

RESOLUTION #17-85

RESOLUTION AUTHORIZING THE EXECUTION OF A  
MEMORANDUM OF UNDERSTANDING  
BETWEEN

**THE HOUSING AUTHORITY OF GLOUCESTER COUNTY  
AND  
GLOUCESTER COUNTY WORKFORCE DEVELOPMENT BOARD (GC WDB)**

**WHEREAS,** The Gloucester County Workforce Development Board (GC WDB) is a local partnership of top executives from businesses and county & state government agencies in Gloucester County; and

**WHEREAS,** the GC WDB Board is designed to create a workforce tailored to meet the needs of the community and produce an environment that will empower existing businesses, as well as bring new industry to the area; and

**WHEREAS,** the HAGC has a need to execute a Memo of Understanding with GC WDB to provide quality educational and technical training to our clients within the County of Gloucester and to further deliver resources and services assisting our low income residents.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the Executive Director be and hereby is authorized to enter into a Memorandum of Understanding with the Gloucester County Workforce Development Board; and

**BE IT FURTHER RESOLVED** that the Executive Director is authorized to execute the said Understanding and all documents which may be necessary to effectuate the Memorandum of Understanding with GC WDB.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 20<sup>th</sup> day of November, 2017.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

  
KIMBERLY GOBER, SECRETARY

DATED: NOVEMBER 20, 2017

RESOLUTION # 17-86

RESOLUTION APPROVING AN INTERLOCAL AGREEMENT FOR THE  
**HOUSING AUTHORITY OF GLOUCESTER COUNTY**  
TO PERFORM  
**MANAGEMENT SERVICES FOR**  
**THE BOROUGH OF GLASSBORO HOUSING AUTHORITY**

**WHEREAS**, the Housing Authority of Gloucester County ("HAGC") has previously entered into a management agreement with the Housing Authority of the Borough of Glassboro ("GHA"); and

**WHEREAS**, the existing Management Services Agreement between HAGC and GHA shall expire on November 30<sup>th</sup>, 2017; and

**WHEREAS**, the Housing Authority of Gloucester County and the Housing Authority of the Borough of Glassboro is desirous of the continued and uninterrupted management of their day to day operations and assets; and participants;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the Chairman and the Executive Director are hereby authorized to continue the current Interlocal Services agreement between The Housing Authority of Gloucester County and the Housing Authority of the Borough of Glassboro to administer Management Services until an amended Agreement is executed.

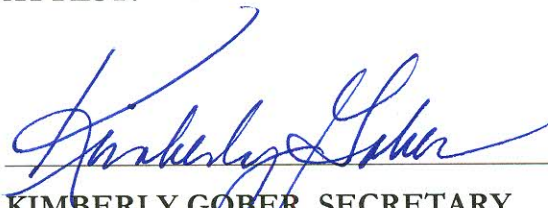
**ADOPTED** at a Meeting of the Housing Authority of Gloucester County, held on the 20<sup>th</sup> of November, 2017.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

  
KIMBERLY GOBER, SECRETARY

DATED: NOVEMBER 20, 2017



RESOLUTION # 17-87

RESOLUTION  
**VOIDING OUTSTANDING CHECKS**  
WRITTEN ON VARIOUS ACCOUNTS DATED  
PRIOR TO MAY 20, 2017

WHEREAS, The Housing Authority of Gloucester County (HAGC), in its various accounts, prepares an exorbitant amount of checks per year; and

WHEREAS, each year a certain number of checks are voided by the HAGC or are released and not presented to HAGC banks for payment; and

WHEREAS, appropriate accounting procedures are required to be implemented to account for the voiding of checks issued prior to and not paid as of this date,

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that:

1. *Checks on various HAGC accounts written prior to May 20, 2017 as listed on the attached schedule, and not presented to HAGC banks, are hereby declared void and not to be paid; and*
2. *The Finance Director of the HAGC and Executive Director shall make the appropriate accounting entries in books of accounts for the voiding of checks outstanding that were issued by the HAGC prior to May 20, 2017 and not presented to HAGC banks for payment as of November 20, 2017.*

ADOPTED at a Meeting of the Housing Authority of Gloucester County, held on the 20<sup>th</sup> of November, 2017.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY:

  
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:



KIMBERLY GOBER, SECRETARY

DATED: NOVEMBER 20, 2017



# HOUSING AUTHORITY OF GLOUCESTER COUNTY

## OUTSTANDING CHECKS TO BE WRITTEN-OFF

(ISSUED PRIOR TO MAY 20, 2017)

NOVEMBER 20, 2017

ACCOUNT:

HAP DISBURSEMENT ACCOUNT

| CHECK NO. | DATE     | AMOUNT  | PAYABLE TO | DESCRIPTION                   |
|-----------|----------|---------|------------|-------------------------------|
| 472519    | 1/3/2017 | \$3.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 472572    | 1/3/2017 | \$2.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 472595    | 1/3/2017 | \$37.00 | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 472643    | 1/3/2017 | \$5.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 472712    | 1/3/2017 | \$1.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 472716    | 1/3/2017 | \$27.00 | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 472860    | 2/1/2017 | \$50.00 | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 473465    | 2/1/2017 | \$3.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 473471    | 2/1/2017 | \$7.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 473593    | 2/1/2017 | \$5.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 473659    | 2/1/2017 | \$1.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 474422    | 3/1/2017 | \$3.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 474427    | 3/1/2017 | \$7.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 474475    | 3/1/2017 | \$2.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 474526    | 3/1/2017 | \$15.00 | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 474549    | 3/1/2017 | \$5.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 474611    | 3/1/2017 | \$1.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 475367    | 4/1/2017 | \$3.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 475372    | 4/1/2017 | \$7.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 475387    | 4/1/2017 | \$38.00 | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 475415    | 4/1/2017 | \$2.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 475439    | 4/1/2017 | \$37.00 | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 475468    | 4/1/2017 | \$44.00 | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 475469    | 4/1/2017 | \$17.00 | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 475485    | 4/1/2017 | \$5.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 475546    | 4/1/2017 | \$1.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |
| 476332    | 5/1/2017 | \$3.00  | TENANT     | UTILITY REIMBURSEMENT PAYMENT |



|        |           |         |        |                               |
|--------|-----------|---------|--------|-------------------------------|
| 476383 | 5/1/2017  | \$2.00  | TENANT | UTILITY REIMBURSEMENT PAYMENT |
| 476429 | 5/1/2017  | \$56.00 | TENANT | UTILITY REIMBURSEMENT PAYMENT |
| 476437 | 5/1/2017  | \$44.00 | TENANT | UTILITY REIMBURSEMENT PAYMENT |
| 476451 | 5/1/2017  | \$5.00  | TENANT | UTILITY REIMBURSEMENT PAYMENT |
| 476514 | 5/1/2017  | \$1.00  | TENANT | UTILITY REIMBURSEMENT PAYMENT |
| 476583 | 5/15/2017 | \$72.00 | TENANT | UTILITY REIMBURSEMENT PAYMENT |

|       |          |
|-------|----------|
| TOTAL | \$511.00 |
|-------|----------|

**TOTAL FOR ALL ACCOUNTS:**

**\$511.00**

**RESOLUTION #2017-88**

**RESOLUTION RECOGNIZING  
THE REPLACEMENT OF EIGHT (8) 204-1 & EHO HOUSE HEATERS  
COMFORT AIR  
HAS BEEN DEEMED AN EMERGENCY SITUATION**

**WHEREAS**, the Housing Authority of Gloucester County owns and manages sixty six (62) 204-1 Scattered Sites and twelve (12) EHO homes under the Public Housing program; and

**WHEREAS**, while undergoing their annual inspection, it was noted that eight (8) of these sites have dangerous heating situations; and

**WHEREAS**, the heaters have cracked heat exchanges, making them dangerous and may affect the health and safety of the residents; and

**WHEREAS**, the necessity for heat in the upcoming months deems it necessary to replace the following heaters immediately:

- 7 Walter Avenue \$2200.00
- 112 Vivian Avenue \$2200.00
- 159 Riggins Blvd. \$2200.00
- 150 DuBois Avenue \$2200.00
- 454 Bucknell Avenue \$2200.00
- 1417 Spiegel Avenue \$2200.00
- 1112 Rose Avenue \$3700.00 ( Honorable Air)
- 142 Lincoln Avenue \$2200.00

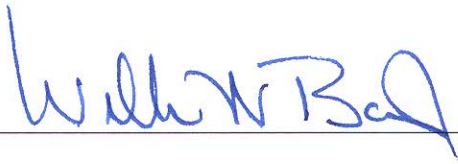
**WHEREAS**, there exists a possibility of additional heater replacements as the units are being inspected; and

**WHEREAS**, A contract with COMFORT AIR for the replacement of said heaters shall not exceed the total amount of \$ 23,500.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County , that the Eight (8) heaters deemed dangerous are to be replaced immediately.

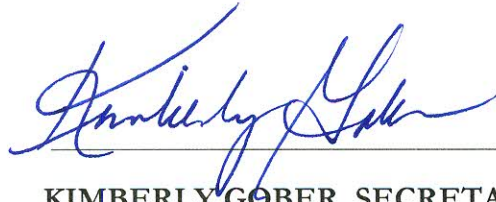
ADOPTED at a Meeting of the Housing Authority of Gloucester County, held  
on the 20<sup>th</sup> day of November, 2017.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:



KIMBERLY GOBER, SECRETARY

DATED: NOVEMBER 20, 2017



RESOLUTION # 17-89

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR  
**SNOW REMOVAL**  
**HUTCH CONTRACTING**  
DEPTFORD PARK APARTMENTS

WHEREAS, the Housing Authority of Gloucester County has need for Snow Removal Services at Deptford Park Apartments, 120 Pop Moylan Blvd., Deptford NJ 08096

WHEREAS, the Housing Authority of Gloucester County has solicited quotes for Snow Removal services and has reviewed said quotes; and

WHEREAS, a proper and responsive quote received for this service was delivered by HUTCH CONTRACTING who followed the specifications provided and quoted as follows:

1. 0"-3" of snow=\$130.00
2. Each additional 3"= \$130.00
3. Cost to salt parking lot when requested= \$125.00
4. Cost per hour for Backhoe or Loader to provide piling of snow if requested = \$185

WHEREAS, for the removal of snow, the contracted amount shall not exceed \$11,660.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with HUTCH CONTRACTING be and is hereby approved; and

IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to execute a contract for Snow Removal services, in accordance with the quote received and the tabulation attached hereto subject to receipt of required documentation and check of references.

ADOPTED at the Meeting of the Housing Authority of Gloucester County, held on the 20<sup>th</sup> day of November, 2017.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:



KIMBERLY GOBER, SECRETARY

DATED: NOVEMBER 20, 2017



## FORM PO 102

Rev. Nov. 2015  
(Previous Editions are Obsolete)

## QUOTATION SHEET

(ATTACHMENT-B)  
Please Print or TypeHOUSING AUTHORITY  
of GLOUCESTER COUNTY  
FINANCE DEPARTMENT

LOCATION OF NEED

DEPTFORD PARK

(ATTACH WRITTEN QUOTES AND APPLICABLE CATALOG SHEETS)

NOTE: A MINIMUM OF 3 QUOTES ARE REQUIRED FOR PURCHASES OVER \$2,000.

| REQUESTED PURCHASE<br>(use multiple lines when necessary) | DESCRIBE ITEM(s) or SERVICE | QUOTE # 1<br>(Enter Vendor Info Below) | QUOTE # 2<br>(Enter Vendor Info Below) | QUOTE # 3<br>(Enter Vendor Info Below) | QUOTE # 4<br>(Enter Vendor Info Below) |
|---|-----------------------------|--|--|--|--|
| SNOW REMOVAL FALL 17- SPRING 18                           |                             |  |  |  |  |
| Plowing of 0"-3"  |                             | 130.00                                 | -                                      |  |  |
| Plowing of each additional 3"                             |                             | 130.00                                 |  | -                                      |  |
| Salt parking lot if requested                             |                             | 125.00                                 |  |  |  |
| Backhoe to piling snow if requested                       |                             | 185.00                                 |  |  |  |
|   |                             |  |  |  |  |
|   |                             |  |  |  |  |
|   |                             |  |  |  |  |
|   |                             |  |  |  |  |
| Shipping and Handling Charges (if any)                    |                             |  |  |  |  |
| COLUMN TOTAL  |                             | 570.00                                 | -                                      | -                                      | -                                      |
| TOTAL   |                             |  |  |  |  |

|        |                             |       |        |         |                                   |                          |                           |                |
|--------|-----------------------------|-------|--------|---------|-----------------------------------|--------------------------|---------------------------|----------------|
| #<br>1 | VENDOR<br>Hutch Contracting |       |        |         | VENDOR CONTACT<br>Mike Hutchinson |                          | TELEPHONE<br>609-685-3091 |                |
|        | ADDRESS<br>269 Maple Avenue |       |        |         | CITY<br>Mantua                    |                          | ST<br>NJ                  | ZIP<br>08051   |
|        | DATE OF QUOTE<br>10/16/17   | TYPE: | VERBAL | CATALOG | WRITTEN / EMAIL<br>X              | VENDOR MODEL/CATALOG NO. |                           | DATE AVAILABLE |
|        |                             |       |        |         |                                   |                          |                           |                |
| #<br>2 | VENDOR                      |       |        |         | VENDOR CONTACT                    |                          | TELEPHONE                 |                |
|        | ADDRESS                     |       |        |         | CITY                              |                          | ST                        | ZIP            |
|        | DATE OF QUOTE               | TYPE: | VERBAL | CATALOG | WRITTEN / EMAIL                   | VENDOR MODEL/CATALOG NO. |                           | DATE AVAILABLE |
|        |                             |       |        |         |                                   |                          |                           |                |
| #<br>3 | VENDOR                      |       |        |         | VENDOR CONTACT                    |                          | TELEPHONE                 |                |
|        | ADDRESS                     |       |        |         | CITY                              |                          | ST                        | ZIP            |
|        | DATE OF QUOTE               | TYPE: | VERBAL | CATALOG | WRITTEN / EMAIL                   | VENDOR MODEL/CATALOG NO. |                           | DATE AVAILABLE |
|        |                             |       |        |         |                                   |                          |                           |                |
| #<br>4 | VENDOR                      |       |        |         | VENDOR CONTACT                    |                          | TELEPHONE                 |                |
|        | ADDRESS                     |       |        |         | CITY                              |                          | ST                        | ZIP            |
|        | DATE OF QUOTE               | TYPE: | VERBAL | CATALOG | WRITTEN / EMAIL                   | VENDOR MODEL/CATALOG NO. |                           | DATE AVAILABLE |
|        |                             |       |        |         |                                   |                          |                           |                |

## SELECTED VENDOR

#1 Hutch Contracting

WAS A COST BENEFIT ANALYSIS DONE? BY WHOM?  
NO YES (Copy Attached)

## CLASSIFICATION OF PURCHASE (IF LESS THAN 3 QUOTES ARE PROVIDED)

- ☐ EMERGENCY PURCHASE  
☐ NJ STATE GVT CONTRACT  
☐ VALUE REQUIRES ONLY ONE  
☐ SINGLE SOURCE ITEM
- OTHER:

## REMARKS:

Mailed to 9 Companies

|                                   |                         |                   |                             |      |
|-----------------------------------|-------------------------|-------------------|-----------------------------|------|
| QUOTES PROCURED BY<br>Lisa Butler | MGMT APPROVED (if diff) | FINANCIAL OFFICER | APPROVING OFFICER SIGNATURE | DATE |
|-----------------------------------|-------------------------|-------------------|-----------------------------|------|

RESOLUTION # 17-90

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR  
SNOW REMOVAL  
LAKE AUTO BODY  
CARINO PARK APARTMENTS

**WHEREAS,** the Housing Authority of Gloucester County has need for Snow Removal Services at Carino Park Apartments, 100 Chestnut Avenue, Williamstown, NJ ; and

**WHEREAS,** the Housing Authority of Gloucester County has solicited quotes for Snow Removal services and has reviewed said quotes; and

**WHEREAS,** a proper and responsive quote received for this service was delivered by LAKE AUTO BODY who followed the specifications provided and quoted as follows:

1. 0"-2" of snow=\$200.00
2. 3" of snow+ \$225.00
3. 4" of snow= \$250.00
4. 5"-7" of snow= \$275.00

**WHEREAS,** for the removal of snow, the contracted amount shall not exceed \$11,660.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with LAKE AUTO BODY be and is hereby approved; and

**IT IS FURTHER RESOLVED** that the Executive Director be and is hereby authorized to execute a contract for Snow Removal services, in accordance with the quote received and the tabulation attached hereto subject to receipt of required documentation and check of references.


**ADOPTED** at the Meeting of the Housing Authority of Gloucester County, held on the 20<sup>th</sup> day of November, 2017.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

  
KIMBERLY GOBER, SECRETARY

DATED: NOVEMBER 20, 2017



RESOLUTION #17-91

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR  
TESTING OF FIRE ALARM & SPRINKLER SYSTEMS

**ANACONDA PROTECTIVE CONCEPTS, INC.**

**DEPTFORD PARK APARTMENTS**

**WHEREAS,** the Housing Authority of Gloucester County has need for the Testing of Fire Alarm & Sprinkler Systems at Deptford Park Apartments, 120 Pop Moylan Blvd; and

**WHEREAS,** the Housing Authority of Gloucester County has solicited bids for Testing of Fire Alarm & Sprinkler Systems services through public advertisement; and

**WHEREAS,** the Housing Authority of Gloucester County reviewed the bids received; and

**WHEREAS,** the lowest responsible bid for such services is with the following, **ANACONDA PROTECTIVE CONCEPTS, INC.,** at the cost of **\$1350.00,** and is proper and responsive to the specifications;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with **ANACONDA PROTECTIVE CONCEPTS, INC.** for Deptford Park Apartments, be and is hereby approved; and

**IT IS FURTHER RESOLVED** that the Executive Director be and is hereby authorized to execute a contract for the Testing of Fire Alarm & Sprinkler Systems, in accordance with the bid received and the bid tabulation attached hereto for the contract amount of **\$ 1350.00,** for Carino Park Apartments subject to receipt of required documentation and check of references.

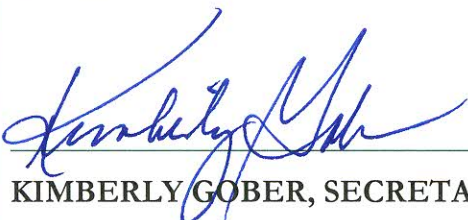
**ADOPTED** at a Meeting of the Housing Authority of Gloucester County, held on the 20<sup>TH</sup> day of November, 2017.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

  
KIMBERLY GOBER, SECRETARY

DATED: NOVEMBER 20, 2017

(ATTACHMENT-B)  
Please Print or Type

|   |  |      |        |         |                      |                                   |  |                           |              |
|---|--|------|--------|---------|----------------------|-----------------------------------|--|---------------------------|--------------|
| 1 | VENDOR<br># ANACONDA PROTECTIVE CONCEPTS   |      |        |         |                      | VENDOR CONTACT<br>NANCY DUNFEE    |  | TELEPHONE<br>302-834-1125 |              |
|   | ADDRESS<br>210 EXECUTIVE DRIVE SUITE 6     |      |        |         |                      | CITY<br>NEWARK                    |  | ST<br>DE                  | ZIP<br>19702 |
|   | DATE OF QUOTE<br>11/8/17                   | TYPE | VERBAL | CATALOG | WRITTEN / EMAIL<br>X | VENDOR MODEL/CATALOG NO           |  | DATE AVAILABLE            |              |
| 2 | VENDOR<br># ELECTRONIC SECURITY SOULUTIONS |      |        |         |                      | VENDOR CONTACT<br>PHIL DiWILLIMAS |  | TELEPHONE<br>215-277-5248 |              |
|   | ADDRESS<br>5115 CAMPUS DRIVE               |      |        |         |                      | CITY<br>PLYMOUTH MEETING          |  | ST<br>PA                  | ZIP<br>1962  |
|   | DATE OF QUOTE<br>11/7/17                   | TYPE | VERBAL | CATALOG | WRITTEN / EMAIL<br>X | VENDOR MODEL/CATALOG NO           |  | DATE AVAILABLE            |              |
| 3 | VENDOR<br># DCD FIRE & SECURITY, INC.      |      |        |         |                      | VENDOR CONTACT<br>DAVID DiFRANCO  |  | TELEPHONE<br>856-628-4756 |              |
|   | ADDRESS<br>112 HEATHERTON ROAD             |      |        |         |                      | CITY<br>WOOLWICH                  |  | ST<br>NJ                  | ZIP<br>08085 |
|   | DATE OF QUOTE<br>11/4/17                   | TYPE | VERBAL | CATALOG | WRITTEN / EMAIL<br>X | VENDOR MODEL/CATALOG NO           |  | DATE AVAILABLE            |              |
| 4 | VENDOR<br># WAYMAN FIRE PROTECTION         |      |        |         |                      | VENDOR CONTACT<br>ALISHA BRYSON   |  | TELEPHONE<br>302-994-5757 |              |
|   | ADDRESS<br>403 MECO DRIVE                  |      |        |         |                      | CITY<br>WILMINGTON                |  | ST<br>DE                  | ZIP<br>19804 |
|   | DATE OF QUOTE<br>11/2/17                   | TYPE | VERBAL | CATALOG | WRITTEN / EMAIL<br>X | VENDOR MODEL/CATALOG NO           |  | DATE AVAILABLE            |              |

|   |                         |                                 |                             |
|---|-------------------------|---------------------------------|-----------------------------|
| <b>SELECTED VENDOR</b><br><div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <b>1</b> ANACONDA PROTECTIVE CONCEPTS         </div> |                         | <b>REMARKS:</b><br>PAGE 1 OF 2  |                             |
| WAS A COST BENEFIT ANALYSIS DONE?   |                         | BY WHOM?                        |                             |
| NO <input type="checkbox"/> YES (Copy Attached) <input type="checkbox"/>  |                         |                                 |                             |
| <b>CLASSIFICATION OF PURCHASE (IF LESS THAN 3 QUOTES ARE PROVIDED)</b>  |                         |                                 |                             |
| <input type="checkbox"/> EMERGENCY PURCHASE   |                         | <input type="checkbox"/> OTHER: |                             |
| <input type="checkbox"/> NJ STATE GVT CONTRACT  |                         |                                 |                             |
| <input type="checkbox"/> VALUE REQUIRES ONLY ONE  |                         |                                 |                             |
| <input type="checkbox"/> SINGLE SOURCE ITEM   |                         |                                 |                             |
| QUOTES PROCURED BY  | MGMT APPROVED (if diff) | FINANCIAL OFFICER               | APPROVING OFFICER SIGNATURE |
| LISA BUTLER 11/8/17   |                         |                                 | DATE                        |



LOCATION OF NEED

DEPTFORD PARK

(ATTACH WRITTEN QUOTES AND APPLICABLE CATALOG SHEETS)

NOTE: A MINIMUM OF 3 QUOTES ARE REQUIRED FOR PURCHASES OVER \$2,000.

| REQUESTED PURCHASE<br>(use multiple lines when necessary) | QUOTE # 1<br>(Enter Vendor Info Below) | QUOTE # 2<br>(Enter Vendor Info Below) | QUOTE # 3<br>(Enter Vendor Info Below) | QUOTE # 4<br>(Enter Vendor Info Below) |
|---|--|--|--|--|
| ANNUAL TESTING OF FIRE & SPRINKLER SYS                    | 2,310.00                               | 2,740.00                               |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
| Shipping and Handling Charges (if any)                    |  |  |  |  |
| <b>COLUMN TOTAL</b>                                       | 2,310.00                               | 2,740.00                               | -                                      | -                                      |
| <b>TOTAL</b>  |  |  |  |  |

|   |                                      |      |        |         |                                    |                         |                           |                |
|---|--------------------------------------|------|--------|---------|------------------------------------|-------------------------|---------------------------|----------------|
| # | VENDOR<br>OLIVER FIRE PROTECTION     |      |        |         | VENDOR CONTACT<br>WILLIAM EGAN     |                         | TELEPHONE<br>610-277-1331 |                |
| 1 | ADDRESS<br>501 FEHELEY DRIVE         |      |        |         | CITY<br>KING OF PRUSSIA            |                         | ST<br>PA                  | ZIP<br>19406   |
|   | DATE OF QUOTE<br>11/8/17             | TYPE | VERBAL | CATALOG | WRITTEN / EMAIL<br>X               | VENDOR MODEL/CATALOG NO |                           | DATE AVAILABLE |
| # | VENDOR<br>MASTER FIRE PROTECTION LLC |      |        |         | VENDOR CONTACT<br>JOSEPH MICHALSKI |                         | TELEPHONE<br>856-392-6229 |                |
| 2 | ADDRESS<br>549 BIG OAK ROAD          |      |        |         | CITY<br>BRIDGETON                  |                         | ST<br>NJ                  | ZIP<br>08302   |
|   | DATE OF QUOTE<br>11/8/17             | TYPE | VERBAL | CATALOG | WRITTEN / EMAIL<br>X               | VENDOR MODEL/CATALOG NO |                           | DATE AVAILABLE |
| # | VENDOR                               |      |        |         | VENDOR CONTACT                     |                         | TELEPHONE                 |                |
| 3 | ADDRESS                              |      |        |         | CITY                               |                         | ST                        | ZIP            |
|   | DATE OF QUOTE                        | TYPE | VERBAL | CATALOG | WRITTEN / EMAIL                    | VENDOR MODEL/CATALOG NO |                           | DATE AVAILABLE |
| # | VENDOR                               |      |        |         | VENDOR CONTACT                     |                         | TELEPHONE                 |                |
| 4 | ADDRESS                              |      |        |         | CITY                               |                         | ST                        | ZIP            |
|   | DATE OF QUOTE                        | TYPE | VERBAL | CATALOG | WRITTEN / EMAIL                    | VENDOR MODEL/CATALOG NO |                           | DATE AVAILABLE |

SELECTED VENDOR

REMARKS

PAGE 2 OF 2

WAS A COST BENEFIT ANALYSIS DONE?

BY WHOM?

NO

YES (Copy Attached)

CLASSIFICATION OF PURCHASE (IF LESS THAN 3 QUOTES ARE PROVIDED)

11

EMERGENCY PURCHASE

OTHER

|  |  |
|--|--|
|  |  |
|  |  |

NJ STATE GVT CONTRACT

|  |  |
|--|--|
|  |  |
|--|--|

VALUE REQUIRES ONLY ONE



SINGLE SOURCE ITEM

QUOTES PROCURED BY

MGMT APPROVED (if diff)

FINANCIAL OFFICER

APPROVING OFFICER SIGNATURE

DATE \_\_\_\_\_

LISA BUTLER 11/8/17

RESOLUTION #17-92

RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACT FOR  
TESTING OF FIRE ALARM & SPRINKLER SYSTEMS

**ANACONDA PROTECTIVE CONCEPTS, INC.**

**CARINO PARK APARTMENTS**

**WHEREAS,** the Housing Authority of Gloucester County has need for the Testing of Fire Alarm & Sprinkler Systems at Carino Park Apartments, 100 Chestnut Street, Williamstown, NJ; and

**WHEREAS,** the Housing Authority of Gloucester County has solicited bids for Testing of Fire Alarm & Sprinkler Systems services through public advertisement; and

**WHEREAS,** the Housing Authority of Gloucester County reviewed the proposals received; and

**WHEREAS,** the lowest responsible bid for such services is with the following, **ANACONDA PROTECTIVE CONCEPTS, INC.**, at the cost of **\$1250.00**, and is proper and responsive to the specifications;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with **ANACONDA PROTECTIVE CONCEPTS, INC.** for Carino Park Apartments, be and is hereby approved; and

**IT IS FURTHER RESOLVED** that the Executive Director be and is hereby authorized to execute a contract for the Testing of Fire Alarm & Sprinkler Systems, in accordance with the bid received and the bid tabulation attached hereto for the contract amount of **\$ 1250.00**, for Carino Park Apartments subject to receipt of required documentation and check of references.

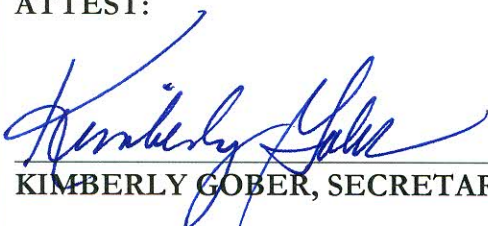
**ADOPTED** at a Meeting of the Housing Authority of Gloucester County, held on the 20<sup>TH</sup> day of November, 2017.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

  
KIMBERLY GOBER, SECRETARY

DATED: NOVEMBER 20, 2017



## QUOTATION SHEET

(ATTACHMENT-B)  
Please Print or Type

HOUSING AUTHORITY  
of GLOUCESTER COUNTY  
FINANCE DEPARTMENT

| LOCATION OF NEED   |                               |                             |      |  |         | (ATTACH WRITTEN QUOTES AND APPLICABLE CATALOG SHEETS)                |  |  |              |  |  |  |  |
|--|-------------------------------|-----------------------------|------|--|---------|--|--|--|--------------|--|--|--|--|
| CARINO PARK  |                               |                             |      |  |         | NOTE: A MINIMUM OF 3 QUOTES ARE REQUIRED FOR PURCHASES OVER \$2,000. |  |  |              |  |  |  |  |
| REQUESTED PURCHASE<br>(use multiple lines when necessary)                |                               | DESCRIBE ITEM(S) or SERVICE |      | QUOTE # 1<br>(Enter Vendor Info Below) |         | QUOTE # 2<br>(Enter Vendor Info Below)                               |  | QUOTE # 3<br>(Enter Vendor Info Below) |              | QUOTE # 4<br>(Enter Vendor Info Below) |  |  |  |
| ANNUAL TESTING OF FIRE & SPRINKLER SYS                                   |                               |                             |      | 1,250.00                               |         | 2,410.00   |  | 1,495.00                               |              | 2,009.00                               |  |  |  |
|  |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
|  |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
|  |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
|  |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
|  |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
|  |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
|  |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
|  |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
|  |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
| Shipping and Handling Charges (if any)                                   |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
| COLUMN TOTAL   |                               |                             |      | 1,250.00                               |         | 2,410.00   |  | 1,495.00                               |              | 2,009.00                               |  |  |  |
| TOTAL  |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
| #  | VENDOR                        |                             |      |  |         | VENDOR CONTACT   |  |  | TELEPHONE    |  |  |  |  |
| 1  | ANACONDA PROTECTIVE CONCEPTS  |                             |      |  |         | NANCY DUNFEE   |  |  | 302-834-1125 |  |  |  |  |
|  | ADDRESS                       |                             |      |  |         | CITY   |  |  | ST           | ZIP                                    |  |  |  |
|  | 210 EXECUTIVE DRIVE SUITE 6   |                             |      |  |         | NEWARK   |  |  | DE           | 19702                                  |  |  |  |
|  | DATE OF QUOTE                 |                             | TYPE | VERBAL                                 | CATALOG | WRITTEN / EMAIL  |  | VENDOR MODEL/CATALOG NO.               |              | DATE AVAILABLE                         |  |  |  |
|  | 11/8/17                       |                             |      |  |         | X  |  |  |              |  |  |  |  |
| #  | VENDOR                        |                             |      |  |         | VENDOR CONTACT   |  |  | TELEPHONE    |  |  |  |  |
| 2  | ELECTRONIC SECURITY SOLUTIONS |                             |      |  |         | PHIL DiWILLIMAS  |  |  | 215-277-5248 |  |  |  |  |
|  | ADDRESS                       |                             |      |  |         | CITY   |  |  | ST           | ZIP                                    |  |  |  |
|  | 5115 CAMPUS DRIVE             |                             |      |  |         | PLYMOUTH MEETING   |  |  | PA           | 1962                                   |  |  |  |
|  | DATE OF QUOTE                 |                             | TYPE | VERBAL                                 | CATALOG | WRITTEN / EMAIL  |  | VENDOR MODEL/CATALOG NO.               |              | DATE AVAILABLE                         |  |  |  |
|  | 11/7/17                       |                             |      |  |         | X  |  |  |              |  |  |  |  |
| #  | VENDOR                        |                             |      |  |         | VENDOR CONTACT   |  |  | TELEPHONE    |  |  |  |  |
| 3  | DCD FIRE & SECURITY, INC.     |                             |      |  |         | DAVID DiFRANCO   |  |  | 856-628-4756 |  |  |  |  |
|  | ADDRESS                       |                             |      |  |         | CITY   |  |  | ST           | ZIP                                    |  |  |  |
|  | 112 HEATHERTON ROAD           |                             |      |  |         | WOOLWICH   |  |  | NJ           | 08085                                  |  |  |  |
|  | DATE OF QUOTE                 |                             | TYPE | VERBAL                                 | CATALOG | WRITTEN / EMAIL  |  | VENDOR MODEL/CATALOG NO.               |              | DATE AVAILABLE                         |  |  |  |
|  | 11/4/17                       |                             |      |  |         | X  |  |  |              |  |  |  |  |
| #  | VENDOR                        |                             |      |  |         | VENDOR CONTACT   |  |  | TELEPHONE    |  |  |  |  |
| 4  | WAYMAN FIRE PROTECTION        |                             |      |  |         | ALISHA BRYSON  |  |  | 302-994-5757 |  |  |  |  |
|  | ADDRESS                       |                             |      |  |         | CITY   |  |  | ST           | ZIP                                    |  |  |  |
|  | 403 MECO DRIVE                |                             |      |  |         | WILMINTON  |  |  | DE           | 19804                                  |  |  |  |
|  | DATE OF QUOTE                 |                             | TYPE | VERBAL                                 | CATALOG | WRITTEN / EMAIL  |  | VENDOR MODEL/CATALOG NO.               |              | DATE AVAILABLE                         |  |  |  |
|  | 11/2/17                       |                             |      |  |         | X  |  |  |              |  |  |  |  |
| SELECTED VENDOR  |                               |                             |      |  |         | REMARKS  |  |  |              |  |  |  |  |
| 1 ANACONDA PROTECTIVE CONCEPTS   |                               |                             |      |  |         | PAGE 1 OF 2  |  |  |              |  |  |  |  |
| WAS A COST BENEFIT ANALYSIS DONE?  |                               |                             |      |  |         | BY WHOM?   |  |  |              |  |  |  |  |
| NO <input type="checkbox"/> YES (Copy Attached) <input type="checkbox"/> |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
| CLASSIFICATION OF PURCHASE (IF LESS THAN 3 QUOTES ARE PROVIDED)          |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
| <input type="checkbox"/> EMERGENCY PURCHASE OTHER                        |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
| <input type="checkbox"/> NJ STATE GOVT CONTRACT                          |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
| <input type="checkbox"/> VALUE REQUIRES ONLY ONE                         |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
| <input type="checkbox"/> SINGLE SOURCE ITEM                              |                               |                             |      |  |         |  |  |  |              |  |  |  |  |
| QUOTES PROCURED BY   |                               | MGMT APPROVED (if diff)     |      | FINANCIAL OFFICER                      |         | APPROVING OFFICER SIGNATURE  |  | DATE                                   |              |  |  |  |  |
| LISA BUTLER 11/8/17  |                               |                             |      |  |         |  |  |  |              |  |  |  |  |



# QUOTATION SHEET

(ATTACHMENT-B)  
Please Print or Type

HOUSING AUTHORITY  
of GLOUCESTER COUNTY  
FINANCE DEPARTMENT

| LOCATION OF NEED  |  | (ATTACH WRITTEN QUOTES AND APPLICABLE CATALOG SHEETS)                |  |  |  |
|---|--|--|--|--|--|
| CARINO PARK   |  | NOTE: A MINIMUM OF 3 QUOTES ARE REQUIRED FOR PURCHASES OVER \$2,000. |  |  |  |
| REQUESTED PURCHASE<br>(use multiple lines when necessary)   | DESCRIBE ITEM(S) or SERVICE            | QUOTE # 1<br>(Enter Vendor Info Below)                               | QUOTE # 2<br>(Enter Vendor Info Below) | QUOTE # 3<br>(Enter Vendor Info Below) | QUOTE # 4<br>(Enter Vendor Info Below) |
| ANNUAL TESTING OF FIRE & SPRINKLER SYS  |  | 1,700.00   | 2,740.00                               |  |  |
|   |  |  |  |  |  |
|   |  |  |  |  |  |
|   |  |  |  |  |  |
|   |  |  |  |  |  |
|   |  |  |  |  |  |
|   |  |  |  |  |  |
|   |  |  |  |  |  |
|   | Shipping and Handling Charges (if any) |  |  |  |  |
| COLUMN TOTAL  |  | 1,700.00   | 2,740.00                               | -                                      | -                                      |
| TOTAL   |  |  |  |  |  |
| #   | VENDOR                                 |  | VENDOR CONTACT                         |  | TELEPHONE                              |
| 1   | OLIVER FIRE PROTECTION                 |  | WILLIAM EGAN                           |  | 610-277-1331                           |
|   | ADDRESS                                |  | CITY                                   | ST                                     | ZIP                                    |
|   | 501 FEHELEY DRIVE                      |  | KING OF PRUSSIA                        | PA                                     | 19406                                  |
|   | DATE OF QUOTE                          | TYPE   | VERBAL                                 | CATALOG                                | WRITTEN / EMAIL                        |
|   | 11/8/17                                |  |  |  | X                                      |
|   | VENDOR MODEL/CATALOG NO.               |  | DATE AVAILABLE                         |  |  |
| #   | VENDOR                                 |  | VENDOR CONTACT                         |  | TELEPHONE                              |
| 2   | MASTER FIRE PROTECTION LLC             |  | JOSEPH MICHALSKI                       |  | 856-392-6229                           |
|   | ADDRESS                                |  | CITY                                   | ST                                     | ZIP                                    |
|   | 549 BIG OAK ROAD                       |  | BRIDGETON                              | NJ                                     | 08302                                  |
|   | DATE OF QUOTE                          | TYPE   | VERBAL                                 | CATALOG                                | WRITTEN / EMAIL                        |
|   | 11/8/17                                |  |  |  | X                                      |
|   | VENDOR MODEL/CATALOG NO.               |  | DATE AVAILABLE                         |  |  |
| #   | VENDOR                                 |  | VENDOR CONTACT                         |  | TELEPHONE                              |
| 3   |  |  |  |  |  |
|   | ADDRESS                                |  | CITY                                   | ST                                     | ZIP                                    |
|   |  |  |  |  |  |
|   | DATE OF QUOTE                          | TYPE   | VERBAL                                 | CATALOG                                | WRITTEN / EMAIL                        |
|   |  |  |  |  |  |
|   | VENDOR MODEL/CATALOG NO.               |  | DATE AVAILABLE                         |  |  |
| #   | VENDOR                                 |  | VENDOR CONTACT                         |  | TELEPHONE                              |
| 4   |  |  |  |  |  |
|   | ADDRESS                                |  | CITY                                   | ST                                     | ZIP                                    |
|   |  |  |  |  |  |
|   | DATE OF QUOTE                          | TYPE   | VERBAL                                 | CATALOG                                | WRITTEN / EMAIL                        |
|   |  |  |  |  |  |
|   | VENDOR MODEL/CATALOG NO.               |  | DATE AVAILABLE                         |  |  |
| SELECTED VENDOR   |  |  | REMARKS                                |  |  |
|   |  |  | PAGE 2 OF 2                            |  |  |
| WAS A COST BENEFIT ANALYSIS DONE?   |  |  | BY WHOM?                               |  |  |
| NO <input type="checkbox"/> YES (Copy Attached) <input type="checkbox"/>  |  |  |  |  |  |
| CLASSIFICATION OF PURCHASE (IF LESS THAN 3 QUOTES ARE PROVIDED)   |  |  |  |  |  |
| <input type="checkbox"/> EMERGENCY PURCHASE<br><input type="checkbox"/> NJ STATE GVT CONTRACT<br><input type="checkbox"/> VALUE REQUIRES ONLY ONE<br><input type="checkbox"/> SINGLE SOURCE ITEM<br><input type="checkbox"/> OTHER: |  |  |  |  |  |
| QUOTES PROCURED BY  |  | MGMT APPROVED (if diff)  |  | FINANCIAL OFFICER                      |  |
| LISA BUTLER 11/8/17   |  |  |  |  |  |
| APPROVING OFFICER SIGNATURE   |  |  |  | DATE                                   |  |
|   |  |  |  |  |  |



**RESOLUTION #17-93**

**RESOLUTION AWARDING CONTRACT FOR  
CARPET CONTRACT  
VARIOUS MANAGED PROPERTIES  
NATIONWIDE CARPET CONTRACTING, INC.**

**WHEREAS,** The Housing Authority of Gloucester County (HAGC) finds there exists a need to contract for the installation of carpet and padding as needed at various properties which are owned and/or managed by the HAGC ; and

**WHEREAS,** the Housing Authority of Gloucester County (HAGC) has solicited bids for Carpet Replacement at Various Managed Properties through public advertisement on two different occasions:

- 1) Resolutions #17-69 dated August 23, 2017 rejected due to exceeding the cost threshold
- 2) Resolution #17-82 dated October 25, 2017 rejected due to non-compliance with the requirements outlined in the specifications

**WHEREAS,** the Housing Authority of Gloucester County has solicited and rejected two bids for a Carpet Contract and pursuant to N.J.S.A.40A:11-5 (3), where the governing body has rejected such bids, any such contract may be negotiated and awarded upon adoption of a resolution by two-thirds affirmative vote; and

**WHEREAS,** the most economical proposal has been received from,  
**NATIONWIDE CARPET CONTRACTORS, INC.;** and

**WHEREAS, NATIONWIDE CARPET CONTRACTORS, INC.** will be paid by HAGC per square yard of carpeting and padding installed as outlined in the specifications at a price as follows:

- 1) Apartments: Level Loop Carpeting installed at \$14.25 Sq. Yd & padding installed at \$2.25 per Sq. Yd.
- 2) Handicap Apartments: Glue Down Carpeting installed at \$14.25 per Sq. Yd. & padding installed at \$2.25 per Sq. Yd.
- 3) Scattered Site Single Family Homes: Cut Pile Carpeting at \$16.75 per Sq YD. & padding installed at \$2.25 per Sq. Yd.
- 4) All Properties:  
Rip up and removed from site tackless/gluedown carpet & padding at \$4.25 Sq. Yd.  
Rip up and remove from site existing rubber back carpet at \$5.50 Sq. Yd.
- 5) All Carpet and Padding must meet or exceed the requirements out- lined in the specifications.

**WHEREAS,** the Contract cost shall not exceed the amount of **\$ 72,000.00**

**WHEREAS,** said contract shall be effective for the period commencing December 1, 2017 and concluding on November 30, 2018. At the option of HAGC, said contract may be extended for two (2) one-year periods.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the contract proposal with NATIONWIDE CARPET CONTRACTORS, INC. be and is hereby approved; and

**IT IS FURTHER RESOLVED** that the Executive Director be and is hereby authorized to execute a Contract and sign any documents in accordance with the proposal received, subject to Counsel review and verification; and

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 20<sup>th</sup> of November, 2017.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: William W. Bain, Jr.  
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:  
Kimberly Gober  
KIMBERLY GOBER, SECRETARY

DATED: NOVEMBER 20, 2017



**RESOLUTION #17-94**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION IN ORDER  
TO DISCUSS MATTERS FALLING UNDER EXEPTIONS  
TO THE OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, While the Sen. Byron M. Baer Open Public Meetings Act (OPRA, NJSA 10:4-6et seq.) requires all meetings of the Housing Authority of Gloucester County to be held in public, NJSA 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session”, i.e. without the public being permitted to attend and:

**WHEREAS**, the Housing Authority of Gloucester County has determined that 1 issues are permitted by NJSA 10:4-12 (b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on November 20, 2017 at 4:30 P.M. and;

**WHEREAS**, the nine (9) exceptions to public meetings set forth in NJSA 10:4-12(b) are listed below with the number of issues and any additional information shall be written:

- 1) **“Any matter which, by express provision of Federal law, State stature of rule of court shall be rendered confidential or excluded from public discussion”** the legal citation to the provision at issue is \_\_\_\_\_ and the nature of the matter described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

- 2) **“Any matter in which the release of information would impair a right to receive funds from the federal government.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

- 3) **“Any material the disclosure of which constitutes an unwarranted invasion of privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, healthy, custodial, child protections, rehabilitation, legal defenses, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned ( or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

4) "Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between the Board and \_\_\_\_\_

5) "Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

6) "Any tactics and techniques utilized in protecting the safety and property of the public provide that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

7) "Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket number of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_

TUNSTALL CARPETING

and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

8) "Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining in of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting."

Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. vs New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are



- 9) “Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

WHEREAS, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting of the Housing Authority of Gloucester County shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of Gloucester County will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Secretary, on the next business day following this, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by NJSA 47:1A-1 et seq.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION APPROVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AT IT'S PUBLIC MEETING HELD ON NOVEMBER 20, 2017.


ADOPTED at the Regular Meeting of the Board of Commissioners held on the 20<sup>TH</sup> day of November 2017.

THE HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY:

  
WILLIAM W BAIN, JR. , CHAIRMAN

ATTEST:

  
KIMBERLY GOBER, SECRETARY  
DATED: NOVEMBER 20, 2017

**RESOLUTION #17-95**

**RESOLUTION AUTHORIZING AND APPROVING THE  
PROPOSED SETTLEMENT AGREEMENT AND MUTUAL RELEASE  
BETWEEN**

**THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AND  
TUNSTALL FLOORING, LLC**

**WHEREAS**, on or about October 1, 2015, the Housing Authority of Gloucester County ("HAGC") and Tunstall Flooring, LLC ("Tunstall"), entered into an Unlimited Quantities Contract for Carpet Installation ("Contract"); and

**WHEREAS**, the Contract required Tunstall to install carpeting at various properties owned or managed and operated by HAGC; and

**WHEREAS**, on or about August 15, 2016, HAGC terminated the Contract due to Tunstall's breach of the Contract for failure to install carpet meeting the requirements set forth in the specifications pursuant to RFP/Bid Number 15-046; and

**WHEREAS**, on November 17, 2016, HAGC sent Tunstall a letter demanding that Tunstall pay for damages as a result of breaching the Contract; and

**WHEREAS**, HAGC and Tunstall desire to amicably resolve all disputes between them which gave rise to HAGC's damages demand; pursuant to the terms of a proposed Settlement Agreement and Mutual Release, said terms being set forth in the Settlement Agreement and Mutual Release attached hereto and incorporated herein as Exhibit A; and

**WHEREAS**, the HAGC Solicitor recommends that the Board of Commissioners approve the proposed Settlement Agreement and Mutual Release; and

**WHEREAS**, the Board of Commissioners have reviewed the proposed Settlement Agreement and Mutual Release and discussed the terms thereof with the Solicitor; and

**WHEREAS**, the Board of Commissioners desires to approve the proposed Settlement Agreement and Mutual Release thereby resolving all claims between the parties.


**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the Chairman, Executive Director or their designee is authorized to execute the attached Settlement Agreement and



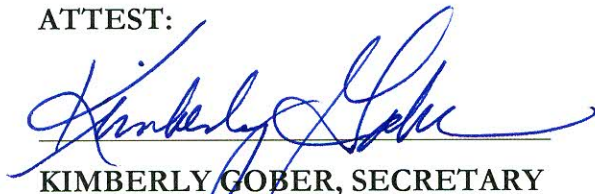
Mutual Release by and between the HAGC and Tunstall to effectuate the purpose of this Resolution and to comply with the Settlement Agreement and Mutual Release attached hereto.

**ADOPTED** at a Meeting of the Commissioners of the Housing Authority of Gloucester County, held on the 20<sup>TH</sup> DAY OF NOVEMBER, 2017.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY:   
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

  
KIMBERLY GOBER, SECRETARY

DATED: NOVEMBER 20<sup>TH</sup>, 2017