIED BY A SIGNED VOUCHER WILL DELAY PAYMENT PLEASE USE A SEPARATE VOUCHER FOR ADDITIONAL SPACE			TOTAL \$	9,019.00

PART C CLAIMANT'S DECLARATION AND CERTIFICATION		(ORIGINAL SIGNATURE REQUIRED)	
I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.			
Claimant's Signature		Title	COO
		Date	4/25/24

OFFICIAL USE ONLY - DO NOT WRITE BELOW									
RECURRING CLAIM			PAYMENT RECORD				PROGRAM/PROJECT(s)		
FREQ	PMTS	AMOUNT	BANK CODE	CHECK NO.	DATE	BOARD OF COMMISSIONERS			
			CAP			BILL LIST NO.	5/24	DATE:	MAY 22 2024
						DELIVERY DOCUMENTS RECEIVED & CHECKED			
						Signature		Date	4/25/24
						APPROVED FOR PAYMENT			
						Signature		Date	
						OFFICER'S CERTIFICATION			
						I, having knowledge of the facts in the course of regular procedures, certify that the articles have been received or the services rendered; said certification being based on knowledge of an official or employee, signed delivery slips or other reasonable procedures.			
						Signature		Date	

**Tortorice Contractors, Inc.**

161 Blackwood Barnsboro Road  
Sewell, NJ 08080  
P856-232-2222 F 856-232-7343  
License: 13VH00345900



**INVOICE**

**Sold To:** Gloucester County Housing Auth  
100 Pop Moylan Boulevard  
Deptford NJ 08096

**Invoice: #** 8948

**Date:** 04/24/2024

**Job Name:** [REDACTED]  
Williamstown

Roof Replacement

\$9,019.00

**Grand Totals:**

\$9,019.00

**Terms:** Payment is due within 30 days of invoice date

*Past due accounts are subject to a FINANCE CHARGE of 1.5% per month, which is an ANNUAL PERCENTAGE RATE OF 18%. Any applicable Interest Charge will be posted directly to your statement. Notice: If an account must be turned over for collection, attorney fees and cost of suit will be applied to amount owed.*

# HOUSING AUTHORITY OF GLOUCESTER COUNTY

100 POP MOYLAN BLVD  
DEPTFORD, NJ, 08096  
856-845-4959

Date Of Order: 4/2/2024

## Purchase Order

Order Number: PO126114

To: TORTORICE CONTRACTORS INC,  
161 BLACKWOOD BARNSBORO ROAD

Requisition Number REQ2628

SEWELL NJ 08080-

Ship to: Housing Authority of Gloucester County  
100 Pop Moylan Blvd.  
Deptford NJ 08096

Item	Description	QTY	Unit	Unit Cost	Total Cost
1	Roof Replacement (QUOTED)	1.00	CA	\$9,019.00	\$9,019.00
Totals:					\$9,019.00
Shipping Cost:					\$0.00
Purchase Order Cost:					\$9,019.00

Approval: \_\_\_\_\_ Grace Seeney

Approval: \_\_\_\_\_ KIMBERLY GORER

Handbook No. 7460.8 Rev 2

### Table 5.1 MANDATORY CONTRACT CLAUSES FOR SMALL PURCHASES OTHER THAN CONSTRUCTION

The following contract clauses are required in contracts pursuant to 24 CFR 85.36(i) and Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. HUD is permitted to require changes, remedies, changed conditions, access and records retention, suspension of work, and other clauses approved by the Office of Federal Procurement Policy. The PHA and contractor is also subject to other Federal laws including the U.S. Housing Act of 1937, as amended, Federal regulations, and state law and regulations.

**Examination and Retention of Contractor's Records.** The PHA, HUD, or Comptroller General of the United States, or any of their duly authorized representatives shall, until three years after final payment under this contract, have access to and the right to examine any of the Contractor's directly pertinent books, documents, papers, or other records involving transactions related to this contract for the purpose of making audit, examination, excerpts, and transcriptions.

**Right in Data and Patent Rights (Ownership and Proprietary Interest).** The PHA shall have exclusive ownership of, all proprietary interest in, and the right to full and exclusive possession of all information, materials, and documents discovered or produced by Contractor pursuant to the terms of this Contract, including, but not limited to, reports, memoranda or letters concerning the research and reporting tasks of the Contract.

**Energy Efficiency.** The Contractor shall comply with all mandatory standards and policies relating to energy efficiency which are contained in the energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub.L. 94-163) for the State in which the work under this contract is performed.

#### Procurement of Recovered Materials

(a) In accordance with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, the Contractor shall procure items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition. The Contractor shall procure items designated in the EPA guidelines that contain the highest percentage of recovered materials practicable unless the Contractor determines that such items: (1) are not reasonably available in a reasonable period of time; (2) fail to meet reasonable performance standards, which shall be determined on the basis of the guidelines of the National Institute of Standards and Technology, if applicable to the item; or (3) are only available at an unreasonable price.

(b) Paragraph (a) of this clause shall apply to items purchased under this contract where: (1) the Contractor purchases in excess of \$10,000 of the item under this contract; or (2) during the preceding Federal fiscal year, the Contractor: (i) purchased any amount of the items for use under a contract that was funded with Federal appropriations and was with a Federal agency or a State agency or agency of a political subdivision of a State;

## QUOTATION SHEET

(ATTACHMENT-B)  
Please Print or Type

**HOUSING AUTHORITY  
of GLOUCESTER COUNTY  
FINANCE DEPARTMENT**

LOCATION OF NEED		(ATTACH WRITTEN QUOTES AND APPLICABLE CATALOG SHEETS)			
204-1: [REDACTED]		NOTE: A MINIMUM OF 3 QUOTES ARE REQUIRED FOR PURCHASES OVER \$2,000.			
REQUESTED PURCHASE (use multiple lines when necessary)	DESCRIBE ITEM(s) or SERVICE	QUOTE # 1 (Enter Vendor Info Below)	QUOTE # 2 (Enter Vendor Info Below)	QUOTE # 3 (Enter Vendor Info Below)	QUOTE # 4 (Enter Vendor Info Below)
Roof Replcaement		9,019.00	N/R	N/R	
Shipping and Handling Charges (if any)					
COLUMN TOTAL		9,019.00	-	-	-
TOTAL		9,019.00			

1	VENDOR Tortorice Roofing				VENDOR CONTACT		TELEPHONE	
	ADDRESS 161 Blackwood Barnsboro Road				CITY Sewell		ST NJ	ZIP 08080
	DATE OF QUOTE 3/7/24	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL X	VENDOR MODEL/CATALOG NO.		DATE AVAILABLE
2	VENDOR Union Roofing				VENDOR CONTACT		TELEPHONE	
	ADDRESS 12260 Townsend Rd				CITY Philadelphia		ST PA	ZIP 19154
	DATE OF QUOTE 3/6/24	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL N/R	VENDOR MODEL/CATALOG NO.		DATE AVAILABLE
3	VENDOR LaBrusciano Roofing				VENDOR CONTACT		TELEPHONE	
	ADDRESS 381 Boro Line Rd				CITY King of Prussia		ST PA	ZIP 19406
	DATE OF QUOTE 3/6/2024	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL N/R	VENDOR MODEL/CATALOG NO.		DATE AVAILABLE
4	VENDOR				VENDOR CONTACT		TELEPHONE	
	ADDRESS				CITY		ST	ZIP
	DATE OF QUOTE	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL	VENDOR MODEL/CATALOG NO.		DATE AVAILABLE

<b>SELECTED VENDOR</b>		<b>REMARKS:</b>	
<b>1</b>	<b>Tortorice Roofing</b>	Vendor 1 submitted the lowest responsive and responsible quote. V1 has satisfactory project completion. V2 & V3 did not submit and/or respond to all requests for quotes and have been deemed non-responsive.	
WAS A COST BENEFIT ANALYSIS DONE? <input type="checkbox"/> NO <input type="checkbox"/> YES (Copy Attached)		BY WHOM?	
<b>CLASSIFICATION OF PURCHASE</b> (IF LESS THAN 3 QUOTES ARE PROVIDED) <input type="checkbox"/> EMERGENCY PURCHASE <input type="checkbox"/> NJ STATE GVT CONTRACT <input type="checkbox"/> VALUE REQUIRES ONLY ONE <input type="checkbox"/> SINGLE SOURCE ITEM		OTHER:	
QUOTES PROCURED BY	MGMT APPROVED (if diff)	FINANCIAL OFFICER	APPROVING OFFICER SIGNATURE DATE

**Tortorice Contractors, Inc.**

161 Blackwood Barnsboro Road  
Sewell, NJ 08080  
P856-232-2222 F 856-232-7343  
License: 13VH00345900



## PROPOSAL

**Sold To:** Gloucester County Housing Auth  
100 Pop Moylan Boulevard  
Deptford NJ 08096

**Proposal: #** 8948

**Date:** 03/07/2024

**Job Name:** [REDACTED]  
Williamstown

**Estimators Name:** Rocco Tortorice

**Roof Replacement****\$9,019.00****Includes:**

Removal and haul away of old roofing system down to wood deck.

Deck will be swept clean and inspected, if any bad wood is found it will be replaced at \$83.00 Per 4 x 8 sheet

Full front roof slope to have new 1/2" plywood sheathing.

Attic fan will be removed and sheathed over.

Gable vents will be sealed from inside attic space.

GAF WeatherWatch Ice and Water Shield will be installed at eaves of roof by gutter line at least 18" into heated space to prevent ice damming.

#15 felt underlayment will be installed on rest of roof area not covered by WeatherWatch

C4.5 aluminum roof drip edge will be installed on all perimeters of roof

GAF ProStart starter shingles will also be installed on entire perimeter of roof prior to shingle installation

GAF Timberline HDZ Shingles will be installed with (6) nails per shingle (not the standard (4))

GAF Seal a ridge caps will be installed over top of ridge vent and nailed with 2.5" roofing nails

All pipe flashing collars will be replaced with new. All pipes will also have WeatherWatch installed around them 18" in all directions

All shrubs and landscaping will be protected during demo and installation

All mulch beds and adjacent areas to be raked clean and rolled with magnet to pick up loose nails

Tortorice 2 year Workmanship warranty

**Deduct to do front slope only****-\$2,771.00****Includes:**

Rear section deduct.

**Grand Totals:****\$6,248.00**

Once this proposal is accepted, a contract will follow.

**RESOLUTION #24-38**

**RESOLUTION AUTHORIZING COMPLIANCE TO STANDARDIZE  
PROVIDER AGENCY BOARD RESOLUTIONS AND  
EXECUTE A BUSINESS ASSOCIATE AGREEMENT BETWEEN  
THE STATE OF NEW JERSEY, DEPARTMENT OF HUMAN SERVICES  
and  
THE HOUSING AUTHORITY OF GLOUCESTER COUNTY  
CONGREGATE PROGRAM**

**WHEREAS**, the mission of the Housing Authority of Gloucester County's (HAGC) is to provide quality affordable housing to those not served adequately by private/unsubsidized organizations in Gloucester County; and

**WHEREAS**, in order to accomplish HAGC's mission, we provide quality affordable meals, cleaning, shopping, and laundry services for seniors and disabled residents thru the Congregate Program; and

**WHEREAS**, an Agreement between HAGC and the **STATE OF NEW JERSEY, DEPARTMENT OF HUMAN SERVICES** must be executed for the purpose of securing funding for the Congregate Program; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the Agreement with the **STATE OF NEW JERSEY, DEPARTMENT OF HUMAN SERVICES**, be and is hereby approved; and

**IT IS FURTHER RESOLVED** that the Executive Director is hereby authorized to review, amend, and execute said agreement, as well as any and all necessary documents for the purpose of providing quality meals and cleaning, shopping and laundry services for disabled and senior residents in need through the funding.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: 

**WILLIAM W. BAIN, JR., CHAIRMAN**

**ATTEST:**



**KIMBERLY GOBER, SECRETARY**

**DATED: MAY 22, 2024**

**RESOLUTION #24-39**

**RESOLUTION AUTHORIZING ACC AMENDMENT FOR**

**CAPITAL FUND PROGRAM**

**NJ39P20450124 – FY 2024**

**WHEREAS**, the Housing Authority of Gloucester County (HAGC) has received from the United States Department of Housing and Urban Development (HUD) a funding commitment and Annual Contributions Amendment (ACC) for FY 2024, under Grant Number NJ39P20450124; and

**WHEREAS**, HAGC has prepared a five-year modernization program for public housing projects under NJ39P20450124; and

**WHEREAS**, it is in the interest of HAGC to proceed with the modernization program, as well as other physical improvements to HAGC's public housing properties in a timely manner for the benefit of the program and lower income residents:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that:

1. The ACC Amendment under Capital Fund Grant Number NJ39P20450124 is hereby approved.
2. The Executive Director is authorized to sign Form HUD-52840A, Capital Fund Program (CFP) Amendment.
3. The Executive Director, or their representative, is authorized to submit the Annual Statement/ Performance & Evaluation Report for the Capital Fund Program in the EPIC system.
4. The Executive Director is authorized to implement the program NJ39P20450124 immediately.
5. The Executive Director is authorized to make technical adjustments to the program application and budget as may be required in accordance with federal requirements to expedite the program.
6. The Executive Director is authorized to amend the Agency Plan consistent with the ACC Amendment.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: 

**WILLIAM W. BAIN, JR., CHAIRMAN**

ATTEST: 

**KIMBERLY GOBER, SECRETARY**

**DATED: MAY 22, 2024**

## 2024 Capital Fund

OMB Approval No. 2577-0303  
(exp. 10/31/2026)**Capital Fund Program  
(CFP) Amendment**to Consolidated Annual Contributions Contract  
Terms and Conditions (HUD-53012)**U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing**

The information collection requirements contained in this document have been approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520) and assigned OMB control number 2577-0303. There is no personal information contained in this application. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when disclosure is not required. In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a currently valid OMB control number.

Whereas, (Public Housing Authority) Gloucester County Housing Authority NJ204 (herein called the "PHA")  
and the United States of America, Secretary of Housing and Urban Development (herein called "HUD") entered into an Annual Contributions Contract  
ACC(s) Number(s) (On File) dated (On File)

Whereas, in accordance with Public Law No: 118-42,

Whereas, HUD has agreed to provide CFP assistance, upon execution of this Amendment, to the PHA in the amount to be specified below for the purpose of assisting the PHA in carrying out capital and management activities at existing public housing projects in order to ensure that such projects continue to be available to serve low-income families. HUD reserves the right to provide additional CFP assistance in this FY to the PHA. When HUD provides additional amounts, it will notify the PHA and those amended grants will be subject to these terms and conditions.

\$ \$738,070.00 for Fiscal Year 2024 to be referred to under the Capital Fund Grant Number NJ39P20450124  
PHA Tax Identification Number (TIN): On File UEI Number: On File

Whereas, HUD and the PHA are entering into the CFP Amendment Number On File

Now Therefore, the ACC is amended as follows:

1. The ACC(s) is (are) amended to provide CFP assistance in the amount specified above for capital and management activities of PHA projects. This CFP Amendment is a part of the ACC.

2. The PHA must carry out all capital and management activities in accordance with the United States Housing Act of 1937 (the Act), 24 CFR Part 905 (the Capital Fund Final rule) as well as other applicable HUD requirements, except that the limitation in section 9(g)(1) of the Act is increased such that of the amount of CFP assistance provided for under this CFP amendment only, the PHA may use no more than 25 percent for activities that are eligible under section 9(e) of the Act only if the PHA's HUD-approved Five Year Action Plan provides for such use; however, if the PHA owns or operates less than 250 public housing dwelling units, such PHA may continue to use the full flexibility in accordance with section 9(g)(2) of the Act.

3. The PHA has a HUD-approved Capital Fund Five Year Action Plan and has complied with the requirements for reporting on open grants through the Performance and Evaluation Report. The PHA must comply with 24 CFR 905.300 of the Capital Fund Final rule regarding amendment of the Five Year Action Plan where the PHA proposes a Significant Amendment to the Capital Fund Five Year Action Plan.

4. For cases where HUD has approved a Capital Fund Financing Amendment to the ACC, HUD will deduct the payment for amortization scheduled payments from the grant immediately on the effective date of this CFP Amendment. The payment of CFP funds due per the amortization schedule will be made directly to a designated trustee within 3 days of the due date.

5. Unless otherwise provided, the 24 month time period in which the PHA must obligate this CFP assistance pursuant to section 9(j)(1) of the Act and 48 month time period in which the PHA must expend this CFP assistance pursuant to section 9(j)(5) of the Act starts with the effective date of this CFP amendment (the date on which CFP assistance becomes available to the PHA for obligation). Any additional CFP assistance this FY will start with the same effective date.

6. Subject to the provisions of the ACC(s) and paragraph 3, and to assist in capital and management activities, HUD agrees to disburse to the PHA or the designated trustee from time to time as needed up to the amount of the funding assistance specified herein.

7. The PHA shall continue to operate each public housing project as low-income housing in compliance with the ACC(s), as amended, the Act and all HUD regulations for a period of twenty years after the last disbursement of CFP assistance for modernization activities for each public housing project or portion thereof and for a period of forty years after the last distribution of CFP assistance for development activities for each public housing project and for a period of ten years following the last payment of assistance from the Operating Fund to each public housing project. Provided further that, no disposition of any project covered by this amendment shall occur unless approved by HUD.

8. The PHA will accept all CFP assistance provided for this FY. If the PHA does not comply with any of its obligations under this CFP Amendment and does not have its Annual PHA Plan approved within the period specified by HUD, HUD shall impose such penalties or take such remedial action as provided by law. HUD may direct the PHA to terminate all work described in the Capital Fund Annual Statement of the Annual PHA Plan. In such case, the PHA shall only incur additional costs with HUD approval.

9. Implementation or use of funding assistance provided under this CFP Amendment is subject to the attached corrective action order(s).

(mark one): Yes ☐ No ☒

10. The PHA is required to report in the format and frequency established by HUD on all open Capital Fund grants awarded, including information on the installation of energy conservation measures.

11. If CFP assistance is provided for activities authorized pursuant to agreements between HUD and the PHA under the Rental Assistance Demonstration Program, the PHA shall follow such applicable statutory authorities and all applicable HUD regulations and requirements. For total conversion of public housing projects, no disposition or conversion of any public housing project covered by these terms and conditions shall occur unless approved by HUD. For partial conversion, the PHA shall continue to operate each non-converted public housing project as low-income housing in accordance with paragraph 7.

12. CFP assistance provided as an Emergency grant or a Safety and Security grant shall be subject to a 12 month obligation and 24 month expenditure time period. CFP assistance provided as a Natural Disaster grant shall be subject to a 24 month obligation and 48 month expenditure time period. The start date shall be the date on which such funding becomes available to the PHA for obligation. The PHA must have a recorded and effective Declaration(s) of Trust on all property funded with Capital Fund grants (all types) or HUD will exercise all available remedies including recapture of grant funds.

13. Waste, Fraud, Abuse, and Whistleblower Protections. Any person who becomes aware of the existence or apparent existence of fraud, waste or abuse of any HUD award must report such incident to both the HUD official responsible for the award and to HUD's Office of Inspector General (OIG). HUD OIG is available to receive allegations of fraud, waste, and abuse related to HUD programs via hotline number (1-800-347-3735) and its online hotline form. You must comply with 41 U.S.C. § 4712 which includes informing your employees in writing of their rights and remedies, in the predominant native language of the workforce. Under 41 U.S.C. § 4712, employees of a government contractor, subcontractor, grantee, and subgrantee—as well as a personal services contractor—who make a protected disclosure about a Federal grant or contract cannot be discharged, demoted, or otherwise discriminated against as long as they reasonably believe the information they disclose is evidence of:  
1. Gross mismanagement of a Federal contract or grant;  
2. Waste of Federal funds;  
3. Abuse of authority relating to a Federal contract or grant;  
4. Substantial and specific danger to public health and safety; or  
5. Violations of law, rule, or regulation related to a Federal contract or grant.

14. This grant may be subject to the requirements of the Build America Buy, America Act (BABA) which was enacted on November 15, 2021, as part of the Infrastructure Investment and Jobs Act (Public Law 117-58), unless waived by the Department: refer to HUD's BABA webpage for further information ([https://www.hud.gov/program\\_offices/general\\_counsel/build\\_america\\_buy\\_america](https://www.hud.gov/program_offices/general_counsel/build_america_buy_america))

The parties have executed this CFP Amendment, and it will be effective on the date HUD signs below.

U.S. Dept of HUD	PHA (Executive Director or authorized agent)
By <u>/s/</u>	By <u>Kimberly Gober</u>
Marianne Nazzaro	Executive Director
Title: Deputy Assistant Secretary Office Public Housing Invest.	

Previous versions obsolete

form HUD-52840-A OMB Approval No. 2577-0303 (exp. 10/31/2026)

**RESOLUTION #24-40**

**RESOLUTION APPROVING THE EXTENSION OF CONTRACT FOR  
COIN OPERATED LAUNDRY EQUIPMENT  
CARINO PARK APARTMENTS**

**WHEREAS**, the Housing Authority of Gloucester County (HAGC) has executed a contract for Coin Operated Laundry Equipment at Carino Park Apartments, 100 Chestnut St, Williamstown, NJ, via RES #22-50; and

**WHEREAS**, the term of the original contract was effective for the period commencing August 1, 2022, concluding on July 31, 2024; and

**WHEREAS**, consistent with the terms and provision of the contract and Local Public Contract Law, at the option of HAGC, the term may be extended for (2) two 1-year periods; and

**WHEREAS**, HAGC wishes to exercise its option to extend the contract for one (1) 1-year term, from August 1, 2024, concluding on July 31, 2025.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with **FMB LAUNDRY, INC.** for Coin Operated Laundry Equipment be and is hereby extended for a One (1) year term.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: 

**WILLIAM W. BAIN, JR., CHAIRMAN**

**ATTEST:**



**KIMBERLY GOBER, SECRETARY**

**DATED: MAY 22, 2024**

**RESOLUTION #24-41**

**RESOLUTION APPROVING THE EXTENSION OF CONTRACT FOR  
COIN OPERATED LAUNDRY EQUIPMENT  
DEPTFORD PARK APARTMENTS**

**WHEREAS**, the Housing Authority of Gloucester County (HAGC) has executed a contract for Coin Operated Laundry Equipment at Deptford Park Apartments, 120 Pop Moylan Blvd, Deptford, NJ, via RES #22-49; and

**WHEREAS**, the term of the original contract was effective for the period commencing August 1, 2022, concluding on July 31, 2024; and

**WHEREAS**, consistent with the terms and provision of the contract and Local Public Contract Law, at the option of HAGC, the term may be extended for (2) two 1-year periods; and

**WHEREAS**, HAGC wishes to exercise its option to extend the contract for one (1) 1-year term, from August 1, 2024, concluding on July 31, 2025.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with **FMB LAUNDRY, INC.** for Coin Operated Laundry Equipment be and is hereby extended for a One (1) year term.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: \_\_\_\_\_

**WILLIAM W. BAIN, JR., CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**KIMBERLY GOBER, SECRETARY**

**DATED: MAY 22, 2024**

**RESOLUTION #24-42**

**RESOLUTION APPROVING THE EXTENSION OF CONTRACT FOR  
TRASH REMOVAL SERVICES  
CARINO PARK APARTMENTS**

**WHEREAS**, the Housing Authority of Gloucester County (HAGC) has executed a contract for Trash Removal Services at Carino Park Apartments, 100 Chestnut St. Williamstown, NJ, via RES #22-77; and

**WHEREAS**, the term of the original contract was effective for the period commencing September 1, 2022, concluding on August 31, 2024; and

**WHEREAS**, consistent with the terms and provision of the contract and Local Public Contract Law, at the option of HAGC, the term may be extended for (2) two 1-year periods; and

**WHEREAS**, HAGC wishes to exercise its option to extend the contract for One (1) 1-year term, from September 1, 2024, concluding on August 31, 2025; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with WASTE MANAGEMENT be and is hereby extended for a One (1) year term.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: 

**WILLIAM W. BAIN, JR., CHAIRMAN**

ATTEST:



**KIMBERLY GOBER, SECRETARY**

**DATED: MAY 22, 2024**

**RESOLUTION #24-43**

**RESOLUTION APPROVING THE EXTENSION OF CONTRACT FOR  
TRASH REMOVAL SERVICES  
DEPTFORD PARK APARTMENTS**

**WHEREAS**, the Housing Authority of Gloucester County (HAGC) has executed a contract for Trash Removal Services at Deptford Park Apartments, 120 Pop Moylan Blvd., Deptford, NJ, via RES #22-77; and

**WHEREAS**, the term of the original contract was effective for the period commencing September 1, 2022, concluding on August 31, 2024; and

**WHEREAS**, consistent with the terms and provision of the contract and Local Public Contract Law, at the option of HAGC, the term may be extended for (2) two 1-year periods; and

**WHEREAS**, HAGC wishes to exercise its option to extend the contract for One (1) 1-year term, from September 1, 2024, concluding on August 31, 2025; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with WASTE MANAGEMENT be and is hereby extended for a One (1) year term.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: \_\_\_\_\_

**WILLIAM W. BAIN, JR., CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**KIMBERLY GOBER, SECRETARY**

**DATED: MAY 22, 2024**

**RESOLUTION #24-44**

**RESOLUTION AUTHORIZING THE EXECUTION OF A  
SERVICE AGREEMENT BETWEEN  
THE HOUSING AUTHORITY OF GLOUCESTER COUNTY  
AND  
COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC  
CARINO PARK APARTMENTS**

**WHEREAS**, the Housing Authority of Gloucester County (HAGC) is the owner of the property located at 100 Chestnut Street, Williamstown, NJ, known and Carino Park Apartments; and

**WHEREAS**, HAGC wishes to enter into a Service Agreement with **COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC** for the provision of residential products and services to the residents of Carino Park Apartments; and

**WHEREAS**, HAGC has negotiated an appropriate compensation for the exclusive use of the home run wiring and non-exclusive use of the home wiring, as attached herein; and

**WHEREAS**, it is in the best interest of the HAGC and its residents to enter into said Service Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of Housing Authority of Gloucester County, that the Executive Director is hereby authorized to execute the Service Agreement, as attached herein, pending counsel review.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: 

**WILLIAM W. BAIN, JR., CHAIRMAN**

**ATTEST:**



**KIMBERLY GOBER, SECRETARY**

**DATED: MAY 22, 2024**

**RESOLUTION #24-45**

**RESOLUTION AUTHORIZING THE EXECUTION OF A  
SERVICE AGREEMENT BETWEEN  
THE HOUSING AUTHORITY OF GLOUCESTER COUNTY  
AND  
COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC  
DEPTFORD PARK APARTMENTS**

**WHEREAS**, the Housing Authority of Gloucester County (HAGC) is the owner of the property located at 120 Pop Moylan Blvd. Deptford, NJ, known as Deptford Park Apartments; and

**WHEREAS**, HAGC wishes to enter into a Service Agreement with **COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC** for the provision of residential products and services to the residents of Deptford Park Apartments; and

**WHEREAS**, HAGC has negotiated an appropriate compensation for the exclusive use of the home run wiring and non-exclusive use of the home wiring, as attached herein; and

**WHEREAS**, it is in the best interest of the HAGC and its residents to enter into said Service Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of Housing Authority of Gloucester County, that the Executive Director is hereby authorized to execute the Service Agreement, as attached herein, pending counsel review.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: 

**WILLIAM W. BAIN, JR., CHAIRMAN**

**ATTEST:**



**KIMBERLY GOBER, SECRETARY**

**DATED: MAY 22, 2024**

**RESOLUTION #24-46**

**RESOLUTION APPROVING THE DISPOSITION  
AND WRITE OFF OF UNSERVICEABLE EQUIPMENT  
PITNEY BOWES MAIL MACHINE**

**WHEREAS**, the Housing Authority of Gloucester County (HAGC) from time to time has physical property which is no longer serviceable for public use; and

**WHEREAS**, the HAGC is presently in possession of a **PITNEY BOWES MAIL MACHINE, MODEL DM400C**; and

**WHEREAS**, the equipment has outlived its usefulness to the HAGC due to age and condition; and

**WHEREAS**, HAGC wishes to dispose of this equipment in accordance with the Disposition Policy.

**NOW, THEREFORE, BE IT RESOLVED** by the Housing Authority of Gloucester County that the equipment identified herein be declared to be obsolete and may be disposed of in accordance with the Disposition Policy.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: 

**WILLIAM W. BAIN, JR., CHAIRMAN**

ATTEST: 

**KIMBERLY GOBER, SECRETARY**

**DATED: MAY 22, 2024**

**RESOLUTION #24-47**

**RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE  
CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO**

**N.J.S.A. 40a:11-12a**

**WHEREAS**, the Housing Authority of Gloucester County (HAGC), pursuant to NJSA40A:11-12a and NJAC 5:34-7.29(c) may by resolution and without advertising for bids, purchase any goods or services under the State of NJ Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, HAGC has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, HAGC intends to enter into such contract with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State contract Vendors on the attached list, pursuant to all conditions of the individual contracts and;

**BE IT FURTHER RESOLVED** that the governing body of the Housing Authority of Gloucester County, pursuant to N.J.A.C.5:30-5.5(b), after inquiring about the availability of funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Executive Director.

**BE IT FURTHER RESOLVED** that the duration of the contracts between the Housing Authority of Gloucester County and the Referenced State Contract Vendors shall be from June 1, 2024 to May 31, 2025.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: 

**WILLIAM W. BAIN, JR., CHAIRMAN**

**ATTEST:**



**KIMBERLY GOBER, SECRETARY**

**DATED: MAY 22, 2024**

**REFERENCED STATE CONTRACT VENDORS**

COMMODITY/ SERVICE	VENDOR	STATE CONTRACT	EXPENDITURES TO BE UNDER
GENERAL OFFICE SUPPLIES	• W.B. MASON CO. INC.	0000003	\$17,500
FUEL CREDIT SERVICES	• IMPAC FLEET (FLEETCARD)	M2022 24-GNSV1-52509	\$28,000
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	• VARIOUS VENDORS	M0483	\$42,000
TIRES	• THE GOODYEAR CO.	20-FLEET-00948	\$17,500
FACILITIES MAINTENANCE AND OPERATIONS (MRO) AND INDUSTRIAL SUPPLIES	• GRAINGER	19-FLEET-00566	\$17,500
MAILROOM EQUIPMENT AND MAINTENANCE	• JERSEY MAIL SYSTEMS	23-FLEET-22885	\$17,500
WALK-IN BUILDING SUPPLIES	• HOME DEPOT	18-FLEET-00234	\$30,000
	• LOWE'S HOME CENTERS LLC.	23-FLEET-00235	\$70,000

RESOLUTION #24-48

RESOLUTION AUTHORIZING  
THE HOUSING AUTHORITY OF GLOUCESTER COUNTY (HAGC) TO  
EXTEND PARTICIPATION AS MEMBER IN  
**CAMDEN COUNTY EDUCATIONAL SERVICE COMMISSION**  
**COOPERATIVE PRICING SYSTEM**

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

**WHEREAS**, on May 22, 2019, through RES 19-49 the governing body of HAGC duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services and wishes to extend its participation.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County, that the Executive Director is hereby authorized to execute and sign an agreement as follows:

1. **TITLE.** This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the HOUSING AUTHORITY OF GLOUCESTER COUNTY.
2. **AUTHORITY.** Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Executive Director is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.
3. **CONTRACTING UNIT.** The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.
4. **EFFECTIVE DATE.** This resolution shall take effect June 1, 2024 until May 31, 2025.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST: 

KIMBERLY GOBER, SECRETARY

DATED: MAY 22, 2024

RESOLUTION #24-49

RESOLUTION AUTHORIZING  
THE HOUSING AUTHORITY OF GLOUCESTER COUNTY (HAGC) TO  
EXTEND PARTICIPATION AS A MEMBER IN  
**EDUCATIONAL SERVICE COMMISSION OF MORRIS COUNTY**  
**COOPERATIVE PRICING SYSTEM**

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the EDUCATIONAL SERVICE COMMISSION OF MORRIS COUNTY, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

**WHEREAS**, on May 24, 2023, through RES 23-50 the governing body of HAGC duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services and wishes to extend its participation.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County, that the Executive Director is hereby authorized to execute and sign an agreement as follows:

1. **TITLE.** This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the HOUSING AUTHORITY OF GLOUCESTER COUNTY.
2. **AUTHORITY.** Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Executive Director is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.
3. **CONTRACTING UNIT.** The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law* (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.
4. **EFFECTIVE DATE.** This resolution shall take effect June 1, 2024 until May 31, 2025.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST: 

KIMBERLY GOBER, SECRETARY

DATED: MAY 22, 2024

**RESOLUTION #24-50**

**RESOLUTION AUTHORIZING  
THE HOUSING AUTHORITY OF GLOUCESTER COUNTY (HAGC) TO  
EXTEND PARTICIPATION AS MEMBER IN  
**THE OMNIA PARTNERS GOVERNMENT PURCHASING ALLIANCE****

**WHEREAS**, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods, or to contract for services, may make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available; and

**WHEREAS**, the nationally-recognized **OMNIA PARTNERS GOVERNMENT PURCHASING ALLIANCE**, has offered voluntary participation in the national cooperative purchasing agreement for the purchase of goods and services; and

**WHEREAS**, on March 27, 2019, through RES 19-23 the governing body of HAGC duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services and wishes to extend its participation.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Housing Authority of Gloucester County as follows:

1. The Executive Director is authorized to enter into an agreement and to participate in the **OMNIA PARTNERS GOVERNMENT PURCHASING ALLIANCE** for June 1, 2024 until May 31, 2025.
2. The HAGC shall be responsible to ensure that the goods and or services procured through the **OMNIA PARTNERS GOVERNMENT PURCHASING ALLIANCE** comply with all applicable laws of the State of New Jersey, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: 

**WILLIAM W. BAIN, JR., CHAIRMAN**

**ATTEST:** 

**KIMBERLY GOBER, SECRETARY**

**DATED: MAY 22, 2024**

**RESOLUTION #24-51**

**RESOLUTION ACKNOWLEDGING THE DISPOSITION  
AND WRITE OFF OF DESTROYED EQUIPMENT  
AS RESULT OF FLOODING AT  
HAGC'S ADMINISTRATIVE OFFICE**

**WHEREAS**, the Housing Authority of Gloucester County (HAGC) main office, located at 100 Pop Moylan Blvd. Deptford, NJ, suffered significant flood damage from a broken Domestic Water pipe; and

**WHEREAS**, HAGC equipment, listed below, was destroyed, and required removal from the premises during the clean up activities associated with the event:

NO.	PROPERTY DESCRIPTION
1	HP 250 G7 15.6" LCD notebook - quantity 1
2	Trip Lite mini dock usb hub – quantity 1
3	HP Scanjet pro 2000 s2 scanner – quantity 1
4	1 Yealink T54W VOIP Phone – quantity 1
5	1 yealink headset YHS33 – quantity 1
6	ASUS 27" 1080 P Monitor – 1 OF 2
7	ASUS 27" 1080 P Monitor – 2 OF 2
8	Wireless Headphones – quantity 1
9	Power cord extensions- 1/ 2
10	Power cord extensions- 2/2
11	Network cables – 1 / 2
12	Network cables – 2/ 2
13	Cubicle Partition 1
14	Cubicle Partition 2
15	Cubicle Partition 3
16	Cubicle Partition 4
17	Cubicle Partition 5
18	Cubicle Partition 6
19	Cubicle Partition 7
20	Cubicle Partition 8
21	Cubicle Partition 9

**WHEREAS**, HAGC wishes to document the disposition and write off of this equipment in accordance with the Disposition Policy.

**NOW, THEREFORE, BE IT RESOLVED** by the Housing Authority of Gloucester County that the equipment identified herein be declared to be unusable and may be written off in accordance with the Disposition Policy.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: \_\_\_\_\_

**WILLIAM W. BAIN, JR., CHAIRMAN**

**ATTEST:** \_\_\_\_\_

**KIMBERLY GOBER, SECRETARY**

**DATED: MAY 22, 2024**

**RESOLUTION #24-52**

**RESOLUTION AUTHORIZING THE EXECUTION  
OF A PROVIDER AGREEMENT BETWEEN  
THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AND  
INSPIRA HEALTH NETWORK LIFE, INC.**

**WHEREAS**, the Housing Authority of Gloucester County's (HAGC) mission is to provide quality, affordable housing opportunities to those not served adequately by private/unsubsidized organizations in Gloucester County, NJ; and


**WHEREAS**, **INSPIRA HEALTH NETWORK LIFE, INC.** is a non-profit corporation organized under the laws of the State of New Jersey that owns and operates the Inspira LIFE (Living Independently for Elders) program, which is based on the PACE model of care, nationally known as the Program of All Inclusive Care of the Elderly; and


**WHEREAS**, the HAGC wishes to enter into a Provider Agreement with **INSPIRA HEALTH NETWORK LIFE, INC.** for the provision or arrangements for the provision of comprehensive health-related and community-based services at HAGC Properties for participation by HAGC tenants, to assist seniors stay independent and avoid premature institutionalization; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County, that the Executive Director be and hereby is authorized to execute a Provider Agreement and any and all documents which may be necessary to effectuate the Provider Agreement with **INSPIRA HEALTH NETWORK LIFE, INC.** pending counsel negotiation and review.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY:   
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:  
  
KIMBERLY GOBER, SECRETARY

**DATED: MAY 22, 2024**

**RESOLUTION #24-53**

**RESOLUTION AUTHORIZING PURCHASES**

**APPROVED UNDER THE STATE OF NEW JERSEY, DEPARTMENT OF  
HUMAN SERVICES CONGREGATE PROGRAM**

**WHEREAS**, the Housing Authority of Gloucester County (HAGC) has entered into an Agreement with the State of New Jersey, Department of Human Services for the purpose of securing funding for the Congregate Program; and

**WHEREAS**, the State of New Jersey, Department of Human Services has indicated additional funds may become available to make purchases of goods and services to further support the Congregate Program; and

**WHEREAS**, the goods and services must be approved by the State; and


**NOW, THEREFORE, BE IT RESOLVED** by the Housing Authority of Gloucester County that the Executive Director, or a designee, is hereby authorized to use said additional funds, to make purchases of goods and services to further support the Congregate Program, if available and approved by the State.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22<sup>nd</sup> day of May 2024.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: \_\_\_\_\_

**WILLIAM W. BAIN, JR., CHAIRMAN**

ATTEST: \_\_\_\_\_  
**KIMBERLY GOBER, SECRETARY**

**DATED: MAY 22, 2024**

TABLED

RESOLUTION #24-54

RESOLUTION AUTHORIZING EXECUTIVE SESSION IN ORDER  
TO DISCUSS MATTERS FALLING UNDER EXEPTIONS  
TO THE OPEN PUBLIC MEETINGS ACT

**WHEREAS**, While the Sen. Byron M. Baer Open Public Meetings Act (OPRA, NJSA 10:4-6et seq.) requires all meetings of the Housing Authority of Gloucester County to be held in public, NJSA 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session", i.e., without the public being permitted to attend and:

**WHEREAS**, the Housing Authority of Gloucester County has determined that \_\_\_\_\_ issues are permitted by NJSA 10:4-12 (b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on May 22nd, 2024, at 4:30 P.M. and;

**WHEREAS**, the nine (9) exceptions to public meetings set forth in NJSA 10:4-12(b) are listed below with the number of issues and any additional information shall be written:

- 1) **"Any matter which, by express provision of Federal law, State stature of rule of court shall be rendered confidential or excluded from public discussion"** the legal citation to the provision at issue is \_\_\_\_\_ and the nature of the matter described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_
- 2) **"Any matter in which the release of information would impair a right to receive funds from the federal government."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 3) **"Any material the disclosure of which constitutes an unwarranted invasion of privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, healthy, custodial, child protections, rehabilitation, legal defenses, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 4) **"Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the**

negotiation of terms and conditions with employees or representatives of employees of the public body.” The collective bargaining contract(s) discussed are between the Board and\_\_\_\_\_

- 5) “Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_

- 6) “Any tactics and techniques utilized in protecting the safety and property of the public provide that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_

- 7) “Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket number of each item of litigation and/or the parties to each contract discussed are\_\_\_\_\_
- and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_

- 8) “Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining in of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.”
- Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. vs New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are \_\_\_\_\_

9) “Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

WHEREAS, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting of the Housing Authority of Gloucester County shall **(circle one)** reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of Gloucester County will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Secretary at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately be discussed.

BE IT FURTHER RESOLVED that the Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by NJSA 47:1A-1 et seq.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION APPROVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AT ITS PUBLIC MEETING HELD ON MAY 22, 2024.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 22nd day of May 2024.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: \_\_\_\_\_  
WILLIAM W BAIN, JR., CHAIRMAN

ATTEST:

\_\_\_\_\_  
KIMBERLY GOBER, SECRETARY  
DATED: MAY 22, 2024