

RESOLUTION # 18-06

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR  
**FIRE AND EXTENDED COVERAGE INSURANCE FOR:**

- DEPTFORD PARK APARTMENTS
- CARINO PARK APARTMENTS
- PROJECT 204-1, SINGLE FAMILY DWELLING UNITS  
**THE NATHAN LANE AGENCY**

WHEREAS, the Housing Authority of Gloucester County has need for Fire and Extended Coverage Insurance; and

WHEREAS, the Housing Authority of Gloucester County has solicited bids for Fire and Extended Coverage Insurance through public advertisement; and

WHEREAS, the Housing Authority of Gloucester County has received and reviewed the bids received; and

WHEREAS, the lowest responsive bidder for such services is THE NATHAN LANE AGENCY at a premium of \$ 50,575.00 and is proper and responsive to the specifications; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the contract bid received from THE NATHAN LANE AGENCY be and is hereby approved; and

**IT IS FURTHER RESOLVED** that the Executive Director be and is hereby authorized to execute a contract for Fire and Extended Coverage Insurance, in accordance with the proposal received and the bid tabulation attached hereto for the contract amount of \$ 50,475.00 from **March 1, 2018 to March 1<sup>st</sup>, 2019**, subject to counsel review and verification; and

**BE IT FURTHER RESOLVED** that a brief notice stating the nature, duration, service and amount of the contract and that this resolution and the contract are on file and available for public inspection in the office of the Executive Director and shall be published once in the Gloucester County Times pursuant to the requirements of the local Public Contracts Law.

**ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 28<sup>TH</sup> OF FEBRUARY, 2018.**

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W BAIN, JR., CHAIRMAN

ATTEST:

  
KIMBERLY GOBER, SECRETARY

DATED: FEBRUARY 28, 2018

**RESOLUTION # 18-07**

**RESOLUTION AUTHORIZING REVISION OF  
FY 2016 PROJECT **NJ39P204501-16**  
CAPITAL FUND PROGRAM BUDGET**

**WHEREAS,** the Housing Authority of Gloucester County is required to propose the FY 2016 Capital Fund Program Budget as part of an overall submission to the U.S. Dept. of Housing and Urban Development; and

**WHEREAS,** the attached Revision is consistent with the overall objectives of the Capital Fund Program, as presented to the community, residents of public housing developments and local governing bodies in public information sessions and at a publicly held hearing on the Capital Fund Program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the revision for the Capital Fund Program budget for FY 2016, as attached hereto, is hereby approved; and

**IT IS FURTHER RESOLVED** that the Executive Director be and is hereby authorized to present the Revisions and related documents for the Capital Fund Program, FY 2016 as herein approved, to the Department of HUD for their approval.

**ADOPTED** at a Meeting of the Housing Authority of Gloucester County, held on the 28<sup>th</sup> day of February, 2018.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

  
KIMBERLY GOBER, SECRETARY

DATED: FEBRUARY 28, 2018

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 06/30/2017

<b>Part I: Summary</b>		Grant Type and Number		FFY of Grant: 2016 FFY of Grant Approval:	
PHA Name: Housing Authority of Gloucester County		Capital Fund Program Grant No: NJ39P204501-16 Replacement Housing Factor Grant No: Date of CFFP:			
Type of Grant	Original	Revised <sup>2</sup>	Obligated	Total Actual Cost <sup>1</sup>	Expended
Line	Summary by Development Account	Total Estimated Cost	Revised Annual Statement (revision no:1 ) <input checked="" type="checkbox"/> Final Performance and Evaluation Report		
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	36,601.00	36,601.00	36,601.00	36,601.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	15,000.00	0	0	0
8	1440 Site Acquisition				
9	1450 Site Improvement	50,000.00	34,507.49	34,507.49	34,507.49
10	1460 Dwelling Structures	219,415.00	293,497.51	293,497.51	116,704.88
11	1465.1 Dwelling Equipment—Nonexpendable	19,000.00	1,410.00	1,410.00	1,410.00
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	26,000.00	0.00	0.00	0.00
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities <sup>4</sup>				

<sup>1</sup> To be completed for the Performance and Evaluation Report.

<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.

<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 06/30/2017

<b>Part I: Summary</b>		FFY of Grant: 2016	
PHA Name: Housing Authority of Gloucester County		FFY of Grant Approval:	
Grant Type and Number Capital Fund Program Grant No: NJ39P204501-16 Replacement Housing Factor Grant No: Date of CFFP:			
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies		Revised Annual Statement (revision no: 1 )	
Performance and Evaluation Report for Period Ending:		Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost <sup>1</sup>
		Original	Revised <sup>2</sup>
			Obligated
			Expended
18a	1501 Collateralization or Debt Service paid by the PHA		
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment		
19	1502 Contingency (may not exceed 8% of line 20)		
20	Amount of Annual Grant:: (sum of lines 2 - 19)	366,016.00	366,016.00
21	Amount of line 20 Related to LBP Activities		189,223.37
22	Amount of line 20 Related to Section 504 Activities		
23	Amount of line 20 Related to Security - Soft Costs		
24	Amount of line 20 Related to Security - Hard Costs		
25	Amount of line 20 Related to Energy Conservation Measures		
<b>Signature of Executive Director</b>		<b>Signature of Public Housing Director</b>	
<b>Date</b>		<b>Date</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program

Part II: Supporting Pages		Federal FFY of Grant: 2016						
PHA Name: Housing Authority of Gloucester County		Grant Type and Number Capital Fund Program Grant No: NJ39P204501-16 CFFP (Yes/ No): Replacement Housing Factor Grant No:						
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
PHA-WIDE	Modernization Coordinator Sal & ben	1410	1	36,601.00	36,601.00	36,601.00	36,601.00	Completed
Carino Park	Parking Lot Repairs	1450	1	25,000.00	21,852.00	21,852.00	21,852.00	Completed
Deptford Park	Parking Lot Repairs	1450	1	25,000.00	12,655.49	12,655.49	12,655.49	Completed
Scattered Sites	Modernization & Renovations	1460	1	148,415.00	6,454.88	6,454.88	6,454.88	Completed
Carino Park	Dwelling Unit Upgrades	1460	1	60,000.00	110,250.00	110,250.00	110,250.00	Completed
Scattered Sites	Mis. Improvements to 11 Homes	1460	11	0.00	162,712.00	162,712.00	0.00	In Process
Scattered Sites	Flooring	1460		0.00	14,080.63	14,080.63	0.00	In Process
Deptford Park	Refrigerators	1465.1	3	0.00	1,410.00	1,410.00	1,410.00	Completed
PHA-WIDE	A & E Services	1430	1	15,000.00				Item Removed
Deptford Park	Code Modifications for Stoves	1460		11,000.00				Item Removed
Deptford Park	Stoves	1465.1		19,000.00				Item Removed
Carino Park	Upgrade General Building Equipment	1475		10,000.00				Item Removed
Deptford Park	Upgrade General Building Equipment	1475		10,000.00				Item Removed
Carino Park	Snow Tractor	1475		3,000.00				Item Removed
Deptford Park	Snow Tractor	1475		3,000.00				Item Removed

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>2</sup> To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 06/30/2017

<b>Part III: Implementation Schedule for Capital Fund Financing Program</b>					<b>Federal FFY of Grant: 2016</b>	
PHA Name: Housing Authority of Gloucester County						
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates <sup>1</sup>	
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date		
PHA-WIDE	3/2018	3/2017	3/2020	3/2017		
Scattered Sites	3/2018	3/2018	3/2020			
Carino Park	3/2018	12/2017	3/2020	12/2017		
Deptford Park	3/2018	6/2017	3/2020	6/2017		

<sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

RESOLUTION # 18-08

RESOLUTION AUTHORIZING AN ANNUAL SUPPORT AGREEMENT  
and A SOFTWARE HOSTING AND DATA BACKUP SERVICES  
AGREEMENT BETWEEN  
**TENMAST SOFTWARE, AN MRI SOFTWARE LLC CO. (MRI)**  
**AND**  
**THE HOUSING AUTHORITY OF GLOUCESTER COUNTY (HAGC)**

**WHEREAS**, in 2012 HAGC purchased TENMAST WINTEN2 Software for its operations; and

**WHEREAS**, the Housing Authority of Gloucester County currently uses TENMAST WINTEN2 AND WINTEN2+ in order to better serve its clients and the public; and

**WHEREAS**, the HAGC would like to use software hosting and data backup services with MRI and has determined that utilizing the service would be more cost effective; saving on new server purchases and benefiting disaster recovery solutions for HAGC; and

**WHEREAS**, the HAGC would like renew the current term of the annual support contract with MRI for a fee of \$21,620 as well as use software hosting and data backup services off property, due to operations growing at a rapid pace at HAGC for a fee of \$13,271.00 , to be billed annually for 5 years; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the Annual Support Agreement and a Software Hosting and Data Backup Service Agreements with **MRI** be approved; and

**IT IS FURTHER RESOLVED** that the Executive Director be and is hereby authorized to negotiate contracts for support and hosting services.

**ADOPTED** at the Regular Meeting of the Housing Authority of Gloucester County, held on the

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

  
KIMBERLY GOBER, SECRETARY

DATE: February 28, 2018



**ORDER DOCUMENT #1  
SAAS SERVICES**

This Order Document #1 incorporates by reference and is governed by the terms and conditions of the Software Update and Support Agreement Renewal between MRI and Client (collectively, the "Agreement"), and this Order Document is effective as of December 1, 2017 ("Effective Date"). Capitalized terms that are not otherwise defined in this Order Document shall have the meanings set forth in the Agreement. This Order Document is an offer to make an offer and does not constitute a valid contract between the Parties until countersigned by MRI. Any pricing terms in this Order Document are valid for thirty (30) days following issuance of this Order Document

Gloucester County Housing Authority ("Client")  
100 Pop Moylan Boulevard  
Deptford, NJ 08096

Tenmast Software, an MRI Software LLC Company ("MRI")  
28925 Fountain Parkway  
Solon, OH 44139

Signature: *Kimberly Gober*  
Print Name: Kimberly Gober  
Title: Executive Director

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

The Parties accept and agree to this Order Document, as follows:

CLIENT CONTACT INFORMATION			
Administrator: <u>Kim Gober</u>	Technical Contact/Download Recipient: <u>A. Astorney</u>		
Address: <u>100 Pop Moylan Blvd</u>	Address: <u>100 Pop Moylan Blvd</u>		
E-mail: <u>KGober@hacc.org</u>	Voice: <u>x215</u>	E-mail: <u>admin@hacc.org</u>	Voice: <u>x224</u>
Fax: _____	Cell: _____	Fax: _____	Cell: _____
Billing Contact: <u>Grace Seenev</u>			
Address: <u>100 Pop Moylan Blvd</u>			
E-mail: <u>gseenev@hacc.org</u>	Voice: <u>x214</u>		
Fax: _____			



ADDITIONAL SAAS SERVICES			
Products	License Metric	Quantity	Territory
Annual Hosting Users	Users	Up to 60 Annual Hosting Users (Inclusive of Addition)	USA

FEES, PAYMENT AND TERM		
Initial Term(1)	Effective Date	First Twelve Months SaaS Fees (2) (3)
The Initial Term shall coincide with the Initial Term and Renewal Term of the Agreement  (Expiration is currently set to December 31, 2018)	December 1, 2017	\$27,078.00
(1) The Initial Term and any Renewal Term are non-cancelable, subject to termination rights as set forth in the Agreement. (2) MRI may, at any time after the first twelve (12) months of the Effective Date listed above, and in its sole discretion, modify the Fees upon ninety (90) calendar day prior written notice to Client. A twelve (12) month period commences on the anniversary of the Effective Date. For purposes of notice in this footnote, email or first-class mail will suffice. (3) Following the first twelve (12) months, the Twelve Months SaaS Fees shall be reduced to \$9,820. (4) The First Twelve Months SaaS Fees include nightly backups of Client's WinTen2+ data.		
<b>Payment Terms:</b> Fees are due in U.S. Dollars annually in advance. Initial payment must be received by MRI prior to the Effective Date and any Renewal Term; MRI has no obligation to provide SaaS Services until such payment is received.		

LICENSE METRICS AND USE RIGHTS DEFINITIONS
<b>Use Rights:</b> The license to use the SaaS Service is priced based on Client's License Metrics as of the Effective Date of this Order Document and allows Client to use the Software to manage <u>up to</u> the quantity set forth above. Additional licenses must be purchased by Client in the event the number of actual License Metrics exceeds such licensed quantity. If Client's actual License Metrics exceed such licensed quantity, then MRI reserves the right to charge a premium fee for any additional License Metric used. The cost for these additional licenses will be at MRI's then-current fees. There shall be no fees adjustments or refunds for any actual License Metrics decreases. Fees (other than monthly user access fees) are based on quantity purchased, not usage.

RESOLUTION #18- 09

RESOLUTION AUTHORIZING ACCEPTING APPLICATIONS FOR  
**CAMP SALUTE**  
IN PERSON ON APPLICATION DAY

**WHEREAS,** The Housing Authority of Gloucester County (HAGC) will be opening its Section 8 Project Based Waiting list for eligible veterans seeking residence at Camp Salute located in Clayton, NJ on February 28<sup>th</sup> 2018; and

**WHEREAS,** In accordance with the Section 8 Administrative Plan, applications are to be accepted only online through the website at [www.hagc.org](http://www.hagc.org), or by mail to the Administrative offices.

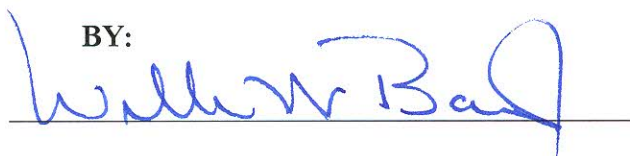
**WHEREAS,** the HAGC desires to accept applications in person on the opening day of applications and has determined it to be in the best interest of the veteran to do so; and

**THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the Executive Director and/or designated staff members be and are hereby authorized to prepare and accept applications as well as authorized to sign all related documentation received from all veterans interested on Application Day.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 28<sup>th</sup> of February, 2018.


HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY:



WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:



KIMBERLY GOBER, SECRETARY  
DATE: FEBRUARY 28, 2018

RESOLUTION # 18-10

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR  
COMPREHENSIVE AUTOMOBILE/VEHICLE INSURANCE  
APRIL 7, 2017 - APRIL 7, 2018  
THE MARTIN COMPANY

WHEREAS, the Housing Authority of Gloucester County has need for Comprehensive Automobile/Vehicle Insurance; and

WHEREAS, the Housing Authority of Gloucester County has solicited proposals for Comprehensive Automobile/Vehicle Insurance through public advertisement; and

WHEREAS, the Housing Authority of Gloucester County has received and reviewed the proposals received; and

WHEREAS, the most advantageous proposal for such services is from, The Martin Company, at a premium of \$ 21,158.00 and is proper and responsive to the specifications;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the contract proposal with The Martin Company be and is hereby approved; and

IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to execute a contract for Comprehensive Auto/Vehicle Insurance, in accordance with the proposal received and the bid tabulation attached hereto for the contract amount of \$ 21,158.00, subject to Counsel review and verification.

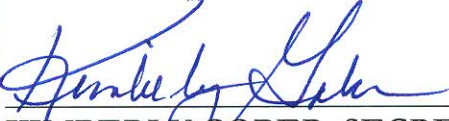
BE IT FURTHER RESOLVED that a brief notice stating the nature, duration, service and amount of the contract and that this resolution and the contract are on file and available for public inspection in the office of the Executive Director and shall be published once in the Gloucester County Times pursuant to the requirements of the local Public Contracts Law.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 28<sup>TH</sup> DAY OF FEBRUARY, 2018.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY:   
WILLIAM W BAIN, JR CHAIRMAN

ATTEST:

  
KIMBERLY GOBER, SECRETARY  
Dated: FEBRUARY 28, 2018

Present \_\_\_ EDWARD MALINAKI

Present \_\_\_ STELLA BARNES

Present \_\_\_\_\_

Present \_\_\_\_\_

### PROPOSAL TABULATION SHEET

FOR RFP \_\_\_\_\_ 18-003

PROPOSAL OPEN DATE \_\_\_\_\_ 2/14/2018

FOR \_\_\_\_\_ AUTO/VEHICLE

Name of Proposer	Amount of Proposal	Comments
MARTIN AND CO	\$21,158.00	
NATHAN LANE AGENCY	NO BID	
HAI	NO BID	REPLIED, CANNOT COMPETE WITH CURRENT PROVIDER
LEWIS CHESTER	NO BID	

**RESOLUTION # 18-11**

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR  
WORKERS COMPENSATION INSURANCE COVERAGE  
APRIL 1, 2018 - APRIL 1, 2019  
THE MARTIN COMPANY**

**WHEREAS,** the Housing Authority of Gloucester County has need for Workers Compensation Insurance Coverage; and

**WHEREAS,** the Housing Authority of Gloucester County has solicited proposals for Workers Compensation Insurance through public advertisement; and

**WHEREAS,** the Housing Authority of Gloucester County has received and reviewed the proposals received; and

**WHEREAS,** the most advantageous proposal for such services is from, The Martin Company at premium of \$ 89,515.00 and is proper and responsive to the specifications;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Gloucester County that the contract proposal with The Martin Company be and is hereby approved; and

**IT IS FURTHER RESOLVED** that the Executive Director be and is hereby authorized to execute a contract for Workers Compensation Insurance, in accordance with the proposal received and the bid tabulation attached hereto for the contract amount of \$ 89,515.00 subject to Counsel review and verification.

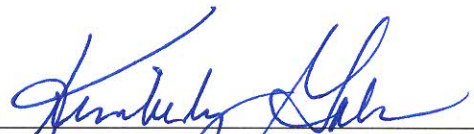
**BE IT FURTHER RESOLVED** that a brief notice stating the nature, duration, service and amount of the contract and that this resolution and the contract are on file and available for public inspection in the office of the Executive Director and shall be published once in the Gloucester County Times pursuant to the requirements of the local Public Contracts Law.

**ADOPTED** at a Regular Meeting of the Housing Authority of Gloucester County, held on the 28<sup>TH</sup> DAY OF FEBRUARY, 2018.

**HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY:   
WILLIAM W. BAIN, JR., CHAIRMAN

**ATTEST:**

  
KIMBERLY GOBER, SECRETARY  
Dated: February 28, 2018

Present \_\_\_ EDWARD MALINAKI

Present \_\_\_ STELLA BARNES

Present \_\_\_\_\_

Present \_\_\_\_\_

### PROPOSAL TABULATION SHEET

FOR RFP \_\_\_\_\_ 18-004

PROPOSAL OPEN DATE \_\_\_\_\_ 2/14/2018

FOR \_\_\_\_\_ WORKERS COMP

Name of Proposer	Amount of Proposal	Comments
MARTIN AND CO	\$89,515.00	
NATHAN LANE AGENCY	NO BID	
HAI	NO BID	REPLIED, CANNOT COMPETE WITH CURRENT PROVIDER
LEWIS CHESTER	NO BID	

RESOLUTION #18-12

RESOLUTION AUTHORIZING EXECUTIVE SESSION IN ORDER TO DISCUSS MATTERS FALLING UNDER EXEPTIONS TO THE OPEN PUBLIC MEETINGS ACT

WHEREAS, While the Sen. Byron M. Baer Open Public Meetings Act (OPRA, NJSA 10:4-6et seq.) requires all meetings of the Housing Authority of Gloucester County to be held in public, NJSA 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session", i.e. without the public being permitted to attend and:

WHEREAS, the Housing Authority of Gloucester County has determined that \_\_\_\_\_ issues are permitted by NJSA 10:4-12 (b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on February 28, 2018 at 4:30 P.M. and;

WHEREAS, the nine (9) exceptions to public meetings set forth in NJSA 10:4-12(b) are listed below with the number of issues and any additional information shall be written:

- 1) "Any matter which, by express provision of Federal law, State stature of rule of court shall be rendered confidential or excluded from public discussion" the legal citation to the provision at issue is \_\_\_\_\_ and the nature of the matter described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_
2) "Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_
3) "Any material the disclosure of which constitutes an unwarranted invasion of privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, healthy, custodial, child protections, rehabilitation, legal defenses, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned ( or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

4) **“Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body.”** The collective bargaining contract(s) discussed are between the Board and \_\_\_\_\_

5) **“Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.”**The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

6) **“Any tactics and techniques utilized in protecting the safety and property of the public provide that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

7) **“Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.”** The parties to and docket number of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_

and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

8) **“Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining in of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.”**

Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. vs New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are \_\_\_\_\_



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9) “ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

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**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting of the Housing Authority of Gloucester County shall (**circle one**) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of Gloucester County will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

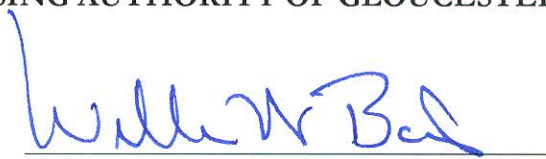
**BE IT FURTHER RESOLVED** that the Secretary, on the next business day following this , shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by NJSA 47:1A-1 et seq.

**I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION APPROVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AT ITS PUBLIC MEETING HELD ON FEBRUARY 28<sup>TH</sup> , 2018**

**ADOPTED** at the Regular Meeting of the Board of Commissioners held on the 28<sup>TH</sup> DAY OF FEBRUARY, 2018.

**THE HOUSING AUTHORITY OF GLOUCESTER COUNTY**

BY:

  
WILLIAM W BAIN, JR. , CHAIRMAN

ATTEST:

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**KIMBERLY GOBER, SECRETARY**  
DATED: FEBRUARY 28, 2017