



**The Housing Authority of**  
**Gloucester County**  
ANNUAL BOARD MEETING  
AUGUST 24<sup>TH</sup>, 2016

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**An Annual Meeting of the Housing Authority of Gloucester County was held in the Joseph A. Reed Board Room, Nancy J. Elkins Seniors Housing; located at 100 Pop Moylan Blvd. Deptford, New Jersey, on August 24<sup>th</sup>, 2016, beginning at 4:30 P.M.**

**ROLL CALL:**

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**The Secretary (Kimberly Gober) called the roll and the following answered "aye":**

- ✓ Chairman William W. Bain, Jr.
- ✓ Vice Chairman Daniel Reed
- ✓ Commissioner Betty Jane Purnell
- ✓ Commissioner John Giovannitti
- ✓ Commissioner Frank Smith
- ✓ Commissioner Scott Kintzing
- ✓ Commissioner Brenden Garozzo (via phone)
- ✓

**And the following was absent:**

No one

**The Secretary notified the Chair that a quorum is present.**

**Also in attendance were:**

- ✓ Kimberly Gober, Executive Director
- ✓ Jeff Daniels, Esq., Solicitor
- ✓ Jessica Laine, Esq., Assistant to the Executive Director
- ✓ Stella Barnes, Administrative Assistant
- ✓ Nelly Rojas, Administrative Aide
- ✓ Grace Seeney, Accountant

**SOLICITOR:**

□ The Solicitor stated "In accordance with the Open Public Meetings Act of 1975, this meeting is called to order pursuant to notice of Annual Meeting, a copy of which has been made available to newspapers of general local public circulation, a copy of which has been made available to the Clerk of Gloucester County, and a copy of which has been posted publicly in accordance with the law."



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**CHAIRMAN:**

**PUBLIC PORTION:**

Agenda only items. Seeing no Public, the Public Portion is closed.

**Motion to close:**

MOTION: COMMISSIONER FRANK SMITH

SECOND: COMMISSIONER DAN REED

All commissioners in favor

**CORRESPONDENCE AND REPORTS:**

- A. Review and Action of Minutes –July 27th , 2016
- B. Consider Interim Bill List, 16-08 Sections A, B, C, D
- C. Consider Bill List 16-08 Sections, E,F, G,H
- D. Consider Ratification of GCHDC, Seniors, Shepherd’s Farm, eMurphyg, Inc., PMURC, Inc. Sections A,B,C,D, E,F
- E. Consider Acknowledgment of Pop Moylan, Colonial Park LP Sections G,H, I, J

**DIRECTOR’S REPORT – JULY 2016**

- PHAS – HUD suggested HAGC rescind their appeal of its PHAS score FY2015 (HAGC received Substandard Financial Performer). HAGC is waiting for the scores to be updated but they were not updated as of today (August 24<sup>th</sup>).
- Registration was opened for Section 8 Vouchers on August 8<sup>th</sup> through August 13<sup>th</sup>. HAGC & GHA received 369 applications through the mail and 1232 online applications. HAGC has one staff member to enter all of the applications into the system. It should take up to one year to enter all of the information. All applications were date stamped as we received them.
- Commissioner Garozzo questioned which Software company we use. Executive Director Gober replied “Tenmast Winten2+”.



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**Motion to approve the CORRESPONDENCE AND REPORTS**

**MOTION:** COMMISSIONER DAN REED  
**SECOND:** COMMISSIONER BETTY PURNELL  
 All commissioners in favor

**RESOLUTIONS:**

<b>2016-61</b>	<b>RESOLUTION AUTHORIZING AN AWARD OF CONTRACT FOR SCATTERED SITES FURNACES TO MULTI-TEMP MECHANICAL INC.</b>
<b>2016-62</b>	<b>RESOLUTION APPROVING DECLARATION OF TRUST FOR SCATTERED SITES</b>
<b>2016-63</b>	<b>RESOLUTION APPROVING DECLARATION OF TRUST FOR CARINO PARK</b>
<b>2016-64</b>	<b>RESOLUTION APPROVING DECLARATION OF TRUST FOR DEPTFORD PARK</b>
<b>2016-65</b>	<b>RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR TRASH REMOVAL SERVICES CARINO PARK APARTMENTS</b>
<b>2016-66</b>	<b>RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR TRASH REMOVAL SERVICES DEPTFORD PARK APARTMENTS</b>
<b>2016-67</b>	<b>RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR AUDIT SERVICES HAGC</b>
<b>2016-68</b>	<b>RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR LEGAL SERVICES</b>
<b>2016-69</b>	<b>RESOLUTION AUTHORIZING MODIFICATIONS TO THE HAGC POLICIES, DOCUMENTS, ETC. ACCORDING TO THE ORDINANCE EXECUTED BY THE TOWNSHIP OF FRANKLIN</b>
<b>2016-70</b>	<b>RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR PUBLIC OFFICIALS AND EMPLOYEES LIABILITY INSURANCE COVERAGE BEGINNING JULY 7<sup>TH</sup> 2016</b>
<b>2016-71</b>	<b>RESOLUTION AUTHORIZING EXECUTIVE SESSION</b>

**Motion to approve the AGENDA:**  
**MOTION:** COMMISSIONER DAN REED  
**SECOND:** COMMISSIONER FRANK SMITH  
 All commissioners in favor



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**🏠 PUBLIC PORTION:**

Open for any questions to the Board. Seeing no Public, the Public Portion is closed.

**Motion to close:**

**MOTION:** COMMISSIONER FRANK SMITH

**SECOND:** COMMISSIONER JOHN GIOVANNITTI

All commissioners in favor

**🌅 ADJOURNMENT:**

**A motion to adjourn:**

**MOTION:** COMMISSIONER DAN REED

**SECOND:** COMMISSIONER FRANK SMITH

All commissioners in favor

**Respectfully submitted,**

**Kimberly Gober, Secretary**

**Dated: August 30, 2016**