

Fiscal Year                      Start Year                      End Year  
   2024                      –                      2024

*Housing Authority Budget of:  
Gloucester County Housing Authority*

State Filing Year                      2024

*For the Period:                      January 1, 2024                      to                      December 31, 2024*

[www.hagc.org](http://www.hagc.org)  
Housing Authority Web Address



*Division of Local Government Services*

**2024 HOUSING AUTHORITY BUDGET  
CERTIFICATION SECTION**

**2024**

Gloucester County Housing Authority

**HOUSING AUTHORITY BUDGET**

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: 1/18/2024

# 2024 PREPARER'S CERTIFICATION

Gloucester County Housing Authority

## HOUSING AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

It is hereby certified that the Housing Authority Budget, including the Annual Budget and the Capital annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	gturchi@hagc.org
Name:	Grace Turchi
Title:	Finance Director
Address:	100 Pop Moylan Blvd.
	Deptford, NJ 08096
Phone Number:	856-845-4859 (214)
Fax Number:	856-384-9044
E-mail Address:	gturchi@hagc.org

# HOUSING AUTHORITY INTERNET WEBSITE CERTIFICATION

<b>Housing Authority's Web Address:</b>	www.hagc.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities.
- The budgets for the current fiscal year and immediately preceding two prior years.
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (*Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority*).
- The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: Kimberly Gober  
Title of Officer Certifying Compliance: Executive Director  
Signature: kgober@hagc.org

# 2024 APPROVAL CERTIFICATION

Gloucester County Housing Authority

## HOUSING AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Gloucester County Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on October 25, 2023.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

<b>Officer's Signature:</b>	kgober@hagc.org
<b>Name:</b>	Kimberly Gober
<b>Title:</b>	Executive Director
<b>Address:</b>	100 Pop Moylan Blvd. Deptford, NJ 08096
<b>Phone Number:</b>	856-845-4859 (215)
<b>Fax Number:</b>	856-384-9044
<b>E-mail Address:</b>	kgober@hagc.org

# 2024 HOUSING AUTHORITY BUDGET RESOLUTION

## Gloucester County Housing Authority

### FISCAL YEAR: January 01, 2024 to December 31, 2024

WHEREAS, the Annual Budget for Gloucester County Housing Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented before the governing body of the Gloucester County Housing Authority at its open public meeting of October 25, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$24,268,670.00, Total Appropriations including any Accumulated Deficit, if any, of \$28,086,650.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$3,817,980.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$714,395.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Gloucester County Housing Authority, at an open public meeting held on October 25, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Gloucester County Housing Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024, is hereby approved; a

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Gloucester County Housing Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 13, 2023.

kgober@hagc.org

(Secretary's Signature)

10/25/2023

(Date)

#### Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Willaim W. Bain, Jr.	X			
John Giovannitti	X			
Scott Kintzing	X			
Daniel Reed				X
Brenden Garozzo	X			

# 2024 ADOPTION CERTIFICATION

Gloucester County Housing Authority

## HOUSING AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true the Budget adopted by the governing body of the Gloucester County Housing Authority, pursuant to N.J.A.C 5:31- on December 13, 2023.

<b>Officer's Signature:</b>	kgober@hagc.org		
<b>Name:</b>	Kimberly Gober		
<b>Title:</b>	Executive Director		
<b>Address:</b>	100 Pop Moylan Blvd. Deptford, NJ 08096		
<b>Phone Number:</b>	856-845-4859 (215)	<b>Fax:</b>	856-384-9044
<b>E-mail address:</b>	kgober@hagc.org		



# 2024 ADOPTED BUDGET RESOLUTION

## Gloucester County Housing Authority

### FISCAL YEAR: January 01, 2024 to December 31, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the Gloucester County Housing Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented for adoption before the governing body of the Gloucester County Housing Authority at its open public meeting of December 13, 2023; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$24,268,670.00, Total Appropriations, including any Accumulated Deficit, if any, of \$28,086,650.00, and Total Unrestricted Net Position utilized of \$3,817,980.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$714,395.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Gloucester County Housing Authority at an open public meeting held on December 13, 2023 that the Annual Budget and Capital Budget/Program of the Gloucester County Housing Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

kgober@hagc.org

(Secretary's Signature)

12/13/2023

(Date)

#### Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Willaim W. Bain, Jr.	X			
John Giovannitti	X			
Scott Kintzing	X			
Daniel Reed	X			
Brenden Garozzo	X			

**2024 HOUSING AUTHORITY BUDGET  
NARRATIVE AND INFORMATION SECTION**

# 2024 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

Gloucester County Housing Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

1. Complete a brief statement on the Fiscal Year 2024 proposed Annual Budget and make comparison to the Fiscal Year 2023 adopted budget for each Revenue and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

(F-2) Revenue: The Housing Authority's funding is subject to federal appropriations.  
HUD Operating Subsidy: The Authority's funding is subject to federal appropriations, but it is expected to increase.  
Voucher Rental Fees: The Authority is subject to federal appropriations. This is increasing due to payment standards being increased. This also includes Mainstream under Section 8. Admin Fees are also included in these figures.  
Capital Management Fees: The Authority is subject to federal appropriations. The Capital Grants have been increasing every year and this is 10% of the grant.

(F-4) Appropriations:  
Audit Fees have been projected to go up across all entities.  
Salaries & Wages-Protective Services have increased because all security is in-house now, which is also why the Protective Services expense budgeted has decreased.  
Insurance is predicted to increase substantially according to our agent.  
Rents are predicted to increase because of the increased payment standards.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital/Program

In 2020, the world suffered a pandemic (COVID-19) that is still affecting the state of the local/regional economy. Staffing has been affected by higher turnover. There have been many issues with the supply chain making things more difficult to find and purchase, as well as higher costs.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.). If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

To balance the budget.

# 2024 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

Gloucester County Housing Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

4. Identify any sources of funds transferred to the County/Municipality as PILOT payments, or a shared service and explain the reason for the transfer. Housing Authorities cannot transfer Unrestricted Net Position.

N/A

5. The proposed budget must not reflect an anticipated deficit from 2024 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

We are currently under-leased in the Housing Choice Voucher Program and we have been diligently working to increase this number. Insufficient supply of housing has been a Nationwide issue. We are currently approved to pay 110% of the newly published SFMR.

**(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report.**

# HOUSING AUTHORITY CONTACT INFORMATION

## 2024

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Gloucester County Housing Authority		
<i>Federal ID Number:</i>	22-2120143		
<i>Address:</i>	100 Pop Moylan Blvd.		
<i>City, State, Zip:</i>	Deptford	NJ	08096
<i>Phone: (ext.)</i>	856-845-4959	<i>Fax:</i>	856-384-9044

<b>Preparer's Name:</b>	Grace Turchi		
<i>Preparer's Address:</i>	100 Pop Moylan Blvd.		
<i>City, State, Zip:</i>	Deptford	NJ	08096
<i>Phone: (ext.)</i>	856-845-4959 (214)	<i>Fax:</i>	856-384-9044
<i>E-mail:</i>	<a href="mailto:gturchi@hagc.org">gturchi@hagc.org</a>		

<b>Chief Executive Officer*</b>	Kimberly Gober		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	856-845-4959 (215)	<i>Fax:</i>	856-384-9044
<i>E-mail:</i>	<a href="mailto:kgober@hagc.org">kgober@hagc.org</a>		

<b>Chief Financial Officer*</b>	Grace Turchi		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	856-845-4959 (214)	<i>Fax:</i>	856-384-9044
<i>E-mail:</i>	<a href="mailto:gturchi@hagc.org">gturchi@hagc.org</a>		

<b>Name of Auditor:</b>	Carol McAllister		
<i>Name of Firm:</i>	Bowman & Company, LLP		
<i>Address:</i>	601 White Horse Road		
<i>City, State, Zip:</i>	Voorhees	NJ	08043-2493
<i>Phone: (ext.)</i>	(856) 441-0217	<i>Fax:</i>	
<i>E-mail:</i>	<a href="mailto:cmcallister@bowman.cpa">cmcallister@bowman.cpa</a>		

# HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Gloucester County Housing Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

82

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 2,940,327.94

3. Provide the number of regular voting members of the governing body:

5

(5 or 7 per State statute)

4. Provide the number of alternate voting members of the governing body:

0

(Maximum is 2)

5. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

6. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

7. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract\*?

No

\*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

8. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

# HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Gloucester County Housing Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

**9.** Did the Authority pay for meals or catering during the current fiscal year? Yes  
*If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

**10.** Did the Authority pay for travel expenses for any employee of individual listed on Page N-4? Yes  
*If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*

**11.** Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

a. First class or charter travel	No
b. Travel for companions	No
c. Tax indemnification and gross-up payments	No
d. Discretionary spending account	No
e. Housing allowance or residence for personal use	No
f. Payments for business use of personal residence	No
g. Vehicle/auto allowance or vehicle for personal use	Yes
h. Health or social club dues or initiation fees	No
i. Personal services (i.e. maid, chauffeur, chef)	No

*If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.*

**12.** Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes

*If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).*

**13.** Did the Authority make any payments to current or former commissioners or employees for severance or termination? No  
*If "yes", provide explanation, including amount paid.*

**14.** Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No

*If "yes", provide explanation including amount paid.*

**15.** Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No

*If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*

# HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Gloucester County Housing Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

**16.** Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?  No

*If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.*

**17.** Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations?  No

*If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.*

**18.** Has the Authority been deemed "troubled" by the Department of Housing and Urban Development?  No

*If "yes", attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.*



# HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Gloucester County Housing Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

*Use the space below to provide clarification for any Questionnaire responses.*

8) The Chairman and all board members are unpaid. The Executive Director has a negotiated employment contract.

9) Approxiamtely \$75 is spent on sandwiches or pizza at the monthly board meetings.

10) Travel for YE 2023: See attached

# AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

## Gloucester County Housing Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key Employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest Compensated Employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable Compensation** (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

**Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)**  
**Gloucester County Housing Authority**  
**For the Period: January 01, 2024 to December 31, 2024**

Name	Title	Average Hours per Week Dedicated to Position	Position				Reportable Compensation from Authority (W-2/ 1099)			Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority
			Commissioner	Officer	Key Employee	Highest Compensated	Former	Base Salary/ Stipend	Bonus		
1 W. Bain	Chariman	1	x							\$ -	-
2 J. Giovannitti	Vice-Chairman	1	x							\$ -	-
3 S. Kintzing	Treasurer	1	x							\$ -	-
4 B. Garozzo	2nd Vice-Chairman	1	x							\$ -	-
5 D. Reed	Commissioner	1	x							\$ -	-
6		1	x							\$ -	-
7										\$ -	-
8 G. Seeney	Finance Director	36		x			\$ 96,053.00			\$ 14,929.00	\$ 110,982.00
9 K. Gober	Executive Director	36		x	x	x	\$ 155,000.00		\$ 3,287.00	\$ 31,356.00	\$ 189,643.00
10 P. Letizia	AHO Director	36			x		\$ 98,303.00		\$ 4,900.00		\$ 103,203.00
11 J. Daniels	Deputy ED/In-House Counsel	36			x		\$ 102,432.00				\$ 102,432.00
12										\$ -	-
13										\$ -	-
14										\$ -	-
15										\$ -	-
16										\$ -	-
17										\$ -	-
18										\$ -	-
19										\$ -	-
20										\$ -	-
21										\$ -	-
22										\$ -	-
23										\$ -	-
24										\$ -	-
25										\$ -	-
26										\$ -	-
27										\$ -	-
28										\$ -	-
29										\$ -	-
30										\$ -	-
31										\$ -	-
32										\$ -	-
33										\$ -	-
34										\$ -	-
35										\$ -	-
<b>Total:</b>							\$ 451,788.00	\$ -	\$ 8,187.00	\$ 46,285.00	\$ 506,260.00



## Schedule of Health Benefits - Detailed Cost Analysis

Gloucester County Housing Authority

For the Period: January 01, 2024 to December 31, 2024

If no health benefits, check this box:

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage	14	11,900.00	166,600.00	12	11,900.00	142,800.00	23,800.00	16.7%
Parent & Child	10	18,100.00	181,000.00	12	18,100.00	217,200.00	(36,200.00)	-16.7%
Employee & Spouse (or Partner)	9	23,700.00	213,300.00	7	23,700.00	165,900.00	47,400.00	28.6%
Family	15	31,200.00	468,000.00	15	31,200.00	468,000.00	-	
Employee Cost Sharing Contribution (enter as negative - )			(120,000.00)			(115,000.00)	(5,000.00)	4.3%
<b>Subtotal</b>	<b>48</b>		<b>908,900.00</b>	<b>46</b>		<b>878,900.00</b>	<b>30,000.00</b>	<b>3.4%</b>
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	
Parent & Child			-			-	-	
Employee & Spouse (or Partner)			-			-	-	
Family			-			-	-	
Employee Cost Sharing Contribution (enter as negative - )			-			-	-	
<b>Subtotal</b>			<b>-</b>			<b>-</b>	<b>-</b>	
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage	7	12,070.00	84,490.00	7	12,070.00	84,490.00	-	
Parent & Child	2		-	2		-	-	
Employee & Spouse (or Partner)	12	12,070.00	144,840.00	12	12,070.00	144,840.00	-	
Family	3		-	3		-	-	
Employee Cost Sharing Contribution (enter as negative - )			(1,643.00)			(1,643.00)	-	
<b>Subtotal</b>	<b>24</b>		<b>227,687.00</b>	<b>24</b>		<b>227,687.00</b>	<b>-</b>	
<b>GRAND TOTAL</b>	<b>72</b>		<b>1,136,587.00</b>	<b>70</b>		<b>1,106,587.00</b>	<b>30,000.00</b>	<b>2.7%</b>

Is medical coverage provided by the SHBP (Yes or No)?

No

Is prescription drug coverage provided by the SHBP (Yes or No)?

No

**Gloucester County Housing Authority**  
**For the Period: January 01, 2024 to December 31, 2024**

**Complete the below table for the Authority's accrued liability for compensated absences.**

If no accumulated absences, check this box:

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Asllanaj, A.	33	\$ 12,253.00	X		
Barber, R.	18	\$ 2,722.00	X		
Barber, T.	2	\$ 251.00	X		
Bennis, S.	32	\$ 7,937.00	X		
Blair, E.	13	\$ 3,393.00	X		
Britton, G.	3	\$ 622.00	X		
Britton, J.	3	\$ 376.00	X		
Bundy, J.	8	\$ 1,335.00	X		
Butler, L.	44	\$ 7,781.00	X		
Callahan, D.	2	\$ 280.00	X		
Cama, J.	21	\$ 3,632.00	X		
Campbell, S.	6	\$ 660.00	X		
Candler, C.	18	\$ 2,475.00	X		
Clement, I.	6	\$ 1,131.00	X		
Clendaniel, R.	11	\$ 2,066.00	X		
Contreras, D.	2	\$ 247.00	X		
Cox, M.	11	\$ 1,965.00	X		
Dacres, A.	29	\$ 5,975.00	X		
<b>Total liability for accumulated compensated absences per most recent audit (this page only)</b>		<b>\$ 55,101.00</b>			

**Gloucester County Housing Authority**  
**For the Period: January 01, 2024 to December 31, 2024**

*Complete the below table for the Authority's accrued liability for compensated absences.*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Daniels, J.	1	\$ 343.00	X		
Darraugh, S.	5	\$ 696.00	X		
Davila, S.	9	\$ 1,107.00	X		
DiVetro, K.	23	\$ 4,292.00	X		
Everly, L.	18	\$ 4,170.00	X		
Evola, G.	3	\$ 589.00	X		
Fewkes, F.	31	\$ 7,381.00	X		
Freer, J.	36	\$ 9,005.00	X		
Freijomil, F.	6	\$ 1,354.00	X		
Frekot, J.	38	\$ 6,209.00	X		
Fripp, R.	4	\$ 563.00	X		
Gober, K.	58	\$ 30,381.00			X
Hargrove, M.	13	\$ 1,593.00	X		
Havens, D.	12	\$ 2,332.00	X		
Hines, K.	7	\$ 862.00	X		
Jezierski, M.	28	\$ 6,729.00	X		
Kersey-Faulkner, H.	44	\$ 10,287.00	X		
Kurz, M.	5	\$ 625.00	X		
<b>Total liability for accumulated compensated absences per most recent audit (this page only)</b>		<b>\$ 88,518.00</b>			

**Gloucester County Housing Authority**  
**For the Period: January 01, 2024 to December 31, 2024**

*Complete the below table for the Authority's accrued liability for compensated absences.*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Letizia, P.	50	\$ 17,853.00	X		
Little, S.	5	\$ 971.00	X		
Lynch, A.	2	\$ 270.00	X		
McComb, S.	54	\$ 10,294.00	X		
McGowan, E.	14	\$ 3,661.00	X		
Mihlebach, R.	12	\$ 1,617.00	X		
Morelli, J.	23	\$ 2,771.00	X		
Moye, T.	12	\$ 2,229.00	X		
Negron, J.	1	\$ 55.00	X		
Nicholson, B.	12	\$ 2,736.00	X		
Oritz, E.	40	\$ 11,823.00	X		
Petroski, C.	6	\$ 945.00	X		
Rasmus, J.	10	\$ 3,391.00	X		
Rodriguez, L.	7	\$ 852.00	X		
Rojas, N.	9	\$ 1,913.00	X		
Rosario, K.	7	\$ 1,101.00	X		
Seeney, G.	5	\$ 1,806.00	X		
Trasferini, D.	10	\$ 1,548.00	X		
<b>Total liability for accumulated compensated absences per most recent audit (this page only)</b>		<b>\$ 65,836.00</b>			

















**2024 HOUSING AUTHORITY BUDGET  
FINANCIAL SCHEDULES SECTION**



# SUMMARY

Gloucester County Housing Authority  
For the Period: January 01, 2024 to December 31, 2024

	<b>FY 2024 Proposed Budget</b>					<b>FY 2023 Adopted Budget</b>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	<b>Public Housing Management</b>	<b>Section 8</b>	<b>Housing Voucher</b>	<b>Other Programs</b>	<b>Total All Operations</b>	<b>Total All Operations</b>	<b>All Operations</b>	<b>All Operations</b>
<b>REVENUES</b>								
Total Operating Revenues	\$ 2,642,500	\$ 750,000	\$ 19,510,500	\$ 1,359,300	\$ 24,262,300	\$ 20,871,500	\$ 3,390,800	16.2%
Total Non-Operating Revenues	970	-	100	5,300	6,370	6,370	-	0.0%
Total Anticipated Revenues	<u>2,643,470</u>	<u>750,000</u>	<u>19,510,600</u>	<u>1,364,600</u>	<u>24,268,670</u>	<u>20,877,870</u>	<u>3,390,800</u>	16.2%
<b>APPROPRIATIONS</b>								
Total Administration	1,803,000	73,720	2,278,780	2,987,000	7,142,500	6,889,500	253,000	3.7%
Total Cost of Providing Services	1,656,500	702,400	18,080,100	505,150	20,944,150	18,207,740	2,736,410	15.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	3,459,500	776,120	20,358,880	3,492,150	28,086,650	25,097,240	2,989,410	11.9%
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	3,459,500	776,120	20,358,880	3,492,150	28,086,650	25,097,240	2,989,410	11.9%
Less: Total Unrestricted Net Position Utilized	816,030	26,120	848,280	2,127,550	3,817,980	4,219,370	(401,390)	-9.5%
Net Total Appropriations	<u>2,643,470</u>	<u>750,000</u>	<u>19,510,600</u>	<u>1,364,600</u>	<u>24,268,670</u>	<u>20,877,870</u>	<u>3,390,800</u>	16.2%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!





# Appropriations Schedule

**Gloucester County Housing Authority**  
For the Period: January 01, 2024 to December 31, 2024

	<b>FY 2024 Proposed Budget</b>					<b>FY 2023 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>
	<b>Public Housing Management</b>	<b>Section 8</b>	<b>Housing Voucher</b>	<b>Other Programs</b>	<b>Total All Operations</b>	<b>Total All Operations</b>	<b>All Operations</b>	<b>All Operations</b>
						<b>Total All Operations</b>	<b>All Operations</b>	<b>All Operations</b>
<b>OPERATING APPROPRIATIONS</b>								
<i>Administration</i>								
Salary & Wages	565,000	27,000	903,000	600,000	\$ 2,095,000	\$ 1,918,000	\$ 177,000	9.2%
Fringe Benefits	1,110,000	35,000	1,140,000	2,100,000	4,385,000	4,315,500	69,500	1.6%
Legal	18,000	3,000	7,000	55,000	83,000	78,000	5,000	6.4%
Staff Training	3,600	2,000	4,000	15,000	24,600	26,600	(2,000)	-7.5%
Travel	8,900	1,000	2,000	20,000	31,900	34,900	(3,000)	-8.6%
Accounting Fees	1,000	20	480	1,000	2,500	2,500	-	0.0%
Auditing Fees	16,500	700	22,300	11,000	50,500	44,000	6,500	14.8%
Miscellaneous Administration*	80,000	5,000	200,000	185,000	470,000	470,000	-	0.0%
Total Administration	1,803,000	73,720	2,278,780	2,987,000	7,142,500	6,889,500	253,000	3.7%
<i>Cost of Providing Services</i>								
Salary & Wages - Tenant Services	83,000			201,000	284,000	260,000	24,000	9.2%
Salary & Wages - Maintenance & Operation	350,000			33,000	383,000	350,000	33,000	9.4%
Salary & Wages - Protective Services	85,000				85,000	50,000	35,000	70.0%
Salary & Wages - Utility Labor					-	-	-	#DIV/0!
Fringe Benefits	121,000			1,650	122,650	119,600	3,050	2.6%
Tenant Services	6,000			103,000	109,000	109,000	-	0.0%
Utilities	380,000				380,000	365,000	15,000	4.1%
Maintenance & Operation	300,000			22,000	322,000	322,000	-	0.0%
Protective Services	10,000			10,000	20,000	52,640	(32,640)	-62.0%
Insurance	195,000	2,400	77,600	75,000	350,000	300,000	50,000	16.7%
Payment in Lieu of Taxes (PILOT)	67,000				67,000	61,000	6,000	9.8%
Terminal Leave Payments					-	-	-	#DIV/0!
Collection Losses	20,000			16,000	36,000	33,000	3,000	9.1%
Other General Expense				500	500	500	-	0.0%
Rents		700,000	18,000,000		18,700,000	16,100,000	2,600,000	16.1%
Extraordinary Maintenance	17,500				17,500	17,500	-	0.0%
Replacement of Non-Expendible Equipment	22,000		2,500	35,000	59,500	59,500	-	0.0%
Property Betterment/Additions				8,000	8,000	8,000	-	0.0%
Miscellaneous COPS*					-	-	-	#DIV/0!
Total Cost of Providing Services	1,656,500	702,400	18,080,100	505,150	20,944,150	18,207,740	2,736,410	15.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	3,459,500	776,120	20,358,880	3,492,150	28,086,650	25,097,240	2,989,410	11.9%
<b>NON-OPERATING APPROPRIATIONS</b>								
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Operations & Maintenance Reserve					-	-	-	#DIV/0!
Renewal & Replacement Reserve					-	-	-	#DIV/0!
Municipality/County Appropriation					-	-	-	#DIV/0!
Other Reserves					-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
<b>TOTAL APPROPRIATIONS</b>	3,459,500	776,120	20,358,880	3,492,150	28,086,650	25,097,240	2,989,410	11.9%
<b>ACCUMULATED DEFICIT</b>					-	-	-	#DIV/0!
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	3,459,500	776,120	20,358,880	3,492,150	28,086,650	25,097,240	2,989,410	11.9%
<b>UNRESTRICTED NET POSITION UTILIZED</b>								
Municipality/County Appropriation					-	-	-	#DIV/0!
Other	816,030	26,120	848,280	2,127,550	3,817,980	4,219,370	(401,390)	-9.5%
Total Unrestricted Net Position Utilized	816,030	26,120	848,280	2,127,550	3,817,980	4,219,370	(401,390)	-9.5%
<b>TOTAL NET APPROPRIATIONS</b>	\$ 2,643,470	\$ 750,000	\$ 19,510,600	\$ 1,364,600	\$ 24,268,670	\$ 20,877,870	\$ 3,390,800	16.2%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations      \$ 172,975.00    \$ 38,806.00    \$ 1,017,944.00    \$ 174,607.50    \$ 1,404,332.50







# Prior Year Adopted Appropriations Schedule

## Gloucester County Housing Authority

### FY 2023 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
<b>OPERATING APPROPRIATIONS</b>					
<i>Administration</i>					
Salary & Wages	\$ 516,000		\$ 852,000	\$ 550,000	\$ 1,918,000
Fringe Benefits	1,080,000		1,150,000	2,085,500	4,315,500
Legal	11,000		12,000	55,000	78,000
Staff Training	3,600		6,000	17,000	26,600
Travel	8,900		3,000	23,000	34,900
Accounting Fees	1,000		500	1,000	2,500
Auditing Fees	15,000		21,500	7,500	44,000
Miscellaneous Administration*	80,000		205,000	185,000	470,000
Total Administration	1,715,500	-	2,250,000	2,924,000	6,889,500
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services	75,000			185,000	260,000
Salary & Wages - Maintenance & Operation	320,000			30,000	350,000
Salary & Wages - Protective Services	50,000				50,000
Salary & Wages - Utility Labor					-
Fringe Benefits	118,000			1,600	119,600
Tenant Services	6,000			103,000	109,000
Utilities	365,000				365,000
Maintenance & Operation	300,000			22,000	322,000
Protective Services	52,640				52,640
Insurance	180,000		70,000	50,000	300,000
Payment in Lieu of Taxes (PILOT)	61,000				61,000
Terminal Leave Payments					-
Collection Losses	18,000			15,000	33,000
Other General Expense				500	500
Rents			16,100,000		16,100,000
Extraordinary Maintenance	17,500				17,500
Replacement of Non-Expendible Equipment	22,000		2,500	35,000	59,500
Property Betterment/Additions				8,000	8,000
Miscellaneous COPS*					-
Total Cost of Providing Services	1,585,140	-	16,172,500	450,100	18,207,740
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	-
Total Operating Appropriations	3,300,640	-	18,422,500	3,374,100	25,097,240
<b>NON-OPERATING APPROPRIATIONS</b>					
Total Interest Payments on Debt	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	-
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve					-
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	3,300,640	-	18,422,500	3,374,100	25,097,240
<b>ACCUMULATED DEFICIT</b>					-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	3,300,640	-	18,422,500	3,374,100	25,097,240
<b>UNRESTRICTED NET POSITION UTILIZED</b>					
Municipality/County Appropriation	-	-	-	-	-
Other	952,670		1,167,400	2,099,300	4,219,370
Total Unrestricted Net Position Utilized	952,670	-	1,167,400	2,099,300	4,219,370
<b>TOTAL NET APPROPRIATIONS</b>	\$ 2,347,970	\$ -	\$ 17,255,100	\$ 1,274,800	\$ 20,877,870

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations     \$ 165,032.00     \$ -     \$ 921,125.00     \$ 168,705.00     \$ 1,254,862.00









## Debt Service Schedule - Principal

Gloucester County Housing Authority

If authority has no debt check this box:

*Fiscal Year Ending in*

	Date of Local Finance Board Approval	2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029	Thereafter	Total Principal Outstanding
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
<b>TOTAL PRINCIPAL</b>		-	-	-	-	-	-	-	-	-
<b>LESS: HUD SUBSIDY</b>										-
<b>NET PRINCIPAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

*Indicate the Authority's most recent bond rating and the year of the rating by ratings service.*

	<i>Moody's</i>	<i>Fitch</i>	<i>Standard &amp; Poors</i>
Bond Rating			
Year of Last Rating			

If no rating, type "Not Applicable".

## Debt Service Schedule - Interest

Gloucester County Housing Authority

If authority has no debt check this box:

*Fiscal Year Ending in*

	2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029	Thereafter	Total Interest Payments Outstanding
									-
<b>TOTAL INTEREST</b>	-	-	-	-	-	-	-	-	-
<b>LESS: HUD SUBSIDY</b>									-
<b>NET INTEREST</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

# Net Position Reconciliation

## Gloucester County Housing Authority

For the Period: January 01, 2024 to December 31, 2024

### FY 2024 Proposed Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)</b>	(\$198,495.00)	\$ 103,348	(\$5,860,360)	(\$2,221,802)	\$ (8,177,309)
Less: Invested in Capital Assets, Net of Related Debt (1)	3,888,870		284	1,056,998	4,946,152
Less: Restricted for Debt Service Reserve (1)					-
Less: Other Restricted Net Position (1)		77,651	35,553	27,474	140,678
Total Unrestricted Net Position (1)	(4,087,365)	25,697	(5,896,197)	(3,306,274)	(13,264,139)
Less: Designated for Non-Operating Improvements & Repairs					-
Less: Designated for Rate Stabilization					-
Less: Other Designated by Resolution					-
Plus: Accrued Unfunded Pension Liability (1)	1,364,507	4,284	1,874,974	2,497,819	5,741,584
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	3,025,309	30,097	4,057,415	5,868,341	12,981,162
Plus: Estimated Income (Loss) on Current Year Operations (2)					-
Plus: Other Adjustments (attach schedule)					-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	302,451	60,078	36,192	5,059,886	5,458,607
Unrestricted Net Position Utilized to Balance Proposed Budget	816,030	26,120	848,280	2,127,550	3,817,980
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	816,030	26,120	848,280	2,127,550	3,817,980
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)</b>	\$ (513,579)	\$ 33,958	\$ (812,088)	\$ 2,932,336	\$ 1,640,627

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County      \$ 172,975    \$ 38,806    \$ 1,017,944    \$ 174,608    \$ 1,404,333

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

**2024**

**Gloucester County Housing Authority**

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(Housing Authority Name)

**2024 HOUSING AUTHORITY  
CAPITAL BUDGET / PROGRAM**

# 2024 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

## Gloucester County Housing Authority

(Housing Authority Name)

**Fiscal Year: January 01, 2024 to December 31, 2024**

*Place an "X" in the box for the applicable statement below:*

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Gloucester County Housing Authority, on October 25, 2023.

It is hereby certified that the governing body of the Gloucester County Housing Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Gloucester County Housing for the following reason(s):

<b>Officer's Signature:</b>	kgober@hagc.org
<b>Name:</b>	Kimberly Gober
<b>Title:</b>	Executive Director
<b>Address:</b>	100 Pop Moylan Blvd. Deptford, NJ 08096
<b>Phone Number:</b>	856-845-4859 (215)
<b>Fax Number:</b>	856-384-9044
<b>E-mail Address:</b>	kgober@hagc.org



# 2024 CAPITAL BUDGET/PROGRAM MESSAGE

Gloucester County Housing Authority

**Fiscal Year: January 01, 2024 to December 31, 2024**

*Answer all questions below using the space provided.*

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend fund. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for the purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these projects?

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?

3. Has a long-term (5 years or more) infrastructure needs and other capital items (vehicles, equipment) needs assessment been prepared?

4. If amounts are on Page CB-3 in the column "Debt Authorizations", indicate the primary source of funding the debt service for the Debt Authorizations (example - HUD).

N/A

5. Have the current capital projects been reviewed and approved by HUD?

*Provide additional documentation as necessary.*

# Proposed Capital Budget

## Gloucester County Housing Authority

For the Period: January 01, 2024 to December 31, 2024

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
Authority Wide	\$ 279,038				\$279,038	
Scattered Sites	93,403				93,403	
Carino Park	171,341				171,341	
Deptford Park	170,613				170,613	
Total	714,395	-	-	-	714,395	-
<i>Section 8</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 714,395</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 714,395</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

# 5 Year Capital Improvement Plan

## Gloucester County Housing Authority

For the Period: January 01, 2024 to December 31, 2024

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget					
		Year 2024	2025	2026	2027	2028	2029
<i>Public Housing Management</i>							
Authority Wide	\$ 1,116,152	\$ 279,038	\$279,038	\$279,038	\$279,038		
Scattered Sites	373,612	93,403	93,403	93,403	93,403		
Carino Park	685,364	171,341	171,341	171,341	171,341		
Deptford Park	682,452	170,613	170,613	170,613	170,613		
Total	2,857,580	714,395	714,395	714,395	714,395	-	-
<i>Section 8</i>							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Housing Voucher</i>							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Other Programs</i>							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 2,857,580</b>	<b>\$ 714,395</b>	<b>\$ 714,395</b>	<b>\$ 714,395</b>	<b>\$ 714,395</b>	<b>\$ -</b>	<b>\$ -</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

# 5 Year Capital Improvement Plan Funding Sources

## Gloucester County Housing Authority

For the Period: January 01, 2024 to December 31, 2024

		<i>Funding Sources</i>				
		<b>Estimated Total Cost</b>	<b>Unrestricted Net Position Utilized</b>	<b>Renewal &amp; Replacement Reserve</b>	<b>Debt Authorization</b>	<b>Capital Grants Other Sources</b>
<i>Public Housing Management</i>						
Authority Wide	\$	1,116,152	\$1,116,152			
Scattered Sites		373,612	373,612			
Carino Park		685,364	685,364			
Deptford Park		682,452	682,452			
Total		2,857,580	-	-	-	2,857,580
<i>Section 8</i>						
		-				
		-				
		-				
Total		-	-	-	-	-
<i>Housing Voucher</i>						
		-				
		-				
		-				
Total		-	-	-	-	-
<i>Other Programs</i>						
		-				
		-				
		-				
Total		-	-	-	-	-
<b>TOTAL</b>		<u>\$ 2,857,580</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,857,580</u>
Total 5 Year Plan per CB-4		<u>\$ 2,857,580</u>				
Balance check			- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

**Annual List of Change Orders Approved  
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: Gloucester County Housing Authority Year Ending: December 31, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here  and certify below.

11/2/2023

Date

kgober@hagc.org

Clerk/Secretary to the Governing Body

**Appendix to Budget Document**