



HAGC FINANCE DEPARTMENT  
PROPOSAL/BID COVER SHEET

Form PO 501  
(rev. November 2015)

HOUSING AUTHORITY OF GLOUCESTER COUNTY

INVITATION For BID (IFB)

Direct Questions concerning this RFP/IFB to:

PERSON/TITLE: R. Bernardini Modernization Coordinator  
PHONE/FAX: 856-845-4959 ext 240  
E-MAIL ADDRESS: rbernardini@hagc.org

RFP/IFB NUMBER: 17-010

DESCRIPTION OF GOODS AND SERVICES

REPAIR AND RECOAT OF ASPHALT PARKING AREA AT DEPTFORD PARK APARTMENTS

CONTRACT TERM	BEGINNING	ENDING
60 Days	5/1/2017	6/29/2017

The Authority reserves the right to reject any and all offers and to waive non-material deficiencies.

GENERAL PROPOSAL/BID REQUIREMENTS

1) SUBMISSION DEADLINE: (no later than this date & time)

DATE:	March 29, 2017	TIME:	2:30PM
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NOTE: TIME IS OF THE ESSENCE. LATE OFFERS WILL BE REJECTED.

- 2) Mailing Address: Attention: Kimberly Gober, Executive Director  
c/o: Housing Authority of Gloucester County  
100 Pop Moylan Boulevard, Deptford, NJ 08096  
\*The Bid Opening shall be held at the same location.
- The Proposal/Bid must conform to specifications as outlined in the RFP/IFB
  - Bids ONLY must be enclosed in a sealed envelope addressed to the above.
  - ALL Respondents must indicate the RFP/IFB NO. on the outside envelope.
  - Proposals/Bids must include all price information, typed or written in ink.
  - Proposal/Bid prices must remain valid and firm for 60 days after bid deadline.
  - The Respondent must sign the Proposal/Bid in ink and all corrections or alterations in units or prices must be initialed by the respondent in ink.
  - If Proposal/Bid Amount exceeds the State Bid Threshold of: \$ 17,500.00 Then the following items, a. and b., will apply if indicated here: YES
    - A Bid Guaranty/Bond will be required at 10% of Bid, but not to exceed \$20,000 (max), presented in a Certified Check or executed Bid Bond. If a Construction Contract exceeds \$100,000, then 5% is required. And,
    - A Consent of Surety is required equal to 100% of the contract price.
  - Regarding Only -- Invitation for Bids: YES
    - A Performance & Payment Bond totalling 100% of the Bid is required at the awarding from all contractors & subcontractors collectively.
    - A Maintenance Bond is required prior to final payment (Construction Only).
  - An Affirmative Action Cert. & Project Workforce Report (form-AA201) may be required at contract awarding & during term of contract.

12.) REQUIRED FORMS & CERTIFICATES

Failure to properly execute & sign the following documents may result in the rejection of the proposal or bid.

↓ [PLEASE INITIAL TO ACKNOWLEDGE COMPLIANCE]

- IRS Form W-9
- Owner Disclosure Statement
- "Debarment" Certification
- Certificate for Contracts, etc.
- Non-Collusion Affidavit
- Affirmative Action Statement & Affidavit
- Disclosure of Lobbying Activities (if any)
- Drug-Free Workplace Affidavit
- Non-Default Affidavit
- HUD-5369-A, Statements of Bidders
- NJ Business Registration Cert.-Contractor
- Certificate(s) of Liability Insurance
- Certificate(s) of Workers Comp Insurance
- Statement of Bidder's Qualification
- NJ Public Works Contractor Reg. Cert.
- Consent of Surety Certificate
- Iranian Certification
- Subcontractor List
- NJ Business Registration Cert.-Subcontractor
- Addendum Sheet
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Required DOCs must also be filed by authorized subcontractors.

PROPOSAL/BID - TO BE COMPLETED BY RESPONDENT

PLEASE TYPE OR PRINT IN INK.

13) Firm Name and Address	14) Federal Taxpayer ID Number
	15) Telephone Number
16) E-Mail Address, if any	17) Fax Number

PROPOSAL/BID	18a.) Proposal/Bid Amount In Words (BASE BID)	Please Type or Print Legibly		Dollars
	18b.) Proposal/Bid Amount in Numbers (BASE BID) U.S. Currency Format	\$	Please Type or Print Legibly	19) Date Price Guarantee Expires
	18c.) Alternates	ALTERNATE 1 -- if applicable	ADDENDUM 1	ALTERNATE 3 -- if applicable N/A

NOTE: DETAILED PRICING SHOULD BE REPORTED ON THE PROPOSAL/BID DETAIL SHEET

Signature of the Respondent attests that the Respondent has read, understands and agrees to all terms, conditions, and specifications set forth in this Request For Proposal/Invitation For Bid, including all addenda.

20) ORIGINAL Signature of Respondent	21) Print/Type Name and Title
	22) Date

<b>Form</b> PO 501a	HOUSING AUTHORITY OF GLOUCESTER COUNTY	<b>RFP/BID</b> <b>17-010</b>
	<b>PROPOSAL/BID DETAIL SHEET</b>	

<b>DESCRIPTION</b>	<b>REPAIR AND RECOAT OF ASPHALT PARKING AREA AT DEPTFORD PARK APARTMENTS</b>
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<b>PROPOSER/ BIDDER NAME:</b>
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**PROPOSED/BID PRICING:**

	<b>ALTERNATE DEDUCTS</b>		
#1	APPLY ONLY ONE (1) COAT SEALCOATING DEDUCT SECOND COAT COST		\$
	ADDENDUM #1		
	BLACKTOP PATCHING:UNIT COST PER SQUARE FOOT INSTALLED.		\$
<b>TOTAL</b>			<b>\$</b>

<b>BID AMOUNT IN WORDS (please print legibly)</b>
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I have read, understand and agree to all terms, conditions, and specifications set forth in this Request For Proposal / Invitation for Bid, including all addenda.

SUBMITTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME & TITLE: \_\_\_\_\_