



# **The Housing Authority of Gloucester County**

## REGULAR BOARD MEETING

*November 25<sup>th</sup>, 2019*

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**A Regular Meeting of the Housing Authority of Gloucester County was held in the Joseph A. Reed Board Room, Nancy J. Elkins Building, on November 25, 2019 beginning at 4:30 P.M.**

### **ROLL CALL:**

**The Secretary (Kimberly Gober) called the roll and the following answered "aye":**

- ✓ Chairman William W. Bain, Jr.
- ✓ 2<sup>nd</sup> Vice Chairman John Giovannitti
- ✓ Treasurer Scott Kintzing
- ✓ Commissioner Brenden Garozzo (via conference call)

**And the following were absent:**

- ✓ 1<sup>st</sup> Vice Chairman Dan Reed
- ✓ Commissioner Frank Smith

**The Secretary notified the Solicitor that a quorum is present.**

**Also in attendance were:**

- ✓ Jeff Daniels, Esq., Solicitor
- ✓ Kimberly Gober, Executive Director
- ✓ Jessica Laine, Esq., Assistant to the Executive Director
- ✓ Nelly Rojas, Administrative Aide
- ✓ Paul Letizia, AHO Director
- ✓ Grace Seeney, Finance Director
- ✓ Michael Jeziarski, Accountant

### **SOLICITOR:**

The Solicitor stated "In accordance with the Open Public Meetings Act of 1975, this meeting is called to order pursuant to notice of Annual Meeting, a copy of which has been made available to newspapers of general local public circulation, a copy of which has been made available to the Clerk of Gloucester County, and a copy of which has been posted publicly in accordance with the law."

## **PUBLIC PORTION:**

Agenda items only.

### **Motion to open to the Public:**

MOTION: 2<sup>nd</sup> Vice Chairman John Giovannitti

SECOND: Treasurer Scott Kintzing

ALL IN FAVOR

Not seeing anyone from the Public,

### **Motion to Close:**

MOTION: 2<sup>nd</sup> Vice Chairman John Giovannitti

SECOND: Treasurer Scott Kintzing

ALL IN FAVOR

## **EXECUTIVE DIRECTOR REPORT:**

- Chairman Bain would like to thank E.D. Gober for the very thorough synopsis she provided to the Board on the Appropriations Budget FY2020. Ever since she was appointed to the Legislative Committee at the National NAHRO she has access to up to date information and has a better understanding of the situation in Washington. E.D. Gober also provided a letter which contains a timeline of all the Bills and a clear bottom line, which he really appreciates. Chairman Bain encourages all commissioners to read the synopsis and reach out to E.D. Gober with any questions or comments.
- E.D. Gober indicates that the Fiscal year started on October 1<sup>st</sup> and we are operating under a second continuing resolution which will expire on December 20<sup>th</sup>, hopefully a budget can be approved before it expires, however, odds are it will just be another continuing resolution. None the less, HUD has issued notices indicating they will be releasing funds in January.
- As previously informed to the Board, HAGC received 2,915 pre-applications for the Section 8 HCV program, and we are about 50% into entering the applications into the system. This is a lengthy process and it takes time to complete, but we are making progress.
- E.D. Gober would like to point out that in the October Financials there is a Net Loss of \$1.462M, of that Net Loss \$1.5M is depreciation and then we have the non-cash expenses, OPEB (\$290K) and GASB68 (\$358K). All together this amounts to about \$2M, which means we are about breaking even on the cash. HAGC has processed the retroactive payments to the employees, as approved by the Board and agreed on the September Union Contract.
- Resolutions #19-108, #19-109 and #19-110 contain our recommendation to the Board regarding Legal, Audit and Consulting Professional Services.
- Resolution #19-113 terminates the agreement HAGC had entered into with the HA of Camden County, as the inspections requested were not needed at this time, a settlement was reached, since HAGC had already invested a considerable amount of time and effort to perform the inspections by the original November 30 deadline.

## **NO FURTHER COMMENTS OR CONCERNS FROM THE COMMISSIONERS**

## **AGENDA:**

- A. Review and Action of Minutes – OCTOBER 2019
- B. Consider Interim Bill List, 19-11 Sections A, B, C, D
- C. Consider Bill List 11-10 E, F, G, H

- D. Consider Ratification of GCHDC, Seniors, Shepherd’s Farm, eMurphyg, Inc., PMURC, Inc. Sections A, B, C, D, E, F
- E. Consider Acknowledgment of Pop Moylan, Colonial Park LP Sections G, H, I

**RESOLUTIONS**

19-106	<b>CONSIDER RESOLUTION AUTHORIZING DISPOSITION AND WRITE-OFF OF EXPENDED PROPERTY</b>
19-107	<b>CONSIDER RESOLUTION VOIDING OUTSTANDING CHECKS AND AUTHORIZING THE HOLDING OF SAID FUNDS AS UNCLAIMED PROPERTY</b>
19-108	<b>CONSIDER RESOLUTION AUTHORIZING AND ACCEPTING A CONTRACT FOR LEGAL SERVICES</b>
19-109	<b>CONSIDER RESOLUTION AUTHORIZING AND ACCEPTING A CONTRACT FOR AUDIT SERVICES</b>
19-110	<b>CONSIDER RESOLUTION AUTHORIZING AND ACCEPTING A CONTRACT FOR CONSULTANT SERVICES</b>
19-111	<b>CONSIDER RESOLUTION AMENDING THE TERMS OF THE AUDIT CONTRACT FYE2018</b>
19-112	<b>CONSIDER RESOLUTION RATIFYING INTERLOCAL SERVICES AGREEMENT BETWEEN THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AND THE HOUSING AUTHORITY OF THE CITY OF CAMDEN</b>
19-113	<b>CONSIDER RESOLUTION TERMINATING INTERLOCAL SERVICES AGREEMENT DATED NOVEMBER 14, 2019 BETWEEN THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AND THE HOUSING AUTHORITY OF THE CITY OF CAMDEN</b>
19-114	<b>CONSIDER RESOLUTION AWARDDING A CONTRACT FOR CARPET REPLACEMENT AT VARIOUS SITES</b>
19-115	<b>CONSIDER RESOLUTION APPROVING EXECUTIVE SESSION</b> MOTION TO GO IN TO CLOSED SESSION: 2 <sup>nd</sup> Vice Chairman John Giovannitti SECOND: Treasurer Scott Kintzing <b>MATTER THAT INVOLVES PRIVACY OF A TENANT AND ANTICIPATED LITIGATION</b> MOTION TO GO OUT OF CLOSED SESSION: 2 <sup>nd</sup> Vice Chairman John Giovannitti SECOND: Treasurer Scott Kintzing

**MOTION TO APPROVE THE RESOLUTIONS:**  
MOTION: Treasurer Scott Kintzing  
SECOND: 2nd Vice Chairman John Giovannitti  
ALL IN FAVOR

**COMMENTS OR QUESTIONS FROM THE PUBLIC:**

MOTION: 2nd Vice Chairman John Giovannitti  
SECOND: Treasurer Scott Kintzing  
ALL IN FAVOR

Seeing no members of the Public, motion to close,

MOTION: 2nd Vice Chairman John Giovannitti  
SECOND: Treasurer Scott Kintzing  
ALL IN FAVOR

**NO COMMENTS OR CONCERNS FROM THE COMMISSIONERS**

**☀️ ADJOURNMENT:**

MOTION: 2nd Vice Chairman John Giovannitti  
SECOND: Treasurer Scott Kintzing  
ALL IN FAVOR

**Respectfully submitted,**



**Kimberly Gober, Secretary**  
**Dated: November 25, 2019**