

**THE HOUSING AUTHORITY  
OF GLOUCESTER COUNTY**



JULY 25<sup>th</sup>, 2018  
4:30 PM  
Joseph A. Reed Board  
Room 100 Pop Moylan  
Deptford NJ 08096

Meeting called by: William W Bain Jr., Chairman

**ANNUAL Commissioner Meeting**

Secretary: Kimberly Gober, Executive Director      Solicitor: James Pierson, Esq.

**NOTES: JULY 2018**

1	<input type="checkbox"/>	CHAIRMAN	CALL THE MEETING TO ORDER
2	<input type="checkbox"/>	SECRETARY	<p>ROLL CALL</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Chairman William Bain Jr.</li> <li><input type="checkbox"/> 1<sup>st</sup> Vice Chairman Dan Reed</li> <li><input type="checkbox"/> Commissioner Frank Smith</li> <li><input type="checkbox"/> Commissioner Scott Kintzing</li> <li><input type="checkbox"/> Commissioner Brenden Garozzo</li> <li><input type="checkbox"/> Commissioner Betty Jane Purnell</li> <li><input type="checkbox"/> Commissioner John Giovannitti</li> </ul>
	<input type="checkbox"/>		<p>ALSO IN ATTENDANCE:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> James Pierson, Esq.</li> <li><input type="checkbox"/> Kimberly Gober, Executive Director</li> <li><input type="checkbox"/> Stella Barnes, Administrative Assistant</li> <li><input type="checkbox"/> Nelly Rojas, Administrative Aide</li> <li><input type="checkbox"/> Grace Seeney, Finance Director</li> <li><input type="checkbox"/> Michael Jezierski, Accountant</li> <li><input type="checkbox"/> Nina Sorrelle, Bowman and Co., LLP</li> <li><input type="checkbox"/> Michael Thilker, Bowman and Co., LLP</li> <li><input type="checkbox"/> Paul Letizia, AHO Director</li> </ul>
3	<input type="checkbox"/>	SOLICITOR	<p><b>Announcement:</b> Open Public Meetings Act During the course of the meeting, a portion of the meeting may be closed to the public to discuss matters falling under exceptions to the Open Public Meetings Act</p> <p><b>Solicitor,</b> “In accordance with the Open Public Meetings Act of 1975, this meeting is called to order pursuant to notice of Regular Meeting, a copy of which has been made available to newspapers of general local public circulation, a copy of which has been made available to the Clerk of Gloucester County, and a copy of which has been posted publicly in accordance with the law.”</p>
4	<input type="checkbox"/>	SOLICITOR	<p>CONDUCT ELECTIONS OF OFFICERS:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> CHAIRPERSON</li> <li><input type="checkbox"/> 1<sup>ST</sup> VICE CHAIRPERSON</li> <li><input type="checkbox"/> 2<sup>ND</sup> VICE CHAIRPERSON</li> <li><input type="checkbox"/> TREASURER</li> </ul> <p><b>Note:</b> Election of Secretary not required. The Executive Director is Secretary by State Statute</p>

5	<input type="checkbox"/>	CHAIRMAN	CONSIDER ANNUAL RESOLUTIONS:	
			2018-47	CONSIDER RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS
			2018-48	CONSIDER RESOLUTION DESIGNATING ANNUAL SCHEDULE OF MEETINGS
			2018-49	CONSIDER RESOLUTION DESIGNATING OFFICIAL DEPOSITORY BANK FULTON BANK
			2018-50	CONSIDER RESOLUTION DESIGNATING OFFICIAL DEPOSITORY INVESTOR BANK
			2018-51	CONSIDER RESOLUTION DESIGNATING OFFICIAL DEPOSITORY PARKE BANK
2018-52	CONSIDER RESOLUTION AUTHORIZING ELECTRONIC FUNDS TRANSFER (EFT)			
6	<input type="checkbox"/>	CHAIRMAN	COMMITTEE APPOINTMENTS: LIST ON BACK	
	<input type="checkbox"/>	CHAIRMAN	CONSIDER ANY OTHER BUSINESS RELATING TO THE ANNUAL MEETING	
7	<input type="checkbox"/>	CHAIRMAN	OPEN THE MEETING TO THE PUBLIC FOR ANY AGENDA ITEMS	
8	<input type="checkbox"/>	CHAIRMAN	A. Review and Action of Minutes –June 27 <sup>TH</sup> , 2018 B. Consider Interim Bill List, 18-07 Sections A, B, C, D C. Consider Bill List 18-07 Sections, E,F, G,H D. Consider Ratification of GCHDC, Seniors, Shepherd’s Farm, eMurphyg, Inc., PMURC, Inc. and Sections A,B,C,D, E,F E. Consider Acknowledgment of Pop Moylan, Colonial Park LP Sections G,H, I, J	
9	<input type="checkbox"/>	ACCOUNTANT	FINANCIAL REPORTS ➤ BOWMAN & CO. LLP: Audit Letter and Topics for discussion ➤ FINANCIAL REPORT	
10	<input type="checkbox"/>	CORRESPONDENCE	CORRESPONDENCE ➤ BUDD’S POOLS: Request Sent on 6/29/2018 ➤ BUDD’S POOLS: Reply received on 7/9/2018 ➤ NJBIZ: Camp Salute Housing opens in Clayton ➤ RAD BLAST: Two new notices strengthen and simplify RAD	
11	<input type="checkbox"/>	KIMS NOTES		
12	<input type="checkbox"/>	OLD BUSINESS	<ul style="list-style-type: none"> <li>• DIRECTORS REPORT: JULY 2018</li> <li>• HAGC SUMMARY REPORT: JUNE 2018</li> <li>• RESIDENT RELATIONS REPORT</li> <li>• MODERNIZATION REPORT</li> </ul>	

			<ul style="list-style-type: none"> <li>• FSS REPORT</li> <li>• ANY OTHER OLD BUSINESS AS MAY BE PRESENTED</li> </ul>														
13	<input type="checkbox"/>	NEW BUSINESS: RESOLUTIONS	<table border="1"> <tr> <td>2018-53</td> <td>CONSIDER ACCEPTING AND APPROVING AUDIT FOR PERIOD JANUARY 1, 2017 TO DECEMBER 31<sup>ST</sup> 2017 AS PREPARED BY BOWMAN AND CO.</td> </tr> <tr> <td>2018-54</td> <td>CONSIDER RESOLUTION REVISING THE CAPITALIZATION POLICY</td> </tr> <tr> <td>2018-55</td> <td>CONSIDER RESOLUTION REVISING THE HAGC COST ALLOCATION POLICY</td> </tr> <tr> <td>2108-56</td> <td>CONSIDER APPROVING THE REVISION OF THE HAGC CHECK SIGNING POLICY</td> </tr> <tr> <td>2018-57</td> <td>CONSIDER RESOLUTION APPROVING CONTRACT FOR ELECTRIC HEATER IN DEPTFORD PARK STAIR TOWERS MALCO ELECTRIC</td> </tr> <tr> <td>2018-58</td> <td>CONSIDER RESOLUTION AUTHORIZING AN EMERGENCY CONTRACT AWARDED TO WAYMAN FIRE PROTECTION, INC. PURSUANT TO N.J.S.A. 40A:11 EMERGENCY REPAIR</td> </tr> <tr> <td>2018-59</td> <td>CONSIDER AUTHORIZING EXECUTIVE SESSION</td> </tr> </table>	2018-53	CONSIDER ACCEPTING AND APPROVING AUDIT FOR PERIOD JANUARY 1, 2017 TO DECEMBER 31 <sup>ST</sup> 2017 AS PREPARED BY BOWMAN AND CO.	2018-54	CONSIDER RESOLUTION REVISING THE CAPITALIZATION POLICY	2018-55	CONSIDER RESOLUTION REVISING THE HAGC COST ALLOCATION POLICY	2108-56	CONSIDER APPROVING THE REVISION OF THE HAGC CHECK SIGNING POLICY	2018-57	CONSIDER RESOLUTION APPROVING CONTRACT FOR ELECTRIC HEATER IN DEPTFORD PARK STAIR TOWERS MALCO ELECTRIC	2018-58	CONSIDER RESOLUTION AUTHORIZING AN EMERGENCY CONTRACT AWARDED TO WAYMAN FIRE PROTECTION, INC. PURSUANT TO N.J.S.A. 40A:11 EMERGENCY REPAIR	2018-59	CONSIDER AUTHORIZING EXECUTIVE SESSION
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14	<input type="checkbox"/>	CHAIRMAN	ANY COMMENTS FROM THE PUBLIC														
15	<input type="checkbox"/>	ADJOURNMENT															