



The Housing Authority of
Gloucester County
REGULAR BOARD MEETING

MAY 23, 2018

A REGULAR Meeting of the Housing Authority of Gloucester County was held in the Joseph A. Reed Board Room, Nancy J. Elkis, MAY 23, 2018, beginning at 4:30 P.M.

ROLL CALL:

The Secretary (Kimberly Gober) called the roll and the following answered "aye":

- ✓ Chairman William W. Bain, Jr.
- ✓ Commissioner Frank Smith (via phone)
- ✓ Commissioner John Giovannitti (via phone)
- ✓ Commissioner Scott Kintzing (via phone)
- ✓ Commissioner Brenden Garozzo

And the following was absent:

- ✓ Commissioner Betty Jane Purnell
- ✓ Vice Chairman Daniel Reed

The Secretary notified the Chair that a quorum is present.

Also in attendance were:

- ✓ Kimberly Gober, Executive Director
- ✓ Stella Barnes, Administrative Assistant
- ✓ Jeff Daniels, Esq., Solicitor
- ✓ Jessica Laine, Esq., Assistant to the Executive Director
- ✓ John Rasmus, Resident Relations/Emergency
- ✓ Grace Seeney, Financial Director
- ✓ Nelly Rojas, Administrative Aide
- ✓ Michael Jeziarski, Accountant

SOLICITOR:

The Solicitor stated "In accordance with the Open Public Meetings Act of 1975, this meeting is called to order pursuant to notice of Annual Meeting, a copy of which has been made available to newspapers of general local public circulation, a copy of which has been made available to the Clerk of Gloucester County, and a copy of which has been posted publicly in accordance with the law."



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CHAIRMAN:

PUBLIC PORTION:

Agenda only items.

Motion to open to the Public:

MOTION: COMMISSIONER BRENDAN GAROZZO
SECOND: COMMISSIONER FRANK SMITH
ALL COMMISSIONERS IN FAVOR

No comments from the Public

Motion to Close:

MOTION: COMMISSIONER FRANK SMITH
SECOND: COMMISSIONER BRENDAN GAROZZO

DIRECTOR'S REPORT –MAY 2018

- **EXECUTIVE DIRECTOR KIM GOBER** states HUD issued the SEMAP Scores for HAGC & GHA and both received ratings as a high performer.
- **HUD ISSUED A NOFA FOR NON ELDERLY DISABLED VOUCHERS:** We anticipate applying for this and it is due June 24th, 2018. HAGC will need an MOU with a service provider. We currently have an MOU with New Point Behavioral Health and we are in discussion with ARC.
- **CAMP SALUTE:** The lease up begins in June. The construction should continue throughout the summer. We have a single stage HAP but we won't issue a voucher until it passes all of the approvals.
- **DEPTFORD PARK BID FOR WATER INFILTRATION:** this bid exceeds our cost estimate so we are recommending the board reject the bid for a second time. After the bid is rejected a second time we may negotiate a price.
- **RAD:** it may be beneficial for Deptford and Carino to convert to RAD but going through the process is very time consuming. We are currently on a waiting list for RAD and we are evaluating the feasibility at this point. We will come back with a recommendation.



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- ***EHO AND MOD REHAB WAITLISTS:*** effective May 1, 2018, they are closed. *The only lists presently open are elderly buildings and the veteran vouchers.*
- ***BERTHA HAMPTON:*** *a long time Tenant Investigator/Interviewer is retiring and a luncheon in her honor is being held on June 6 at Deptford Park Apartments. All Commissioners are welcome to attend.*
- ***FY2018 BUDGET:*** *To date we have not received notices for our FY2018 Funding. We are receiving monies based on the continuing Resolution and an email was received stating to “get ready the funding notices are coming out”. The Budget the President is proposing FY2019 is dreadful. There are rescissions to the FY2018 Budget. Senator Menendez warned us about this but said not to worry, he doesn’t see it coming to fruition.*
- ***AUDIT:*** *Kudos to Grace and her staff; Michael Thilker from Bowman and Co. has made a lot of progress because of the interaction of the Finance team. This year has been one of the earliest the audit is almost completed. It is due at HUD in September.*
- ***FINANCIAL REPORT:*** *Grace reports we are breaking even cash wise. GASB68 numbers did go down from last year.*
- ***NJNAHRO CONFERENCE:*** *at the conference it was discovered that HAGC should have Cyber Insurance Policy. This is currently in motion. Paul and John gave an Emergency Preparedness Plan session and did a great job. It was an excellent presentation.*

📁CORRESPONDENCE AND REPORTS:

- A. Review and Action of Minutes –APRIL 2018
- B. Consider Interim Bill List, 18-05 Sections A, B, C, D
- C. Consider Bill List 18-05 E,F, G,H
- D. Consider Ratification of GCHDC, Seniors, Shepherd’s Farm, eMurphyg, Inc., PMURC, Inc. Sections A,B,C,D, E,F
- E. Consider Acknowledgment of Pop Moylan, Colonial Park LP Sections G,H, I,J

📁RESOLUTIONS:

<u>18-27</u>	CONSIDER RESOLUTION APPROVING THE DISPOSAL OF A 2001 CHEVY S10 PICKUP TRUCK
<u>18-28</u>	CONSIDER RESOLUTION UPDATING THE EXPOSURE CONTROL PLAN
<u>18-29</u>	CONSIDER RESOLUTION UPDATING THE “ONE STRIKE AND YOU’RE OUT” POLICY



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<u>18-30</u>	CONSIDER RESOLUTION AUTHORIZING THE APPLICATION FOR FUNDS ADVERTISED IN HUD NOFAS MAINSTREAM VOUCHERS
<u>18-31</u>	CONSIDER RESOLUTION AMENDING THE CONTRACT FOR WORKERS COMPENSATION THE MARTIN AGENCY
<u>18-32</u>	CONSIDER RESOLUTION HONORING BERTHA HAMPTON
<u>18-33</u>	CONSIDER RESOLUTION UPDATING THE GRIEVANCE POLICY
<u>18-34</u>	CONSIDER RESOLUTION APPROVING CONTRACT FOR D&O INSURANCE THE MARTIN COMPANY
<u>18-35</u>	CONSIDER RESOLUTION AWARDING A WATER INFILTRATION MITIGATION PROJECT CONTRACT FOR DEPTFORD PARK BEGINNING JUNE 1, 2018 (SECOND REJECTION OF BID)
<u>18-36</u>	CONSIDER RESOLUTION AUTHORIZING AN EXECUTIVE SESSION

Motion to approve the AGENDA:

MOTION: COMMISSIONER BRENDAN GAROZZO

SECOND: COMMISSIONER SCOTT KINTZING

COMMENTS FROM THE PUBLIC:

No comments

MOTION: COMMISSIONER JOHN GIOVANNITTI

SECOND: COMMISSIONER BRENDAN GAROZZO

One question from Commissioner Garozzo: Does HAGC have back up for all software, files, etc?
Executive Director Kim Gober replied "Yes, we currently use Tenmast and Iron Mountain."

ADJOURNMENT:

A motion to ADJOURN:

MOTION: COMMISSIONER JOHN GIOVANNITTI

SECOND: COMMISSIONER BRENDAN GAROZZO

All commissioners in favor

Respectfully submitted,

Kimberly Gober, Secretary

Dated: JUNE 8, 2018