



The Housing Authority of
Gloucester County
ANNUAL BOARD MEETING
AUGUST 24TH, 2016

An Annual Meeting of the Housing Authority of Gloucester County was held in the Joseph A. Reed Board Room, Nancy J. Elkins Seniors Housing; located at 100 Pop Moylan Blvd. Deptford, New Jersey, on August 24th, 2016, beginning at 4:30 P.M.

ROLL CALL:

The Secretary (Kimberly Gober) called the roll and the following answered "aye":

- ✓ Chairman William W. Bain, Jr.
- ✓ Vice Chairman Daniel Reed
- ✓ Commissioner Betty Jane Purnell
- ✓ Commissioner John Giovannitti
- ✓ Commissioner Frank Smith
- ✓ Commissioner Scott Kintzing
- ✓ Commissioner Brenden Garozzo (via phone)
- ✓

And the following was absent:

No one

The Secretary notified the Chair that a quorum is present.

Also in attendance were:

- ✓ Kimberly Gober, Executive Director
- ✓ Jeff Daniels, Esq., Solicitor
- ✓ Jessica Laine, Esq., Assistant to the Executive Director
- ✓ Stella Barnes, Administrative Assistant
- ✓ Nelly Rojas, Administrative Aide
- ✓ Grace Seeney, Accountant

SOLICITOR:

□ The Solicitor stated "In accordance with the Open Public Meetings Act of 1975, this meeting is called to order pursuant to notice of Annual Meeting, a copy of which has been made available to newspapers of general local public circulation, a copy of which has been made available to the Clerk of Gloucester County, and a copy of which has been posted publicly in accordance with the law."



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CHAIRMAN:

PUBLIC PORTION:

Agenda only items. Seeing no Public, the Public Portion is closed.

Motion to close:

MOTION: COMMISSIONER FRANK SMITH

SECOND: COMMISSIONER DAN REED

All commissioners in favor

CORRESPONDENCE AND REPORTS:

- A. Review and Action of Minutes –July 27th , 2016
- B. Consider Interim Bill List, 16-08 Sections A, B, C, D
- C. Consider Bill List 16-08 Sections, E,F, G,H
- D. Consider Ratification of GCHDC, Seniors, Shepherd’s Farm, eMurphyg, Inc., PMURC, Inc. Sections A,B,C,D, E,F
- E. Consider Acknowledgment of Pop Moylan, Colonial Park LP Sections G,H, I, J

DIRECTOR’S REPORT – JULY 2016

- PHAS – HUD suggested HAGC rescind their appeal of its PHAS score FY2015 (HAGC received Substandard Financial Performer). HAGC is waiting for the scores to be updated but they were not updated as of today (August 24th).
- Registration was opened for Section 8 Vouchers on August 8th through August 13th. HAGC & GHA received 369 applications through the mail and 1232 online applications. HAGC has one staff member to enter all of the applications into the system. It should take up to one year to enter all of the information. All applications were date stamped as we received them.
- Commissioner Garozzo questioned which Software company we use. Executive Director Gober replied “Tenmast Winten2+”.



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Motion to approve the CORRESPONDENCE AND REPORTS

MOTION: COMMISSIONER DAN REED

SECOND: COMMISSIONER BETTY PURNELL

All commissioners in favor

RESOLUTIONS:

2016-61	RESOLUTION AUTHORIZING AN AWARD OF CONTRACT FOR SCATTERED SITES FURNACES TO MULTI-TEMP MECHANICAL INC.
2016-62	RESOLUTION APPROVING DECLARATION OF TRUST FOR SCATTERED SITES
2016-63	RESOLUTION APPROVING DECLARATION OF TRUST FOR CARINO PARK
2016-64	RESOLUTION APPROVING DECLARATION OF TRUST FOR DEPTFORD PARK
2016-65	RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR TRASH REMOVAL SERVICES CARINO PARK APARTMENTS
2016-66	RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR TRASH REMOVAL SERVICES DEPTFORD PARK APARTMENTS
2016-67	RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR AUDIT SERVICES HAGC
2016-68	RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR LEGAL SERVICES
2016-69	RESOLUTION AUTHORIZING MODIFICATIONS TO THE HAGC POLICIES, DOCUMENTS, ETC. ACCORDING TO THE ORDINANCE EXECUTED BY THE TOWNSHIP OF FRANKLIN
2016-70	RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR PUBLIC OFFICIALS AND EMPLOYEES LIABILITY INSURANCE COVERAGE BEGINNING JULY 7TH 2016
2016-71	RESOLUTION AUTHORIZING EXECUTIVE SESSION

Motion to approve the AGENDA:

MOTION: COMMISSIONER DAN REED

SECOND: COMMISSIONER FRANK SMITH

All commissioners in favor



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🏠 PUBLIC PORTION:

Open for any questions to the Board. Seeing no Public, the Public Portion is closed.

Motion to close:

MOTION: COMMISSIONER FRANK SMITH

SECOND: COMMISSIONER JOHN GIOVANNITTI

All commissioners in favor

🌅 ADJOURNMENT:

A motion to adjourn:

MOTION: COMMISSIONER DAN REED

SECOND: COMMISSIONER FRANK SMITH

All commissioners in favor

Respectfully submitted,

Kimberly Gober, Secretary

Dated: August 30, 2016