



**The Housing Authority of  
Gloucester County**  
ANNUAL BOARD MEETING  
NOVEMBER 21<sup>ST</sup>, 2016

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**An Annual Meeting of the Housing Authority of Gloucester County was held in the Joseph A. Reed Board Room, Nancy J. Elkins Seniors Housing; located at 100 Pop Moylan Blvd. Deptford, New Jersey, on NOVEMBER 21<sup>ST</sup> 2016, beginning at 4:30 P.M.**

**ROLL CALL:**

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**The Secretary (Kimberly Gober) called the roll and the following answered "aye":**

- ✓ Chairman William W. Bain, Jr.
- ✓ Vice Chairman Daniel Reed
- ✓ Commissioner Betty Jane Purnell
- ✓ Commissioner John Giovannitti
- ✓ Commissioner Frank Smith
- ✓ Commissioner Brenden Garozzo (via phone)
- ✓

**And the following was absent:**

- ✓ Commissioner Scott Kintzing

**The Secretary notified the Chair that a quorum is present.**

**Also in attendance were:**

- ✓ Kimberly Gober, Executive Director
- ✓ Jeff Daniels, Esq., Solicitor
- ✓ Jessica Laine, Esq., Assistant to the Executive Director
- ✓ Stella Barnes, Administrative Assistant
- ✓ Nelly Rojas, Administrative Aide
- ✓ Grace Seeney, Accountant
- ✓ Chris Grupico, Finance Director

**SOLICITOR:**

□ The Solicitor stated "In accordance with the Open Public Meetings Act of 1975, this meeting is called to order pursuant to notice of Annual Meeting, a copy of which has been made available to newspapers of general local public circulation, a copy of which has been made available to the Clerk of Gloucester County, and a copy of which has been posted publicly in accordance with the law."



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**CHAIRMAN:**

**The Chairman opens the meeting to the Public for Agenda Items only. Seeing no one from the public, the Chairman requested a motion to close.**

**Motion to close:**

MOTION: COMMISSIONER JOHN GIOVANNITTI

SECOND: COMMISSIONER DAN REED

All commissioners are in favor.

**CORRESPONDENCE AND REPORTS:**

- A. Review and Action of Minutes –October, 2016
- B. Consider Interim Bill List, 16-11 Sections A, B, C, D
- C. Consider Bill List 16-11 Sections, E,F, G,H
- D. Consider Ratification of GCHDC, Seniors, Shepherd’s Farm, eMurphyg, Inc., PMURC, Inc. Sections A,B,C,D, E,F
- E. Consider Acknowledgment of Pop Moylan, Colonial Park LP Sections G,H, I,

**DIRECTOR’S REPORT – NOVEMBER 2016**

- Chairman Bain referenced Resolution 16-93:  
**RESOLUTION AUTHORIZING A SUPPORT SERVICES AGREEMENT BETWEEN THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AND THE GLOUCESTER COUNTY DEPT OF HEALTH AND HUMAN SERVICES.**

The Chairman stated HAGC can do so much to help our residents dealing with Tammy Jones at the Health Department. Executive Director Kim Gober offered that the purpose of the meeting with the County Health Department was to have better communication with the County. HAGC doesn’t always have the mechanism to place residents in a safe place when they can no longer live independently.

- Employee Christmas Party is on December 15<sup>th</sup>, 2016 at 11:30 am. In the Nancy Elkis Commons Room.
- Applications 1600 for Section 8 HCV in August. 938 have been entered. The staff has been working diligently to enter all of the information.
- Flag Pole hard wired lights were installed at Shepherd’s Farm & Nancy J. Elkis. Deptford Park and Carino Park are still in the process.
- Financial Statements are in the packets. Accepted by HUD and HUD reviewed the PHAS score. HAGC rated as a standard performer.



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- **Post-employment benefits:** Actuary will be starting in December looking into the future of the HAGC cost, which has to be booked now.
- **NJNAHRO:** Executive Director Gober, Assistant to the Executive Director, Jessica Laine, and Chairman Bain attended the Convention in Atlantic City. HUD is coming out with no smoking in any of the buildings. It will be hard to enforce this. HAGC plans to start educating the tenants. This is a Federal Law. Commissioner Frank Smith feels the HAGC should send a letter to object to the fact that residents cannot smoke in their own homes. Chairman Bain stated by the time this gets to our level, it has been a done deal.
- Commissioner Kintzing sends a Happy Thanksgiving to everyone

**Motion to approve the CORRESPONDENCE AND REPORTS**

**MOTION:** COMMISSIONER FRANK SMITH

**SECOND:** COMMISSIONER JOHN GIOVANNITTI

All commissioners in favor

**RESOLUTIONS:**

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| <b>16-89</b> | <b>RESOLUTION AUTHORIZING AND ADOPTING AN EXPOSURE CONTROL PLAN FOR HAGC</b>  |
| <b>16-90</b> | <b>RESOLUTION TO AMEND THE ANNUAL SCHEDULE OF MEETINGS</b>  |
| <b>16-91</b> | <b>RESOLUTION VOIDING OUTSTANDING CHECKS WRITTEN ON VARIOUS ACCOUNTS DATED PRIOR TO</b>   |
| <b>16-92</b> | <b>RESOLUTION AWARDED ACTUARY CONTRACT: SERVICES FOR GASB45 ON OTHER POST EMPLOYMENT BENEFITS (OPEB)</b>  |
| <b>16-93</b> | <b>RESOLUTION AUTHORIZING A SUPPORT SERVICES AGREEMENT BETWEEN THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AND THE GLOUCESTER COUNTY DEPT OF HEALTH AND HUMAN SERVICES</b> |
| <b>16-94</b> | <b>RESOLUTION AUTHORIZING EXECUTIVE SESSION.</b>  |
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**Motion to approve the AGENDA:**

**MOTION:** COMMISSIONER FRANK SMITH



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**SECOND:** COMMISSIONER JOHN GIOVANNITTI  
All commissioners in favor

**🏠PUBLIC PORTION:**

Open for any questions to the Board. Seeing no Public, the Public Portion is closed.

**Motion to close:**  
**MOTION:** COMMISSIONER FRANK SMITH  
**SECOND:** COMMISSIONER JOHN GIOVANNITTI  
All commissioners in favor

**🌅ADJOURNMENT:**

**A motion to adjourn:**  
**MOTION:** COMMISSIONER DAN REED  
**SECOND:** COMMISSIONER FRANK SMITH  
All commissioners in favor

**Respectfully submitted,**

**Kimberly Gober, Secretary**

**Dated: December 14, 2016**