

The Housing Authority of Gloucester County ANNUAL BOARD MEETING

July 24, 2019

The Annual Meeting of the Housing Authority of Gloucester County was held in the Joseph A. Reed Board Room, Nancy J. Elkis Building, on July 24, 2019 beginning at 4:30 P.M.

ROLL CALL:

The Secretary (Kimberly Gober) called the roll and the following answered "aye":

- ✓ Chairman William W. Bain, Jr.
- ✓ Vice Chairman Dan Reed
- ✓ Commissioner Scott Kintzing
- ✓ Commissioner John Giovannitti
- ✓ Commissioner Brenden Garozzo (via conference call)
- ✓ Commissioner Frank Smith(via conference call)

And the following was absent:

- ✓ None

The Secretary notified the Solicitor that a quorum is present.

Also in attendance were:

- ✓ Jeff Daniels, Esq., Solicitor
- ✓ Kimberly Gober, Executive Director
- ✓ Jessica Laine, Esq., Assistant to the Executive Director
- ✓ Nelly Rojas, Administrative Aide
- ✓ Paul Letizia, AHO Director
- ✓ Grace Seeney, Finance Director
- ✓ Michael Jezierski, Accountant

SOLICITOR:

The Solicitor stated "In accordance with the Open Public Meetings Act of 1975, this meeting is called to order pursuant to notice of Annual Meeting, a copy of which has been made available to newspapers of general local public circulation, a copy of which has been made available to the Clerk of Gloucester County, and a copy of which has been posted publicly in accordance with the law."

SOLICITOR:

The Solicitor opened the meeting to conduct the Annual Election of Officers.

ELECTION OF OFFICERS:

CHAIRPERSON: WILLIAM W BAIN, JR.

MOTION: Commissioner Dan Reed
SECOND: Commissioner Scott Kintzing
ALL IN FAVOR

1st VICE CHAIRPERSON: COMMISSIONER DAN REED

2nd VICE CHAIRPERSON: COMMISSIONER JOHN GIOVANNITTI

TREASURER: COMMISSIONER SCOTT KINTZING

All Board Committees will stay the same for the 2019-2020 year.

MOTION: Commissioner Dan Reed
SECOND: Commissioner John Giovannitti
ALL IN FAVOR

PUBLIC PORTION:

Agenda items only.

Motion to open to the Public:

MOTION: 2nd Vice Chairman John Giovannitti
SECOND: 1st Vice Chairman Dan Reed
ALL IN FAVOR

Not seeing anyone from the Public,

Motion to Close:

MOTION: 2nd Vice Chairman John Giovannitti
SECOND: 1st Vice Chairman Dan Reed
ALL IN FAVOR

ANNUAL RESOLUTIONS:

19-61	CONSIDER RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS
19-62	CONSIDER RESOLUTION DESIGNATING ANNUAL SCHEDULE OF MEETINGS
19-63	CONSIDER RESOLUTION DESIGNATING OFFICIAL DEPOSITORY BANK FULTON BANK
19-64	CONSIDER RESOLUTION DESIGNATING OFFICIAL DEPOSITORY INVESTOR BANK
19-65	CONSIDER RESOLUTION DESIGNATING OFFICIAL DEPOSITORY PARKE BANK
19-66	CONSIDER RESOLUTION AUTHORIZING ELECTRONIC FUNDS TRANSFER (EFT)

Motion to approve the ANNUAL RESOLUTIONS:

MOTION: 1st Vice Chairman Dan Reed
SECOND: 2ND Vice Chairman John Giovannitti
ABSTAIN: Treasurer Scott Kintzing abstains from Resolutions #19-63, #19-64, #19-65 and \$19-66
ALL IN FAVOR

EXECUTIVE DIRECTOR REPORT:

- HAGC's Audit FY2018 is still in progress, there was a delay from the State in releasing numbers for GASB 75 and OPEB that created a backlog for our Auditors. The Audit will be ready for the August Meeting.
- Closing for the sale of the 12 EHO properties is scheduled for tomorrow, Thursday, July 25th, 2019.
- The Affordable Housing Credit Improvement Act continues to build bi-partisan support. It strengthens the LIHTC Program by producing about 450,000 new units.
- The Hot water tank installation at Colonial Park was delayed due to extreme weather conditions. Installation is now scheduled for Monday, July 29th.
- NJESH has upgraded their surveillance system with the installation of new cameras in all their floors and recently had exterior masonry work completed.
- HAGC and GHA will be opening their waitlist for their Section 8 Housing Choice Voucher from August 5-8, 2019. Preference will be given to those applicants who live and/or work within their respective jurisdictions. Additionally, a preference will also be given to those applicants who qualify under HAGC's Mainstream Voucher program.
- Lastly, ED Gober comments that there is a Resolution on the agenda to authorize the signing off of a vehicle due to extensive water damage (Resolution 19-67) On the early hours of June 20th, the 2016 Jeep Patriot, assigned to an employee, suffered water damage from flash flooding in the Deptford area. The car was parked off the street at the employee's residence, an attempt was made to move to higher ground, however, water level rose waist height and opening the doors would have been inadvisable. A claim was placed with the auto insurance and the vehicle was declared a total loss.
- HAGC will be purchasing 2 new vehicles using proceeds from insurance and Capital Funds; One will be to replace the decommissioned vehicle and one will be used as a pool vehicle.

NO COMMENTS OR CONCERNS FROM THE COMMISSIONERS

AGENDA:

- A. Review and Action of Minutes –JUNE 2019
- B. Consider Interim Bill List, 19-07 Sections A, B, C, D
- C. Consider Bill List 19-07 E,F, G,H
- D. Consider Ratification of GCHDC, Seniors, Shepherd's Farm, eMurphyg, Inc., PMURC, Inc. Sections A,B,C,D, E,F
- E. Consider Acknowledgment of Pop Moylan, Colonial Park LP Sections G,H, I,

RESOLUTIONS

19-67	CONSIDER RESOLUTION AUTHORIZING SIGNING OVER THE TITLE OF DAMAGED PROPERTY 2016 JEEP PATRIOT
19-68	CONSIDER RESOLUTION APPROVING THE ANNUAL REVIEW OF THE CAPITALIZATION POLICY
19-69	CONSIDER RESOLUTION APPROVING THE ANNUAL REVIEW OF THE COST ALLOCATION POLICY
19-70	CONSIDER APPROVING THE ANNUAL REVIEW OF THE CHECK SIGNING POLICY

19-71	CONSIDER RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR TRASH REMOVAL SERVICES- CARINO PARK
19-72	CONSIDER RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR TRASH REMOVAL SERVICES- DEPTFORD PARK
19-73	CONSIDER RESOLUTION AUTHORIZING AWARDING A LIMITED NUMBER OF PROJECT BASED VOUCHERS IN THE HOUSING CHOICE VOUCHER PROGRAM
19-74	CONSIDER RESOLUTION APPROVING EXECUTIVE SESSION-TABLED

Motion to approve the RESOLUTIONS:

MOTION: 1st Vice Chairman Dan Reed
 SECOND: 2nd Vice Chairman John Giovannitti
 ALL IN FAVOR

COMMENTS FROM THE PUBLIC:

MOTION: 1st Vice Chairman Dan Reed
 SECOND: 2nd Vice Chairman John Giovannitti
 ALL IN FAVOR

No comments, motion to close,

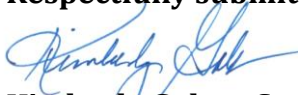
MOTION: 1st Vice Chairman Dan Reed
 SECOND: 2nd Vice Chairman John Giovannitti
 ALL IN FAVOR

NO COMMENTS OR CONCERNS FROM THE COMMISSIONERS

ADJOURNMENT:

MOTION: 2nd Vice Chairman John Giovannitti
 SECOND: 1st Vice Chairman Dan Reed
 ALL IN FAVOR

Respectfully submitted,



Kimberly Gober, Secretary

Dated: July 24, 2019