

Fiscal Year

Start Year
2023

-

End Year
2023

***Housing Authority Budget of:
Gloucester County Housing Authority***

State Filing Year

2023

ADOPTED COPY

For the Period:

January 1, 2023

to

December 31, 2023

www.hagc.org

Housing Authority Web Address



Division of Local Government Services

**2023 HOUSING AUTHORITY BUDGET
CERTIFICATION SECTION**

2023

Gloucester County Housing Authority

HOUSING AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D Gwert CPA, RGA Date: 12/20/2022

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D Gwert CPA, RGA Date: 12/20/2022

2023 PREPARER'S CERTIFICATION

Gloucester County Housing Authority

HOUSING AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Housing Authority Budget, including the Annual Budget and the Capital annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	gseeney@hagc.org
Name:	Grace Seeney
Title:	Finance Director
Address:	100 Pop Moylan Blvd. Deptford, NJ 08096
Phone Number:	856-845-4959 ext. 214
Fax Number:	856-384-9044
E-mail Address:	gseeney@hagc.org

HOUSING AUTHORITY INTERNET WEBSITE CERTIFICATION

Housing Authority's Web Address:

www.hagc.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities.
- ☒ The budgets for the current fiscal year and immediately preceding two prior years.
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- ☒ The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- ☐ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance:

Kimberly Gober

Title of Officer Certifying Compliance:

Executive Director

Signature:

kgober@hagc.org

2023 APPROVAL CERTIFICATION

Gloucester County Housing Authority

HOUSING AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Gloucester County Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on October 26, 2022.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

Officer's Signature:	kgober@hagc.org
Name:	Kimberly Gober
Title:	Executive Director
Address:	100 Pop Moylan Blvd. Deptford, NJ 08096
Phone Number:	856-845-4959 ext. 215
Fax Number:	856-384-9044
E-mail Address:	kgober@hagc.org

2023 HOUSING AUTHORITY BUDGET RESOLUTION

Gloucester County Housing Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

WHEREAS, the Annual Budget for Gloucester County Housing Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 has been presented before the governing body of the Gloucester County Housing Authority at its open public meeting of October 26, 2022; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$20,877,870.00, Total Appropriations including any Accumulated Deficit, if any, of \$25,097,240.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$4,219,370.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$698,380.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Gloucester County Housing Authority, at an open public meeting held on October 26, 2022 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Gloucester County Housing Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Gloucester County Housing Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 14, 2022.

kgober@hagc.org

(Secretary's Signature)

10/26/2022

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Willaim W. Bain, Jr.	X			
John Giovannitti	X			
Scott Kintzing	X			
Daniel Reed	X			
Brenden Garozzo				X
Frank Smith				X

2023 ADOPTION CERTIFICATION

Gloucester County Housing Authority

HOUSING AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true the Budget adopted by the governing body of the Gloucester County Housing Authority, pursuant to N.J.A.C 5:31- on December 14, 2022.

Officer's Signature:			
Name:	Kimberly Gober		
Title:	Executive Director		
Address:	100 Pop Moyland Blvd. Deptford, NJ 08096		
Phone Number:	856-845-4959 ext. 215	Fax:	856-384-9044
E-mail address:	kgober@hagc.org		

2023 ADOPTED BUDGET RESOLUTION

Gloucester County Housing Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

WHEREAS, the Annual Budget and Capital Budget/Program for the Gloucester County Housing Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 has been presented for adoption before the governing body of the Gloucester County Housing Authority at its open public meeting of December 14, 2022; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$20,877,870.00, Total Appropriations, including any Accumulated Deficit, if any, of \$25,097,240.00, and Total Unrestricted Net Position utilized of \$4,219,370.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$698,380.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Gloucester County Housing Authority at an open public meeting held on December 14, 2022 that the Annual Budget and Capital Budget/Program of the Gloucester County Housing Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

kgober@hagc.org

(Secretary's Signature)

12/14/2022

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Willaim W. Bain, Jr.	X			
John Giovannitti				X
Scott Kintzing	X			
Daniel Reed	X			
Brenden Garozzo	X			
Frank Smith				X

**2023 HOUSING AUTHORITY BUDGET
NARRATIVE AND INFORMATION SECTION**

2023 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

Gloucester County Housing Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. Complete a brief statement on the Fiscal Year 2023 proposed Annual Budget and make comparison to the Fiscal Year 2022 adopted budget for each Revenue and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

F-2 Revenue

Congregate Services decreased due to a reduced participation in the program, as well as tenant income decreasing.

Ross & FSS Grants increased because the FSS Grant approved is been going up over the past couple years.

Interest Earned has decreased because interest rates have been getting lower over time.

F-4 Appropriations

Fringe Benefits have increased due to the rising costs of OPEB.

Travel has increased due to more out of the office training being done by employees overall.

Miscellaneous Administration decreased due to overbudgeting for Public Housing last year.

Tenant Services increased due to the cost of food and supplies going up.

Protective Services expense has decreased because we have eliminated contracted security guards and started implementing a centralized

Collection Losses increased due to more tenants not paying their rent.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital/Programs.

In 2020, the world suffered a pandemic (COVID-19) that is still affecting the state of the local/regional economy. Staffing has been affected by higher turnover. There have been many issues with the supply chain making things more difficult to find and purchase, as well as higher costs.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.). If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

To balance the budget.

2023 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

Gloucester County Housing Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Identify any sources of funds transferred to the County/Municipality as PILOT payments, or a shared service and explain the reason for the transfer. Housing Authorities cannot transfer Unrestricted Net Position.

N/A

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

We are currently under-leased in the Housing Choice Voucher Program and we have been diligently working to increase this number. Insufficient supply of housing has been a Nationwide issue. We are currently approved to pay 110% of the newly published SFMR.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report.

HOUSING AUTHORITY CONTACT INFORMATION

2023

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Gloucester County Housing Authority		
Federal ID Number:	22-2120143		
Address:	100 Pop Moylan Blvd.		
City, State, Zip:	Deptford	NJ	08096
Phone: (ext.)	856-845-4959	Fax:	856-384-9044

Preparer's Name:	Grace Seeney		
Preparer's Address:	100 Pop Moylan Blvd.		
City, State, Zip:	Deptford	NJ	08096
Phone: (ext.)	856-845-4959 (214)	Fax:	856-384-9044
E-mail:	gseeney@hagc.org		

Chief Executive Officer*	Kimberly Gober		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	856-845-4959 (215)	Fax:	856-384-9044
E-mail:	kgober@hagc.org		

Chief Financial Officer*	Grace Seeney		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	856-845-4959 (214)	Fax:	856-384-9044
E-mail:	gseeney@hagc.org		

Name of Auditor:	Carol McAllister		
Name of Firm:	Bowman & Company, LLP		
Address:	6 North Broad Street		
City, State, Zip:	Woodbury	NJ	08096
Phone: (ext.)	856-821-6864	Fax:	856-821-6864
E-mail:	cmcullister@bowman.cpa		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

Gloucester County Housing Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

84

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 2,831,917.00

3. Provide the number of regular voting members of the governing body:

7

(5 or 7 per State statute)

4. Provide the number of alternate voting members of the governing body:

0

(Maximum is 2)

5. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

6. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

7. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract*?

No

**A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.*

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

8. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Gloucester County Housing Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

9. Did the Authority pay for meals or catering during the current fiscal year?

Yes

If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

10. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4?

Yes

If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

11. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel
- b. Travel for companions
- c. Tax indemnification and gross-up payments
- d. Discretionary spending account
- e. Housing allowance or residence for personal use
- f. Payments for business use of personal residence
- g. Vehicle/auto allowance or vehicle for personal use
- h. Health or social club dues or initiation fees
- i. Personal services (i.e. maid, chauffeur, chef)

No
No
No
No
No
No
Yes
No
No

If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.

12. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement?

Yes

If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).

13. Did the Authority make any payments to current or former commissioners or employees for severance or termination?

No

If "yes", provide explanation, including amount paid.

14. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?

No

If "yes", provide explanation including amount paid.

15. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?

No

If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Gloucester County Housing Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

16. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

17. Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations?

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

18. Has the Authority been deemed "troubled" by the Department of Housing and Urban Development?

If "yes", attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.

**HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE
(CONTINUED)**

Gloucester County Housing Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Use the space below to provide clarification for any Questionnaire responses.

#8 Please see attached spreadsheet
#9 Please see attached spreadsheet
#10 Please see attached spreadsheet
#11g Please see attached spreadsheet

AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

Gloucester County Housing Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key Employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest Compensated Employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)
Gloucester County Housing Authority
For the Period: January 01, 2023 to December 31, 2023

				Position	Reportable Compensation from Authority (W-2/ 1099)					Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated	Former	Base Salary/ Stipend	Bonus			Other (auto allowance, expense account, payment in lieu of health benefits, etc.)																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			

Schedule of Health Benefits - Detailed Cost Analysis

Gloucester County Housing Authority

For the Period: January 01, 2023 to December 31, 2023

If no health benefits, check this box: ☐

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	12	11,900.00	142,800.00	18	11,900.00	214,200.00	(71,400.00)	-33.3%
Parent & Child	12	18,100.00	217,200.00	12	18,100.00	217,200.00	-	-
Employee & Spouse (or Partner)	7	23,700.00	165,900.00	8	23,700.00	189,600.00	(23,700.00)	-12.5%
Family	15	31,200.00	468,000.00	12	31,200.00	374,400.00	93,600.00	25.0%
Employee Cost Sharing Contribution (enter as negative -)			(115,000.00)			(119,000.00)	4,000.00	-3.4%
Subtotal	46		878,900.00	50		876,400.00	2,500.00	0.3%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	-
Parent & Child			-			-	-	-
Employee & Spouse (or Partner)			-			-	-	-
Family			-			-	-	-
Employee Cost Sharing Contribution (enter as negative -)							-	-
Subtotal			-			-	-	-
Retirees - Health Benefits - Annual Cost								
Single Coverage	7	12,070.00	84,490.00	7	12,070.00	84,490.00	-	-
Parent & Child	2		-	2		-	-	-
Employee & Spouse (or Partner)	12	12,070.00	144,840.00	12	12,070.00	144,840.00	-	-
Family	3		-	3		-	-	-
Employee Cost Sharing Contribution (enter as negative -)			(1,643.00)			(1,643.00)	-	-
Subtotal	24		227,687.00	24		227,687.00	-	-
GRAND TOTAL								
	70		1,106,587.00	74		1,104,087.00	2,500.00	0.2%

Is medical coverage provided by the SHBP (Yes or No)?

Is prescription drug coverage provided by the SHBP (Yes or No)?

No
No

Gloucester County Housing Authority

For the Period: January 01, 2023 to December 31, 2023

Complete the below table for the Authority's accrued liability for compensated absences.

If no accumulated absences, check this box: ☐

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Aslanaj, A.	29	\$10,577.00	X		
Barber, R.	14	\$2,076.00	X		
Barber, T.	7	\$840.00	X		
Bennis, S.	35	\$8,584.00	X		
Blair, E.	22	\$5,713.00	X		
Bundy, J.	4	\$590.00	X		
Butler, L.	47	\$8,423.00	X		
Candler, C.	18	\$2,447.00	X		
Callahan, D.	2	\$236.00	X		
Cama, J.	18	\$3,150.00	X		
Clement, I.	9	\$1,322.00	X		
Clendanel, R.	5	\$635.00	X		
Cox, M.	16	\$2,862.00	X		
Dacres, A.	28	\$5,657.00	X		
Darraugh, S.	2	\$358.00	X		
Davila, S.	16	\$1,908.00	X		
DiVento, K.	21	\$3,894.00	X		
Dunfee, D.	5	\$685.00	X		
Total liability for accumulated compensated absences per most recent audit (this page only)		\$ 59,957.00			

Gloucester County Housing Authority
For the Period: January 01, 2023 to December 31, 2023

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
EVERLY, L.	22	\$5,061.00	X		
FAULKNER, H.	45	\$10,571.00	X		
FEWKES, F.	35	\$7,381.00	X		
FREER, J.	35	\$8,713.00	X		
FREIJOML, F.	13	\$2,764.00	X		
FREKOT, J.	33	\$5,092.00	X		
GOBER, K.	32	\$16,693.00	X		
HARGROVE, M.	4	\$543.00	X		
HAVENS, D.	11	\$2,112.00	X		
HILL, A.	16	\$2,176.00	X		
HOBBS-FERNIE, W.	4	\$986.00	X		
JENKINS, H.	1	\$105.00	X		
JEZIERSKI, M.	26	\$5,256.00	X		
KAMINISKI, J.	5	\$894.00	X		
KELLEYMILLIS, H.	35	\$5,158.00	X		
KURTZ, M.	7	\$823.00	X		
LAINE, J.	18	\$5,295.00	X		
LEE, J.	4	\$498.00	X		
Total liability for accumulated compensated absences per most recent audit (this page only)		\$ 80,121.00			

Gloucester County Housing Authority
For the Period: January 01, 2023 to December 31, 2023

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
LETIZIA, P.	35	\$12,430.00	X		
LITTLE, S.	6	\$1,032.00	X		
LYNCH, A.	1	\$157.00	X		
MCCOMB, S.	44	\$7,589.00	X		
MCGOWAN, E.	21	\$5,628.00	X		
MIHLEBACH, R.	13	\$1,700.00	X		
MORELLI, J.	18	\$2,091.00	X		
MOTSON, N.	2	\$299.00	X		
MOYE, T.	14	\$2,408.00	X		
NEWCOMB, J.	0.5	\$61.00	X		
NICHOLSON, B.	10	\$2,149.00	X		
ORTIZ, E.	39	\$11,249.00	X		
PETROSKI, C.	4	\$570.00	X		
RASMUS, J.	11	\$3,224.00	X		
RODRIGUEZ, L.	6	\$704.00	X		
ROJAS, N.	13	\$2,683.00	X		
ROSARIO, K.	7	\$1,132.00	X		
SEENEY, G.	7	\$2,568.00	X		
Total liability for accumulated compensated absences per most recent audit (this page only)		\$ 57,674.00			

Gloucester County Housing Authority
For the Period: January 01, 2023 to December 31, 2023

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability		Legal Basis for Benefit		
				Approved Labor Agreement	Resolution	Individual Employment Agreement
VAZQUEZ, M.	10	\$	2,486.00	X		
WEISEL, C.	15	\$	1,726.00	X		
WILCOX, S.	28	\$	3,338.00	X		
WILSON, D.	16	\$	1,849.00	X		
BRITTON, G.	0	\$	(21.00)	X		
DOUGLASS-SMITH, V.	0	\$	(165.00)	X		
Total liability for accumulated compensated absences per most recent audit (this page only)			\$	9,213.00		

Gloucester County Housing Authority
For the Period: January 01, 2023 to December 31, 2023

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Total liability for accumulated compensated absences per most recent audit (this page only)		\$			

Gloucester County Housing Authority

☐ If no shared services, check this box:

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

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**2023 HOUSING AUTHORITY BUDGET
FINANCIAL SCHEDULES SECTION**

SUMMARY

Gloucester County Housing Authority
For the Period: January 01, 2023 to December 31, 2023

	FY 2023 Proposed Budget					FY 2022 Adopted Budget Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations			
REVENUES								
Total Operating Revenues	\$ 2,347,000	\$ -	\$ 17,255,000	\$ 1,269,500	\$ 20,871,500	\$ 20,821,272	\$ 50,228	0.2%
Total Non-Operating Revenues	970	-	100	5,300	6,370	11,850	(5,480)	-46.2%
Total Anticipated Revenues	2,347,970	-	17,255,100	1,274,800	20,877,870	20,833,122	44,748	0.2%
APPROPRIATIONS								
Total Administration	1,715,500	-	2,250,000	2,924,000	6,889,500	4,806,500	2,083,000	43.3%
Total Cost of Providing Services	1,585,140	-	16,172,500	450,100	18,207,740	18,391,650	(183,910)	-1.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	3,300,640	-	18,422,500	3,374,100	25,097,240	23,198,150	1,899,090	8.2%
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	3,300,640	-	18,422,500	3,374,100	25,097,240	23,198,150	1,899,090	8.2%
Less: Total Unrestricted Net Position Utilized	952,670	-	1,167,400	2,099,300	4,219,370	2,365,028	1,854,342	78.4%
Net Total Appropriations	2,347,970	-	17,255,100	1,274,800	20,877,870	20,833,122	44,748	0.2%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Gloucester County Housing Authority
For the Period: January 01, 2023 to December 31, 2023

Page F-2

Prior Year Adopted Revenue Schedule

Gloucester County Housing Authority**FY 2022 Adopted Budget**[illegible]

Appropriations Schedule

Gloucester County Housing Authority
For the Period: January 01, 2023 to December 31, 2023

	FY 2023 Proposed Budget				FY 2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS							
<i>Administration</i>							
Salary & Wages	516,000		852,000	550,000	\$ 1,918,000	\$ 1,747,000	\$ 171,000 9.8%
Fringe Benefits	1,080,000		1,150,000	2,085,500	4,315,500	2,152,500	2,163,000 100.5%
Legal	11,000		12,000	55,000	78,000	72,500	5,500 7.6%
Staff Training	3,600		6,000	17,000	26,600	25,000	1,600 6.4%
Travel	8,900		3,000	23,000	34,900	20,000	14,900 74.5%
Accounting Fees	1,000		500	1,000	2,500	2,500	- 0.0%
Auditing Fees	15,000		21,500	7,500	44,000	44,000	- 0.0%
Miscellaneous Administration*	80,000		205,000	185,000	470,000	743,000	(273,000) -36.7%
Total Administration	1,715,500	-	2,250,000	2,924,000	6,889,500	4,806,500	2,083,000 43.3%
<i>Cost of Providing Services</i>							
Salary & Wages - Tenant Services	75,000			185,000	260,000	249,000	11,000 4.4%
Salary & Wages - Maintenance & Operation	320,000			30,000	350,000	329,650	20,350 6.2%
Salary & Wages - Protective Services	50,000				50,000	-	50,000 #DIV/0!
Salary & Wages - Utility Labor					-	-	- #DIV/0!
Fringe Benefits	118,000			1,600	119,600	-	119,600 #DIV/0!
Tenant Services	6,000			103,000	109,000	93,000	16,000 17.2%
Utilities	365,000				365,000	397,000	(32,000) -8.1%
Maintenance & Operation	300,000			22,000	322,000	310,000	12,000 3.9%
Protective Services	52,640				52,640	250,000	(197,360) -78.9%
Insurance	180,000		70,000	50,000	300,000	292,000	8,000 2.7%
Payment in Lieu of Taxes (PILOT)	61,000				61,000	66,000	(5,000) -7.6%
Terminal Leave Payments					-	-	- #DIV/0!
Collection Losses	18,000			15,000	33,000	26,000	7,000 26.9%
Other General Expense				500	500	500	- 0.0%
Rents			16,100,000		16,100,000	16,300,000	(200,000) -1.2%
Extraordinary Maintenance	17,500				17,500	16,000	1,500 9.4%
Replacement of Non-Expendible Equipment	22,000		2,500	35,000	59,500	55,000	4,500 8.2%
Property Betterment/Additions				8,000	8,000	7,500	500 6.7%
Miscellaneous COPS*					-	-	- #DIV/0!
Total Cost of Providing Services	1,585,140	-	16,172,500	450,100	18,207,740	18,391,650	(183,910) -1.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	- #DIV/0!
Total Operating Appropriations	3,300,640	-	18,422,500	3,374,100	25,097,240	23,198,150	1,899,090 8.2%
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	- #DIV/0!
Operations & Maintenance Reserve					-	-	- #DIV/0!
Renewal & Replacement Reserve					-	-	- #DIV/0!
Municipality/County Appropriation					-	-	- #DIV/0!
Other Reserves					-	-	- #DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	- #DIV/0!
TOTAL APPROPRIATIONS	3,300,640	-	18,422,500	3,374,100	25,097,240	23,198,150	1,899,090 8.2%
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,300,640	-	18,422,500	3,374,100	25,097,240	23,198,150	1,899,090 8.2%
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	- #DIV/0!
Other	952,670		1,167,400	2,099,300	4,219,370	2,365,028	1,854,342 78.4%
Total Unrestricted Net Position Utilized	952,670	-	1,167,400	2,099,300	4,219,370	2,365,028	1,854,342 78.4%
TOTAL NET APPROPRIATIONS	\$ 2,347,970	\$ -	\$ 17,255,100	\$ 1,274,800	\$ 20,877,870	\$ 20,833,122	\$ 44,748 0.2%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 165,032.00 \$ - \$ 921,125.00 \$ 168,705.00 \$ 1,254,862.00

Prior Year Adopted Appropriations Schedule

Gloucester County Housing Authority

FY 2022 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	\$ 475,000		\$ 792,000	\$ 480,000	\$ 1,747,000
Fringe Benefits	525,000		840,000	787,500	2,152,500
Legal	4,000		500	68,000	72,500
Staff Training	2,000		6,000	17,000	25,000
Travel	6,500		1,500	12,000	20,000
Accounting Fees	1,000		500	1,000	2,500
Auditing Fees	15,000		21,500	7,500	44,000
Miscellaneous Administration*	357,000		204,000	182,000	743,000
Total Administration	1,385,500	-	1,866,000	1,555,000	4,806,500
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services	69,000			180,000	249,000
Salary & Wages - Maintenance & Operation	305,500			24,150	329,650
Salary & Wages - Protective Services					-
Salary & Wages - Utility Labor					-
Fringe Benefits					-
Tenant Services	13,000			80,000	93,000
Utilities	377,000			20,000	397,000
Maintenance & Operation	285,000			25,000	310,000
Protective Services	250,000				250,000
Insurance	165,000		72,000	55,000	292,000
Payment in Lieu of Taxes (PILOT)	60,000			6,000	66,000
Terminal Leave Payments					-
Collection Losses	25,000			1,000	26,000
Other General Expense				500	500
Rents			16,300,000		16,300,000
Extraordinary Maintenance	16,000				16,000
Replacement of Non-Expendible Equipment	21,000		2,000	32,000	55,000
Property Betterment/Additions				7,500	7,500
Miscellaneous COPS*					-
Total Cost of Providing Services	1,586,500	-	16,374,000	431,150	18,391,650
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	-
Total Operating Appropriations	2,972,000	-	18,240,000	1,986,150	23,198,150
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	-
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve					-
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	-	-	-	-	-
TOTAL APPROPRIATIONS	2,972,000	-	18,240,000	1,986,150	23,198,150
ACCUMULATED DEFICIT					-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,972,000	-	18,240,000	1,986,150	23,198,150
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation	-	-	-	-	-
Other	723,628		983,650	657,750	2,365,028
Total Unrestricted Net Position Utilized	723,628	-	983,650	657,750	2,365,028
TOTAL NET APPROPRIATIONS	\$ 2,248,372	\$ -	\$ 17,256,350	\$ 1,328,400	\$ 20,833,122

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 148,600.00 \$ - \$ 912,000.00 \$ 99,307.50 \$ 1,159,907.50

Gloucester County Housing Authority

Fiscal Year Ending in

**Date of Local
Finance Board
Approval**

TOTAL PRINCIPAL	
LESS: HUD SUBSIDY	
NET PRINCIPAL	

	Fitch	Standard & Poors
	Moody's	

	Bond Rating
	Year of Last Rating

If no rating, type "Not Applicable".

Net Position Reconciliation

Gloucester County Housing Authority

For the Period: January 01, 2023 to December 31, 2023

FY 2023 Proposed Budget

Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
\$ 293,821.00	\$ -	\$ (6,048,357)	\$ 13,189,032	\$ 7,434,496
4,307,973		772	1,103,655	5,412,400
		124,092	2,325,692	2,449,784
(4,014,152)	-	(6,173,221)	9,759,685	(427,688)
2,495,590		2,312,563	1,715,536	6,523,689
4,585,060		4,039,590	4,008,375	12,633,025
				-
				-

TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)

- Less: Invested in Capital Assets, Net of Related Debt (1)
- Less: Restricted for Debt Service Reserve (1)
- Less: Other Restricted Net Position (1)
- Total Unrestricted Net Position (1)
- Less: Designated for Non-Operating Improvements & Repairs
- Less: Designated for Rate Stabilization
- Less: Other Designated by Resolution
- Plus: Accrued Unfunded Pension Liability (1)
- Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
- Plus: Estimated Income (Loss) on Current Year Operations (2)
- Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

Unrestricted Net Position Utilized to Balance Proposed Budget	3,066,498	-	178,932	15,483,596	18,729,026
Unrestricted Net Position Utilized in Proposed Capital Budget	952,670	-	1,167,400	2,099,300	4,219,370
Appropriation to Municipality/County (3)	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	952,670	-	1,167,400	2,099,300	4,219,370

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

(4)	\$ 2,113,828	\$ -	\$ (988,468)	\$ 13,384,296	\$ 14,509,656
-----	--------------	------	--------------	---------------	---------------

- (1) Total of all operations for this line item must agree to audited financial statements.
- (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
- (3) Amount may not exceed 5% of total operating appropriations. See calculation below.
 - Maximum Allowable Appropriation to Municipality/County \$ 165,032 \$ - \$ 921,125 \$ 168,705 \$ 1,254,862
- (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2023

Gloucester County Housing Authority

(Housing Authority Name)

**2023 HOUSING AUTHORITY
CAPITAL BUDGET / PROGRAM**

2023 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

Gloucester County Housing Authority

(Housing Authority Name)

Fiscal Year: January 01, 2023 to December 31, 2023

Place an "X" in the box for the applicable statement below:

☒ It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Gloucester County Housing Authority, on October 26, 2022.

☐ It is hereby certified that the governing body of the Gloucester County Housing Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Gloucester County Housing for the following reason(s):

Officer's Signature:	kgober@hagc.org
Name:	Kimberly Gober
Title:	Executive Director
Address:	100 Pop Moylan Blvd. Deptford, NJ 08096
Phone Number:	856-845-4959 ext. 215
Fax Number:	856-384-9044
E-mail Address:	kgober@hagc.org

2023 CAPITAL BUDGET/PROGRAM MESSAGE

Gloucester County Housing Authority

Fiscal Year: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided.

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend fund. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for the purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these projects?

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?

3. Has a long-term (5 years or more) infrastructure needs and other capital items (vehicles, equipment) needs assessment been prepared?

4. If amounts are on Page CB-3 in the column "Debt Authorizations", indicate the primary source of funding the debt service for the Debt Authorizations (example - HUD).

N/A

5. Have the current capital projects been reviewed and approved by HUD?

Provide additional documentation as necessary.

Proposed Capital Budget

Gloucester County Housing Authority
For the Period: January 01, 2023 to December 31, 2023

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Public Housing Management						
Authority Wide	\$ 238,514				\$ 238,514	
Scattered Sites	134,509				134,509	
Carino Park	228,143				228,143	
Deptford Park	97,214				97,214	
Total	698,380	-	-	-	698,380	-
Section 8						
	-					
	-					
	-					
Total	-	-	-	-	-	-
Housing Voucher						
	-					
	-					
	-					
Total	-	-	-	-	-	-
Other Programs						
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 698,380	\$ -	\$ -	\$ -	\$ 698,380	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Gloucester County Housing Authority
For the Period: January 01, 2023 to December 31, 2023

		Fiscal Year Beginning in				
	Estimated Total Cost	Current Budget Year 2023	2024	2025	2026	2027 2028
<i>Public Housing Management</i>						
Authority Wide	\$ 1,016,089	\$ 238,514	\$ 258,166	\$ 234,514	\$ 284,895	
Scattered Sites	423,131	134,509	115,000	99,311	74,311	
Carino Park	751,317	228,143	190,000	129,000	204,174	
Deptford Park	602,983	97,214	135,214	235,555	135,000	
Total	2,793,520	698,380	698,380	698,380	698,380	-
<i>Section 8</i>						
	-	-				
	-	-				
	-	-				
	-	-				
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
	-	-				
	-	-				
	-	-				
	-	-				
Total	-	-	-	-	-	-
<i>Other Programs</i>						
	-	-				
	-	-				
	-	-				
	-	-				
Total	-	-	-	-	-	-
TOTAL	\$ 2,793,520	\$ 698,380	\$ 698,380	\$ 698,380	\$ 698,380	\$ - \$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Gloucester County Housing Authority
For the Period: January 01, 2023 to December 31, 2023

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
Authority Wide	\$ 1,016,089				\$ 1,016,089	
Scattered Sites	423,131				423,131	
Carino Park	751,317				751,317	
Deptford Park	602,983				602,983	
Total	2,793,520	-	-	-	2,793,520	-
<i>Section 8</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL	<u>\$ 2,793,520</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,793,520</u>	<u>\$ -</u>
Total 5 Year Plan per CB-4	<u>\$ 2,793,520</u>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

**Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: _____

Gloucester County Housing Authority

Year Ending: _____

December 3

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

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For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☐ and certify below.

Date

Clerk/Secretary to the Governing Body

Appendix to Budget Document