



**The Housing Authority of
Gloucester County**
ANNUAL BOARD MEETING
JULY 27TH, 2016

An Annual Meeting of the Housing Authority of Gloucester County was held in the Joseph A. Reed Board Room, Nancy J. Elkins Seniors Housing; located at 100 Pop Moylan Blvd. Deptford, New Jersey, on July 27th, 2016, beginning at 4:30 P.M.

ROLL CALL:

The Secretary (Kimberly Gober) called the roll and the following answered "aye":

- ✓ Chairman William W. Bain, Jr.
- ✓ Vice Chairman Daniel Reed
- ✓ Commissioner Betty Jane Purnell
- ✓ Commissioner John Giovannitti
- ✓ Commissioner Frank Smith
- ✓ Commissioner Scott Kintzing

And the following was absent:

- ✓ Commissioner Brenden Garozzo

The Secretary notified the Chair that a quorum is present.

Also in attendance were:

- ✓ Kimberly Gober, Executive Director
- ✓ Carl Viniar, Esq., Solicitor
- ✓ Jessica Laine, Esq., Assistant to the Executive Director
- ✓ Stella Barnes, Administrative Assistant
- ✓ Nelly Rojas, Administrative Aide
- ✓ Grace Seeney, Accountant
- ✓ Nina Sorelle, Partner, Bowman and Company LLC. Accountants

SOLICITOR:

□ The Solicitor stated "In accordance with the Open Public Meetings Act of 1975, this meeting is called to order pursuant to notice of Annual Meeting, a copy of which has been made available to newspapers of general local public circulation, a copy of which has been made available to the Clerk of Gloucester County, and a copy of which has been posted publicly in accordance with the law."



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CHAIRMAN:

PUBLIC PORTION:

Agenda only items. Seeing no Public, the Public Portion is closed.

Motion to close:

MOTION: COMMISSIONER JOHN GIOVANNITTI

SECOND: COMMISSIONER FRANK SMITH

All commissioners in favor

ELECTION OF OFFICERS:

CHAIRPERSON: WILLIAM W BAIN, JR.

Motion: Commissioner John Giovannitti

Second: Commissioner Dan Reed

VICE CHAIRPERSON: COMMISSIONER DAN REED

Motion: Commissioner Frank Smith

Second: Commissioner John Giovannitti

TREASURER: COMMISSIONER SCOTT KINTZING

Motion: Commissioner Dan Reed

Second: Commissioner Frank Smith

Election closed:

Motion: Commissioner Dan Reed

Second: Commissioner John Giovannitti

ANNUAL RESOLUTIONS:

2016-50	RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS
2016-51	RESOLUTION DESIGNATING ANNUAL SCHEDULE OF MEETINGS
2016-52	RESOLUTION DESIGNATING OFFICIAL DEPOSITORY BANK INVESTORS BANK
2016-53	RESOLUTION DESIGNATING OFFICIAL DEPOSITORY FULTON BANK
2016-54	RESOLUTION DESIGNATING OFFICIAL DEPOSITORY PARKE BANK



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Motion to Accept: Commissioner Frank Smith
Second: Commissioner John Giovannitti
Commissioner Scott Kintzing abstains

✍CORRESPONDENCE AND REPORTS:

- A. **Review and Action of Minutes -June 22nd, 2016**
- B. **Consider Interim Bill List, 16-07 Sections A, B, C, D**
- C. **Consider Bill List 16-07 Sections, E,F, G,H**
- D. **Consider Ratification of GCHDC, Seniors, Shepherd's Farm, eMurphyg, Inc., PMURC, Inc. Sections A,B,C,D, E,F**
- E. **Consider Acknowledgment of Pop Moylan, Colonial Park LP Sections G,H, I, J**

§ FINANCE REPORTS:

Audit: Nina Sorelle, Partner of Bowman and Company, LLC

Due to GASB 68 (Government Accounting Standards Board) for PERS, a liability must be recorded on the books. The Pension Plan has been underfunded for a long time and this affects everyone, not just the Housing Authority of Gloucester County.

The Office of Management and Budget has issued new requirements concerning the recording of salaries and benefits. There is a Salary Allocation Policy on the Agenda which will be put in place.

Commissioner Scott Kintzing reports the Bowman and Co. did an impressive job on the audit and would like to extend his thanks to Nina and Company.

Motion to accept the Audit:

Motion: Commissioner Scott Kintzing

Second: Commissioner Frank Smith

📖DIRECTOR'S REPORT – MAY 2016

Executive Director Kim Gober made clear that concerning GASB 68, she has reached out to former Executive Director Sam Hudman as well as Bill Snyder, Bill Katchen and John Clarke. They are all in agreement that booking this liability and moving forward is the right thing to do.

There is a Resolution on the Agenda (#16-58 Authorizing and Approving the designation of targeted vouchers for veterans) There are 5 of these vouchers and since we have the 19 VASH Vouchers for Homeless Veterans, these 5 vouchers may be used for Veterans who may not be homeless.



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RESOLUTIONS:

2016-55	RESOLUTION APPROVING INCREASING EHO RENTS
2016-56	RESOLUTION AUTHORIZING AND APPROVING THE PUBLIC HOUSING DESIGNATION PLAN FY 2016-2021 FOR SUBMISSION TO HUD
2016-57	RESOLUTION APPROVING REVISIONS OF PERSONNEL POLICY
2016-58	RESOLUTION AUTHORIZING AND APPROVING REDESIGNATION OF TARGETED VOUCHERS FOR VETERANS
2016-59	RESOLUTION ACCEPTING AND APPROVING AUDIT FOR JANUARY 1, 2015 TO DECEMBER 31, 2015 AS PREPARED BY BOWMAN AND COMPANY
2016-60	RESOLUTION IMPLEMENTING THE OFFICE OF MANAGEMENT AND BUDGET (OMB) GUIDANCE ON GOVERNMENT WIDE UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPALS AND AUDIT REQUIREMENTS IN A SALARY ALLOCATION POLICY
2016-61	RESOLUTION AUTHORIZING EXECUTIVE SESSION

Motion to approve the AGENDA:

MOTION: COMMISSIONER JOHN GIOVANNITTI
SECOND: COMMISSIONER FRANK SMITH
All commissioners in favor

PUBLIC PORTION:

Open for any questions to the Board. Seeing no Public, the Public Portion is closed.

Motion to close:

MOTION: COMMISSIONER FRANK SMITH
SECOND: COMMISSIONER JOHN GIOVANNITTI
All commissioners in favor

ADJOURNMENT:

A motion to adjourn:

MOTION: COMMISSIONER DAN REED
SECOND: COMMISSIONER JOHN GIOVANNITTI
All commissioners in favor

Respectfully submitted,

Kimberly Gober, Secretary

Dated: July 29th, 2016